



AGENDA ITEM SUMMARY FORM

MEETING DATE: April 13, 2021

PREPARED BY: Lindsay Koskiniemi, Assistant Director of Development Services

AGENDA CONTENT: Planning Services Contract

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$10,000.00

FUNDS REQUESTED: \$74,250.00

FUND: Development Services – Contract Labor 01-535-455

EXECUTIVE SUMMARY:

City staff request Council's consideration of a contract for professional planning services between the City of Angleton and Gunda Corporation, LLC. Staff has reviewed the proposed contract in its entirety and has partnered with Gunda Corporation to comprise a scope of work that, if completed will provide clarity on planning services processes.

The scope of work includes review and updates to the Zoning ordinance, Land Development Code (LDC), and various sections of the Code of Ordinance. This review will simplify and streamline the development process to encourage economic development. The review and update will include codification of identified improvements to the City's Code and will adhere to the Comprehensive Plan. Additionally, Gunda Corp will provide standard criteria and guidance on the various policies specific to municipal planning that include Chapter 380 tax abatement, Tax Increment Reinvestment Zoning, and Public Improvement Districts.

Gunda Corporation will include stakeholder input from the Planning and Zoning Commission, City staff, developers in the community, and members of the public through workshops and public meetings. The project is estimated to take at least six months to complete. The total cost for each phase of the project is estimated to not exceed an amount of \$67,500, however the request for funding includes an additional 10% of contingency for possible reimbursable fees for travel and printing.

RECOMMENDATION:

Staff recommends Council authorize the city manager to enter an agreement between the City of Angleton and Gunda Corporation, LLC for the provision of professional planning services.