



AGENDA ITEM SUMMARY FORM

MEETING DATE: 1/23/2024

PREPARED BY: Megan Mainer, Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action on approval of the 2024 Athletic Sports Association agreement and Athletic Complex Maintenance Standards and authorize the City Manager to execute the agreement.

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: NA

FUNDS REQUESTED: NA

FUND: NA

EXECUTIVE SUMMARY:

Staff have been working with Randle Law Office to revise, simplify, and address concerns related to the existing Athletic Sports Agreement. The 2024 agreement enclosed has been reviewed by Randle Law office.

On October 30, 2023, Megan Mainer sent the revised 2024 Athletic Sports Association agreement to Angleton Little League, Angleton Girls Softball Association, and Angleton Soccer Club for review and revisions in preparation for the 2024 agreement renewal. A deadline of November 17 was provided for revisions and/or feedback.

Below is a brief listing of changes to the agreement:

- The required non-profit status was removed as we do not require this in our code ordinances and non-profit status is a requirement of the organization's sanctioning organization guidelines (e.g. USA softball, etc.).
- The required financial documents were removed; however, the City retained the right to request financial documents at any time. Typically, financial records for the organization are a requirement of the organization's sanctioning organization (e.g. USA softball, etc.).
- All documents required as a condition of use of the fields (e.g. liability insurance, ASA Board of Directors, security deposit, bylaws, practice schedule, game schedule, non-profit status, and tournament schedule); meaning, if we do not receive these items the ASA will not be permitted to use the fields.
 - Also, if we do not have the practice schedule, game schedule, and tournament schedule; the city will have the authority to rent the facility to the public.
- The annual deposit was increased to \$2000 and will roll over year to year if not used; if it is used, the City will collect another deposit upon annual agreement renewal.

- Appendix A outlines fees associated with daily and tournament rentals in addition to fees for tournaments per team (\$10/team) as outlined in the Angleton Code of Ordinances.
- ASAs must designate at least one day a week for public rentals.
- We adjusted background check information so that it was clear and direct concerning what is and is not acceptable.
- We propose changing the key lock system to a key code system to reduce costs for rekeying; recording can be done upon request.

Email responses from each organization in response to the 2024 Athletic Sports Agreement are enclosed.

On December 7, staff met with ALL President who requested the following changes to their 2024 ASA Agreement:

- Add language that specifies one co-sponsorship agreement per site location.
- Extend the agreement to five (5) years.
- Specify \$10 fee/team for tournaments when a tournament fee is enforced.

Staff invited Angleton Girls Softball Association, Angleton Little League, and Angleton Soccer Club to discuss the 2024 Athletic Sports Agreement and capital improvement needs with the Parks & Recreation Board.

On December 18, 2023, the Parks & Recreation Board made a motion to add language that specifies one co-sponsorship agreement per site location, extend the agreement to five (5) years, and eliminate the \$10 fee/team for tournaments.

Mayor Wright requested proof of current non-profit status and by-laws be included in the agreement requirements as a condition of use.

On December 20, 2023, staff revised the agreement and associated appendixes and sent the revised draft to RLO for review and approval. Additionally, staff sent all sports associations the revised agreement for review and noted all required documents as a condition of use of city parks would be required by January 15, 2024 by 5:30 PM.

RLO recommended the following changes to the 2024 Athletic Sports Agreement:

- A two-year term with a two-year renewal
- The City will authorize only one co-sponsorship agreement per site location, however, if the circumstances change the City shall notify the ASA's to assure all entities are aware of City agreements.
- Proof of current non-profit status and by-laws be included in the agreement requirements as a condition of use.

Staff provided updated changes to ASAs as well as a reminder to submit required documentation for the condition of use to execute the 2024 Athletic Sports Agreement.

RECOMMENDATION:

Staff recommends City Council approve the 2024 Athletic Sports Association agreements, Fee Schedule, and Athletic Complex Maintenance and authorize the City Manager to execute the agreement.

SUGGESTED MOTION:

I move we approve the 2024 Athletic Sports Association agreements, Fee Schedule, and Athletic Complex Maintenance and authorize the City Manager to execute the agreement.