

**PROJECT SCHEDULE - TASKS**

<b>Key Activities</b>	<b>Responsible Party</b>	<b>Duration (wks)</b>	<b>Due Week of*</b>
Contract Award	City	-	11/18/2024
<b>Phase I-Schematic Design Kickoff</b>	Burditt/City	-	12/16/2024
Initiate Topo & Geotech Survey	City	-	12/16/2024
Pre-Development Meeting w/ DAWG	Burditt/City	-	1/8/2025
Deliver Schematic Design & OPC for Review	Burditt	7 wks	2/3/2025
Receive Topo & Geotech Survey	Burditt	8 wks	2/10/2025
City Comments Transmitted to Burditt	City	1 wks	2/10/2025
<b>SD Phase Complete</b>	<b>Burditt</b>	<b>8 wks</b>	<b>2/10/2025</b>
<b>Phase II - Design Development Kickoff</b>	Burditt/City	-	3/20/2025
Parks Board Updates	Burditt	4 wks	4/14/2025
Council Updates	City	2 wks	4/22/2025
Deliver 100% DD Documents for Review	Burditt	2 wks	5/6/2025
City Comments (100% DD) to Burditt	City	1 wks	5/13/2025
<b>DD Phase Complete</b>	<b>Burditt</b>	<b>8 wks</b>	<b>5/13/2025</b>
<b>Phase III - Construction Document Kickoff</b>	Burditt/City	-	5/13/2025
60% CD Documents for Review	Burditt	4 wks	6/10/2025
City Comments (60% CD) to Burditt	City	1 wks	6/17/2025
Deliver 90% CD Documents for Review	Burditt	12 wks	9/8/2025
City Comments (90% CD) to Burditt	City	10 wks	11/14/2025
Deliver (100% CD) Issue for Permit Review	Burditt	5 wks	12/19/2025
City Comments (100% CD) to Burditt & Issue for Permit	City	1 wks	12/26/2025
<b>CD Phase Complete</b>	<b>Burditt</b>	<b>34 wks</b>	<b>12/31/2025</b>
<b>Phase IV - Bidding Support Kickoff</b>	City/Burditt		
Advertise Bid Package	City	0 wks	1/6/2026
Conduct Pre-Bid Mtg	City/Burditt	1 wks	1/12/2026
Second Bid Advertisement	City	1 wks	1/13/2026
Receive Bids	City/Burditt	2 wks	1/16/2026
Evaluate Bids & Make Recommendations to City	City/Burditt	1 wks	1/20/2026
Council Approval to Proceed	City	1 wks	<b>1/27/2026</b>
Approve Construction Contract	City	1 wks	2/3/2026
<b>Construction Contract NTP</b>	City	1 wks	2/10/2026
<b>Bidding Support Phase Complete</b>	<b>City/Burditt</b>	<b>5 wks</b>	<b>2/10/2026</b>

\* Preferred day of the week for submittals to be coordinated with client.