

PROJECT SCHEDULE - TASKS

Key Activities	Responsible Party	Duration (wks)	Due week of*
Contract Award	City	-	11/18/2024
Phase I-Schematic Design Kickoff	Burditt/City	-	12/16/2024
Initiate Topo Survey	City	-	12/16/2024
Pre-Development Meeting w/ DAWG	Burditt/City	-	1/8/2025
Parks Board Visioning Workshop	Burditt	-	1/13/2025
Deliver Preliminary Schematic Design	Burditt	3 wks	2/3/2025
City Comments to Burditt	City	1 wks	2/10/2025
Receive Topo Survey	City	8 wks	2/10/2025
Public Stakeholder Meeting	Burditt/City		2/11/2025
Parks Board Presentation	Burditt/City		3/4/2025
Council Meeting Presentation	Burditt/City		3/18/2025
Project Overview	Burditt/City		3/20/2025
Parks Board - Final Design/OPC Presentation	Burditt	4 wks	4/14/2025
Council - Final Design/OPC Presentation	Burditt	5 wks	5/13/2025
SD Phase Complete	Burditt	22 wks	5/13/2025
Parks Board - Marketing/Renders Presentation	Burditt	5 wks	6/9/2025
Council - Marketing/Renders Presentation	Burditt	1 wks	6/12/2025
Marketing Phase Complete	Burditt	5 wks	6/12/2025
Phase II - Design Development Kickoff	Burditt/City	-	4/14/2025
Receive Geotech Survey	City	8 wks	6/9/2025
Deliver 50% DD Documents for Review	Burditt	9 wks	6/10/2025
City Comments (50% DD) to Burditt	City	1 wks	6/17/2025
Deliver 90% DD Documents for Review	Burditt	5 wks	7/22/2025
City Comments (90% DD) to Burditt	City	1 wks	7/29/2025
Deliver 100% DD Documents for Review	Burditt	3 wks	8/19/2025
City Comments (100% DD) to Burditt	City	1 wks	8/26/2025
DD Phase Complete	Burditt	20 wks	8/26/2025
Phase III - Construction Document Kickoff	Burditt/City	-	8/26/2025
Deliver 60% CD Documents for Review	Burditt	7 wks	10/14/2025
City Comments (60% CD) to Burditt	City	1 wks	10/21/2025
Deliver 90% CD Documents for Review	Burditt	3 wks	11/11/2025
City Comments (90% CD) to Burditt	City	1 wks	11/14/2025
Deliver (100% CD) Issue for Permit Review	Burditt	4 wks	12/10/2025
City Comments (100% CD) to Burditt & Issue for Permit	City	1 wks	12/15/2025
CD Phase Complete	Burditt	16 wks	12/15/2025
Phase IV - Bidding Support Kickoff	City/Burditt		
Advertise Bid Package	City	0 wks	12/16/2025
Conduct Pre-Bid Mtg	City/Burditt	1 wks	12/22/2025
Second Bid Advertisement	City	1 wks	12/23/2025
Receive Bids	City	2 wks	12/30/2025
Evaluate Bids & Make Recommendations to City	Burditt	1 wks	1/6/2026
Council Approval to Proceed	City	1 wks	1/13/2026
Approve Construction Contract	City	1 wks	1/20/2026
Construction Contract NTP	City	1 wks	1/27/2026
Bidding Support Phase Complete	City/Burditt	6 wks	1/27/2026
Phase V - Construction Observation	City/Burditt	1 wks	1/27/2026
Celebration (June 14th)	City	19 wks	6/8/2026
Construction Observation (+/- 30 wks)	Burditt	24 wks	7/13/2026
Substantial Completion (30 days)	City/Burditt	28 wks	8/10/2026
Final Completion	City/Burditt	4 wks	9/7/2026
Construction Observation Phase Complete	City/Burditt	32 wks	9/7/2026

* Preferred day of the week for submittals to be coordinated with client.