



AGENDA ITEM SUMMARY FORM

MEETING DATE: 7/22/25

PREPARED BY: Hector Renteria

AGENDA CONTENT: Purchase of Automatic Transfer Switch

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: N/A **FUNDS REQUESTED:** \$88,070.00

FUND: 108-571-205.2

EXECUTIVE SUMMARY: This item is for the purchase of an automatic transfer switch at the wastewater treatment plant. The automatic transfer switch is a mechanism that will automatically turn on the generator and swap the power over to the emergency generator power. This is extremely important during any power outage. Currently our operators must be on site to manually switch the generator power over during an outage. Then when power is restored, they must be on site to manually switch the power to normal power. This is a safety concern for our operators, also not very efficient as the plant can be without power for a duration until it's manually switched. Three bids were solicited for this purchase.

RECOMMENDATION: Staff recommends approval of the purchase, and installation, of a new automatic transfer switch through Instrumentation Inc for the amount of \$88,070.00.