



203	Apparel	915	2330	1528	2,100	2,357	Current spent is \$1097 but anticipate spending \$1260. Staff Uniforms-\$200 Full Time, \$560 Front Desk, \$500 Lifeguards, 1 superintendent, 1 aquatics manager, 1 rec assistant, 1 custodian; increase FD to cover 2 shirts per new employee, 1 new shirt annually. Will place order once staffing is complete.	3,420	<b>\$650 Full Time</b> (1 superintendent, 1 aquatics manager, 1 FT rec assistant, 1 custodian) <b>\$1000 PT Staff</b> (15 PT FD, 2 HFD)(34 @ \$32 per shirt ) = \$1300 <b>\$1770 Lifeguards</b> ( Shirts- 20 @ \$18=\$400 Male shorts- 20 @ \$30= \$600 Female suits- 20 @ \$38.50= \$770) Total=\$1770 ALL - <i>adjusted staff allowance due to price increase on City Store. PT staff to be issued 2 shirts at hiring and replace 1 shirt annually.</i>
205	General Supplies	11,419	3,317	4,052	3,825	1,783	Current spent is \$1547.97. Moving -\$100 to 60-506-215 for first aid supplies, basketball replacement \$235 (20 balls @ \$11.75)	4,050	General supplies for Recreation Center including: Wristbands- \$250 (51 packs) Key Tags- \$1000 (1500 tags), Building Supplies- \$1000, Swim Diapers- \$300, Lanyards-\$500 front desk equipment \$1000 (20 basketballs- \$500, basketball nets \$200, Pickleball \$300, Corn hole bags, Ping-pong equipment )
206	Chemical Supplies	17,084	21,299	23,201	23,560	25,680	CO2 Tank Rental- \$2304 CO2 Refill-\$10500 Chlorine Tabs-\$7876 Chemtrol Lease\$3000 Misc Chemicals-\$ 2000	26,804	CO2 Tank Rental-\$2304 Chemtrol Lease-\$3000 Chlorine Tabs- \$8000 CO2 Refill- \$11,500 Pulsar CRS Chemical-\$500 Misc Chemicals \$1500 *counting for increases on CO2 cost and chlorine tabs/adding cost of test reagents from pool supplies
210	Office Supplies	5,401	5,102	5,472	2,000	1,289	Current spent \$1168.48. Business cards-\$157.02 Office furniture(Electronic safe \$450, two cash drawers \$210)\$660, Copy paper \$72.20 General Office Supplies-\$279.27.Anticipating to spend \$100 in copy paper, \$20 in tape	3,000	Pens-\$50 Copy Paper-\$400 (2 boxes/ mo), Laminating Sleeves-\$100, Batteries-\$200, Business Cards-\$200, Folders/Dividers/Binders-\$100, Office Furniture -\$1000,(conference room chairs \$52.97 ea @ 8 =-\$423.76) Misc Office Supplies- \$200 Tape-\$ Label maker tape-\$80 Paper clips-\$100 Sticky notes-\$200 Sharpies-\$20 Name tags-\$50 Scissors-\$25 Staples-\$25 White Out-\$10 Dry erase markers-\$36 Counterfeit markers-\$22 Envelopes-\$50 Ziplock bags-\$50 Bankers Boxes-\$50
212	Cleaning Supplies	6,433	8,742	10,146	8,170	11,747	Currently spent \$4967.18. Anticipate spending \$6780 due to current trends, price increases and anticipation of high traffic in the facility throughout summer months. Toilet Paper- \$1500 Paper Towels- \$1,000 Bleach-\$200 Laundry Detergent- \$100 Hand soap- \$850 Windex-\$80 Floor cleaner-\$300 Surface cleaner \$200 Toilet Cleaner-\$100 Trash Liners-\$500 Stainless Steel-\$50 Gloves-\$200 Misc Cleaning Supplies- \$500, gym wipes- \$1200	15,410	Toilet Paper- \$3000(Avg.\$250/mo) Paper Towels- \$2500(Avg.208/mo) Bleach-\$1000(Avg.\$85/mo) Laundry Detergent- \$200(Avg.\$17/mo) Hand Soap- \$2000(Avg.\$167/mo) Windex-\$80 Floor Cleaner-\$1500(Avg.\$125/mo) Surface cleaner- \$600(Avg.50/mo) Trash Liners-\$1000(Avg.\$83/mo) Stainless Steel-\$50 Gloves-\$400 Misc Cleaning Supplies- \$500 Gym Wipes-\$3000(Avg.\$250/mo) Drain Cleaner- \$80

215	Pool Supplies	2,332	1,316	2,567	3,500	3,300	Rescue Tubes-\$300 First aid-\$150 Practice Manikins AED-\$468 Pool Vacuum-\$200 Benches-\$1000 Misc.-\$871 Signage-\$300	3,134	Rescue Tubes w/ whistles- \$314.76(6@52.46) CPR Manikin & AED Trainer (2-adult,2-infant \$)870, CPR rescue masks \$79.95(10@7.99), Guard first aid packs w/ whistles \$69.28(\$10@\$6.93), 6ft indoor/outdoor benches \$1150(20@57.50), Signage- \$150, Misc. pool supplies \$500 *Increase due to inflation on supplies and increased usage/attendance at the facility resulting in higher use of supplies	
216	Vehicle Supply (Gas)	1,214	970	2,335	0	0	Budgeted funds transferred to Rec Division	0		
220	Equipment Supplies	6,298	3,573	2,439	4,500	4,421	Currently spent \$282.86. Anticipate spending \$89.95 (4 lb dumbbells sets @ 17.99), \$100.76( 20lb dumbbells 2@\$50.38) , \$145.70(resistance bands 10 @ \$14.57), \$52.50 gym timer wall clock, upholstery replacement \$600) . Misc. equipment repairs 3000	5,175	Upholstery \$675, Equipment Repairs \$4,000, Misc. Equipment(attachments,rollers,dumbbells,mats,etc) \$500	
221	Small Equipment	0	0	0	0	170	replacement computer monitor	0		
<b>Supplies Subtotal</b>		<b>51,096</b>	<b>46,649</b>	<b>1,251,601</b>	<b>47,655</b>	<b>50,747</b>		<b>60,993</b>		
<b>Repair &amp; Maintenance:</b>										
309	R&M Equipment	0	0	953	0	0		0		
310	Equipment	19601	0	20673	27,000	27,000	Contingent on use of fund balance to cover cost over 27k budget for this year.	30,000	Anticipated replacement of 4 treadmills, bicep curl and benches	
315	Pool Maintenance	23,211	8,196	21,452	21,000	18,000	Slide pump repair- \$6000, Inlet covers-\$200, Bay door replacement \$2,190 (\$3,000 was moved to Chemical supplies)	25,500	Pumps-\$7000, Pool motors \$6,000 Base-\$5000 Chair lift-\$3000 Pool Heaters- \$1500 , general maintenance \$3,000	
316	Computer Maintenance	14,841	14,828	17,245	18,910	6,770	Currently spent \$436.50. (-\$4470) transferring to 60-506-535 for lease payments (-\$7940) transferring to 60-506-461 Annual software fee (-\$170 transferred to 60-506-221 for computers)	6,000	\$1,000 print charges, \$,1200 Misc., \$3,800 facility cameras	
317	Vehicle Repairs	779	3,639	2,389	0	0		0		
320	Building	44,235	36,777	36,606	43,000	43,000	Currently spent \$14,486.64. HVAC maintenance: \$7,422.80, Lighting & Electrical \$3,218.50, Plumbing \$1,001.09 Furnishings \$618.79, Fixtures and maint. \$155.61, annual inspections (Killum, BayArea Fire & Coastal Backflow) \$1083.95. Still needing to replace ceiling tiles \$800, gym and WR lighting \$1,200, Womens restroom pump \$300, Coastal Backflow inspection \$575	52,846	HVAC: \$15,000 (Units no longer under warranty), ceiling tiles \$3500, Lighting & Electrical \$12,000, Plumbing \$3,500, landscape maintenance \$2000, site furnishings \$3200, Fixtures and maint. \$3300, annual inspections (Killum, Bay Area Fire & Coastal Backflow) \$2,500, Misc. Maintenance \$5,000 **Budget helps cover unexpected emergency maint. HVAC is no longer under warranty, (Natatorium light project: Class IV Lighting maintaining the requirement of 4,000k would be the replacement of all 24 light fixtures with LED fixtures @ 160.36ea = \$3848.64, adjustable brackets @ \$10.03 = \$240.72, Est. labor costs \$5,097.09, Misc. project supplies \$159.86 TOTAL EST. COST \$9,346.31.)	
<b>Repair &amp; Maintenance Subtotal</b>		<b>102,667</b>	<b>63,440</b>	<b>99,317</b>	<b>109,910</b>	<b>94,770</b>		<b>114,346</b>		
<b>Services &amp; Charges:</b>										
405	Telephone	635	840	0	0	420	60/month - Facility Operations Superintendent	0		
410	Utilities	83,657	76,617	94,139	90,000	90,928	YTD - Electric: 26,527.07 Gas: 10,400.45 Projected Electric Total: 65,527.07 Projected Gas Total: 25,400.45	99,546	Average of FY 21-22 Actual and FY 22-23 estimated with 5% increase	
412	General Programs	447	2576	0	0	300	YTD - 82, American Red Cross - Shallow Water Certs (public)	450	Shallow Water Certification - Card Fee, 10 at \$45 each	
413	Youth Camps	34,457	11,987	4,112	0	0	Moved to Rec Division	0	Moved to Rec Division	
414	Community Events	6,702	2,463	2,059	0	0		1,000	Membership promotion event in summer	
415	Father Daughter Dance/Community Dances	2,176	0	8,136	0	0	Moved to Rec Division	\$0	Moved to Rec Division	
416	Health and Wellness	4,240	920	1,203	0	0	Moved to Rec Division	\$0	Moved to Rec Division	
417	Senior Programs	8,868	4,950	10,442	0	0	Moved to Rec Division	\$0	Moved to Rec Division	

418	Miscellaneous/General Programs	1,594	446	2,262	0	0	Moved to Rec Division	\$0	Moved to Rec Division
420	Dues & Subscriptions	4,240	4,247	4,202	3,081	3,081	YTD - 1470. Sparklight \$1200, TRAPS Membership , NRPA Agency Membership, GGCPARDA Membership - Facility Ops. Sup., TPPC for Aquatics Manager	\$3,691	Affiliate memberships and annual subscriptions. Sparklight 2,700- W2W 400, TRAPS Membership 237, NRPA Agency Membership \$234, GGCPARDA Membership \$70, TPPC for Aquatics Manager \$50
425	Travel & Training	4,111	4,727	11,507	5,560	3,552	YTD - 1652 NRPA Annual Conference for 2 employees: registration Staff Red Cross Certs	\$6,042	Staff CPR: \$200, TRAPS Galveston: registration (3 employees) \$1200, Hotel \$600, Food \$550: NRPA (2 employees) Atlanta, GA: Registration \$1500, Travel \$600, Hotel \$800, Food \$592
446	Advertising	17,354	9,389	11,528	200	200	ARC building hours - Zeigler's \$25, Summer advertising for rentals & memberships	750	Updating building signage & rules
456	Contract Labor Cleaning	0	0	6,580	0	0		0	
457	Contract Labor Instructors	28,275	32,755	35,610	39,000	\$39,000	25 classes per week @ \$30hr = \$750 x 52 weeks = \$39,000	\$49,120	27 classes per week x \$30Hr=\$750 x 52 weeks = \$42120, Swim Lesson Instructor (70/30 split) \$7,000
458	Contract Labor - Misc	2800	2,602	1,500	1,130	1,200	Marathon PM: \$1200 - increase on annual agreement by \$70	\$1,300	Increase due to marathon PM agreement
460	Rec-Bus Services	0	0	0	0	0		\$0	
461	Rec Center-Annual Software Fee	0	0	4,080	0	7,940	Annual Civic Rec Fee: \$7500, Microsoft office license: \$440	10,212	Annual Civic Rec Renewal Fee \$7500, Connect2 software fee \$2712
476	Bank Credit Card Charges	8,399	6,854	8,021	3,000	13,000	YTD through January - \$4,638.72 Historically has not been under \$6K, need to budget at minimum the average for FY 23-24; justify increase charges based on new membership schedule and recurring transactions	15,000	Fees paid to accept credit cards at the rec center, increase due to recurring membership drafts and increased facility use - <b>justification</b>
477	Scholarship Fund	0	0	407	1,000	1,000		1,000	
485	contract Leagues - Escrow	0	0	805	0	0		0	
<b>Services &amp; Charges Subtotal</b>		<b>207,955</b>	<b>161,373</b>	<b>206,593</b>	<b>142,971</b>	<b>160,621</b>		<b>188,111</b>	-
<b>Miscellaneous</b>									
503	Surety & Notary Insurance	0	0	0	0	0		0	Fees for notaries
505	Insurance	7,726	3,839	3,847	4,600	4,600		5,160	based on 10% increase
506	Vehicle Insurance	1,070	1,700	1,923	0	0		0	
507	Building Insurance	47,452	43,091	60,492	62,671	81,275	TML (51%) and Wind/Hail (36%) increased significantly more than expected	98,153	Projecting 25% increase on TML, 20% on Wind/Hail, and 10% on Flood
508	Insurance Commission	0	0	0	0	0		0	
510	Employee Appreciation	270	210	474.6	500	500	\$200 Employee appreciation bulletin board \$300 staff holiday party (Christmas & Thanksgiving)	1,000	\$500 staff appreciation ( Bulletin board, employee of the month, recognition awards) \$500 In service meals (bi - monthly), Holiday parties (Christmas & Thanksgiving), Team building events( 2 per year)
511	Tuition Reimbursement	1000	3000	3000	0	0		0	
520	Contingency	8,573	247,851	0	0	0		0	
525	Rec Center Refunds	2,220	1,252	1,446	1,000	750	YTD \$325. We encourage all rentals to use CC for deposit. Are few occasions when rentals are a number of days out and we must cut a refund check.	1,000	We encourage all rentals to use CC for deposit. Are few occasions when rentals/programs are a number of days out and we must cut a refund check.
535	Lease Payments	0	0	0	0	4468	Copy machine lease for ARC	4468	Copy machine lease for ARC
599	Rec-Miscellaneous	59	40	0	0	0		0	
<b>Miscellaneous Subtotal</b>		<b>68,370</b>	<b>300,983</b>	<b>71,183</b>	<b>68,771</b>	<b>91,593</b>		<b>109,781</b>	
<b>Capital Outlay:</b>									
626	CE-Equipment	0	0	0	0	0		0	
627	Capital Project	52,295	0	90284	0	0		\$0	
628	M&O Capital	0	0	0	0	0		0	\$200,000 annually for renovations for 5 years based on CIP

629	Energy Savings Electrical	0	0	0	0	0		0
630	Capital Project	0	0	0	0	0		0
<b>Capital Outlay Subtotal</b>		<b>52,295</b>	<b>0</b>	<b>90,284</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Other:</b>								
700	Transfer to Fund Balance	0	0	0	0	0		0
701	Transfer to GF for Cardio Eq	0	0	0	0	0		0
702	Transfer to Capt Lease Payment	0	0	0	0	0		0
714	Transfer to SF Cap Rep Fund	0	0	0	0	0		0
719	Trans to Cap Rev Loan	0	0	0	0	0		0
741	Trans to Unemployment Fund	0	0	0	0	0		0
<b>Other Subtotal</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Division Total</b>		<b>1,203,178</b>	<b>1,308,824</b>	<b>2,344,015</b>	<b>848,184</b>	<b>883,430</b>		<b>1,007,028</b>