



AGENDA ITEM SUMMARY FORM

MEETING DATE: May 27, 2025

PREPARED BY: Otis T. Spriggs, AICP, Director of Development Services

AGENDA CONTENT: Presentation and Kick-off of the Comprehensive Plan by Ardurra, as funded by the Texas General Land Office (GLO) under the CDBG-MIT RCP Program.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$270,000

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

The City of Angleton City Council awarded RFP to Ardurra/Gunda to assist the City in the Comprehensive Plan update, and services related to grant administration, management, and contract compliance under the Community Development Block Grant Disaster Recovery-Mitigation (CDBG-MIT) RCP program, funded by the Texas General Land Office (GLO).

The contract encompasses all project-related services to the City of Angleton, and performance of activities under Grant Administration Services and Planning Activities to update the Comprehensive Plan and Building Code upgrade. Ardurra/Gunda will assist the GLO and/or grant recipients in completion of this CDBG-MIT project. Grant administrative services must be performed in compliance with the U.S. Department of Housing and Urban Development ("HUD") and guidelines issued by the GLO.

Grant Administration Services shall be provided in conformance with the guidance documents and use forms provided by the subrecipient utilizing GLO guidance. The selected service provider must follow all requirements of the Texas CDBG-MIT program. The providers shall furnish services to complete the CDBG-MIT projects.

The consultant (Ardurra) would like to hold the first kick-off presentation to allow for overall direction on plan priorities from the City Council. Below is the presentation outline:

- a. Attendee introductions
- b. Comprehensive Plan - purpose and elements
- c. Planning process, roles, and responsibilities
- d. Schedule
- e. Input from City leaders - big picture, direction, and priorities

- Discussion, Charette, or Interactive Exercise
- f. Public engagement process

RECOMMENDATION:

City Council should hold the kick-off work session on the Comprehensive Plan with Ardurra.