



AGENDA ITEM SUMMARY FORM

MEETING DATE: 03/25/2025

PREPARED BY: Otis T. Spriggs, AICP, Director of Development Services

AGENDA CONTENT: Presentations by Ardurra/Gunda, Freese, & Nicholson, and Kimley-Horn on the GLO Recovery-Mitigation (CDBG-MIT) RCP Grant, Request for Proposal (RFP).

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

The GLO Contract NO. 23-160-039-E664, RESILIENT COMMUNITIES PROGRAM SUBRECIPIENT AGREEMENT and contract was executed on June 10, 2024. The grant award total is \$270,000. The Contract will terminate on August 31, 2027 or upon completion of the Comprehensive Plan Update and the Building Code Upgrade.

The City of Angleton published this RFP Request seeking well-qualified grant administration and planning service provider(s) to assist the City in the Comprehensive Plan update, and services related to grant administration, management, and contract compliance under the Community Development Block Grant Disaster Recovery-Mitigation (CDBG-MIT) RCP program, funded by the Texas General Land Office (GLO).

The contract will encompass provision of all project-related services to the City of Angleton, and performance of activities under Grant Administration Services and Planning Activities below. Providers will assist the GLO and/or grant recipients in completion of this CDBG-MIT project. Grant administrative services must be performed in compliance with the U.S. Department of Housing and Urban Development ("HUD") and guidelines issued by the GLO.

Note that providers and respondents were invited to submit proposals specifically for 1 individual, or 2 or more of the services in the contract.

The City's review committee consisted of 3 staff members and 2 members of the City Council. The Purchasing Agent for the City and Director of the Development Services Department were available to answer any questions of the reviewers (Score sheets are attached), and the top three respondents resulted and were invited to give presentations before the City Council in advance of a final decision and selection.

RECOMMENDATION:

The City Council should hear the presentations and hold discussions.