



AGENDA ITEM SUMMARY FORM

MEETING DATE: 6/25/2024

PREPARED BY: Megan Mainer, Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action on consultant firm selection for Abigail Arias Park development.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$2,000,000.00 **FUNDS REQUESTED:** TBD

FUND: TBD

EXECUTIVE SUMMARY:

The City of Angleton published a Request for Qualifications to solicit submissions from qualified and experienced consultants with project experience in landscape architecture, park planning, community needs assessments, park design, park construction document development, park project bidding, and park construction administration for the development of Abigail Arias Park.

The City of Angleton published a legal notification in The Facts on May 7 and May 14. The City of Angleton accepted sealed request for qualification submissions until 2:00 p.m. on Thursday, May 30, 2024, at the following address: City Secretary's Office City of Angleton – City Hall 121 South Velasco Street Angleton, TX 77515.

The City received four submissions from the following firms:

- Burditt Land | Place
- Kimley-Horn
- Clark Condon
- Edgeland

Angleton's Purchasing Agent, Dianna Matthys, developed an evaluation panel of Parks & Recreation Board members, Angleton Better Living Corporation members, and City staff. The evaluation panel met on Monday, June 3, 2024 to review and evaluate all submissions.

Staff were directed to schedule presentations with the top three ranked firms at an upcoming City Council meeting. On Tuesday, June 4, 2024, Dianna Matthys requested the top three firms submit slides for a presentation for the City Council with a 10-minute limitation for the presentation and

questions and answers from the City Council and staff. Dianna specified the presentation contents consisting of the following:

- Slide 1: Your organization logo and title
- Slide 2: Professional experience related to similar projects
- Slide 3: list of projects your company has done in the last 5 years

Enclosed in your packet is the RFQ for Abigail Arias Park development, RFQ scorecard, Burditt Land | Place rating sheet, Edgeland rating sheet, and Kimley-Horn rating sheet.

RECOMMENDATION:

Staff recommends the City Council discuss and approve the top-ranked firm for Abigail Arias Park development.