



**REQUEST FOR QUALIFICATIONS
(RFQ)**

RFQ NO. 2024-03

Abigail Arias Park Development

**Qualifications Due Date:
Thursday, May 30, 2024, at 2:00 p.m. CST**

**CITY OF ANGLETON, TEXAS
121 S. VELASCO
ANGLETON, TEXAS 77515
Phone: 979-849-4364**

City of Angleton
Request for Qualifications
RFQ NO. 2024-03 ABIGAIL ARIAS PARK DEVELOPMENT

The City of Angleton is requesting Qualifications from qualified consultants and/or other qualified vendors to develop detailed design plans for the Abigail Arias Park Development. The City of Angleton will accept sealed request for qualifications until 2:00 p.m. on Thursday, May 30, 2024, at the following address:

City Secretary's Office
City of Angleton – City Hall
121 South Velasco Street
Angleton, TX 77515

SUBMISSION

All sealed REQUEST FOR QUALIFICATIONS (RFQ) should include all documents as required. The RFQ shall be submitted in hard copy, placed in a sealed envelope, signed by a person having the authority to bind the firm in a contract, and marked clearly on the outside as outlined below. Submit seven copies and one electronic version (thumb drive preferred).

FACSIMILIE OR EMAIL TRANSMITTALS **WILL NOT** BE ACCEPTED.

Submission of RFQ:

RFQ packet may be viewed electronically via <https://angleton.tx.us/343/Bid-Notices>

Mail/hand deliver to:

City Secretary's Office
121 S. Velasco St.
Angleton, Texas 77515
RFQ: **2024-03 Abigail Arias Park Development**
Closing: **2:00 P.M., Thursday, May 30, 2024 (CST)**

Label Envelope: **"RFQ NO. 2024-03: ABIGAIL ARIAS PARK DEVELOPMENT"**

CLOSING

ALL RESPONSES MUST BE RECEIVED IN THE CITY OF ANGLETON CITY SECRETARY OFFICE BEFORE SUBMITTAL CLOSING DATE AND TIME – NO EXCEPTIONS.

LATE SUBMISSIONS

RFQs received in the City Secretary's Office after submission deadline will be unopened, will not be returned, and will be considered void and unacceptable. The City of Angleton is not responsible for lateness of mail, carrier, etc. and time/date stamp clock in City Secretary Office shall be the official time of receipt. The City of Angleton reserves the right to reject any and all RFQs and to waive any informality in the RFQs received.

QUESTIONS

Any questions, Technical and/or Non-Technical pertaining to this RFQ must be submitted to Megan Mainer, mmainer@angleton.tx.us. The deadline to ask questions is Tuesday, March 19, 2024, at 12:00 noon (CST). Please reference RFQ name and page number. Non-compliance with this provision may result in rejection of the Qualifications. Responses to questions will be posted on <https://angleton.tx.us/343/Bid-Notices> as an addendum prior to the submission deadline. Any material information given to one proposer concerning a Qualifications will be furnished by an addendum to all proposers who have been issued the RFQ.

BACKGROUND

The City of Angleton, Texas (City) is located in Brazoria County. The City of Angleton Parks and Recreation Department maintains approximately 279 park acres, some of which are passive park acres or natural green spaces.

The adopted 2019 Parks & Recreation Master and Strategic Plan outlines two short-term goals associated with service delivery on the south side of town including addressing gaps in the level of service and programming in the south side of the city and considering opportunities to provide more parks and recreation access and increase parks per population ratio.

In September of 2021, the Parks & Recreation Board requested a survey be developed for community feedback revolving around park development on the south side of town. The survey was posted from September 3 to September 30, 2021, and the City received input from 79 respondents. The top five park amenities desired on the south side of town were a playground for (5-12), trails, a splash pad, a playground (2-5), and swings. The City of Angleton acquired 6.93 acres of land on the south side of town located at 301 Cemetery Road for future park development. On March 8, 2022, this park was formally named Abigail Arias Park.

In 2022, 2023, and 2024, the City of Angleton held an Angleton University program designed to inform, educate, and empower participants so they can understand the inner workings of Angleton city government. During the Parks & Recreation Department session, participants were broken into “park designer groups”, were provided information from the September 2021 survey, and were instructed to place a sticker on the park amenity pictures posted around the room that they would like to see at Abigail Arias Park. They were asked to avoid choosing park amenities that fell within our minimum park standards for new development including sidewalks along the street frontage, all utilities, LED lighting along the street and within the park, wireless network infrastructure, a restroom facility, one playscape structure, covered picnic tables, grills, and trash containers, drinking fountain, and park benches. If you see these items, they must be included in the new park development. During the exercise, Angleton University students were given a budget constraint that required “park designer groups” to scale back their design and limit the number of park amenities for the final design. This exercise demonstrated the most important park amenities for Abigail Arias Park from the perspective of Angleton residents. These Angleton University program “designs” were used during town hall meetings on March 25 and April 1 for additional community feedback.

In January 2024, the City of Angleton published a public survey to solicit additional feedback about desired park amenities, scale of park amenities, and design elements for Abigail Arias Park not including the minimum park requirements. The survey was posted from January 24 to

February 20, 2024, and the City received input from 585 respondents. The top ten park amenities desired for Abigail Arias Park are a playground for 2-5 and/or 5-12, a splash pad, swings, trails, a bike path, a skate area, an obstacle course, green space, mini golf, and basketball courts. Survey results are enclosed as **Exhibit A**.

The City is seeking qualified and experienced consultants with project experience in landscape architecture, park planning, community needs assessments, park design, park construction document development, park project bidding, and park construction administration.

The purpose of the Request for Qualifications (RFQ) process is to identify the most qualified firm. It is intended that the selected firm or team accomplish and/or supply all services outlined in this RFQ. The City has made no promises or representations and cannot offer, promise, or guarantee that the selected firm will be awarded any future contracts to provide additional professional services to the City.

The professional firm or team selected to design and develop Abigail Arias Park and associated services will do so in accordance with the requirements specified herein and including all provisions set forth in the accompanying documentation.

It is the City of Angleton's intent to contract with one (1) service provider for the Abigail Arias Park design and development, and any associated service(s).

NOTICE TO PROSPECTIVE VENDORS

The City of Angleton reserves the right to reject any or all Qualifications, including without limitation the rights to reject any or all nonconforming, non-responsive, unbalanced or conditional Qualifications and to reject the Qualifications of any Proposer if the City believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Qualifications is not responsive or the Proposer is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the City.

The City also reserves the right to waive all informalities and defects in the Qualifications and the process not involving price, time of submittal or changes in the Work and to negotiate contract terms with the Successful Proposer. Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of the words. In case of ambiguity or lack of clarity in stating the prices in the Qualifications, the City reserves the right to consider the most advantageous Qualifications thereof or to reject the Qualifications.

Please be advised that in accordance with the State of Texas Local Government Code Chapter 176, Respondent must submit Form CIQ (Attachment A) with the RFQ submission.

In compliance with State of Texas Government Code, Section 2252.908, the successful business entity awarded a contract by the City Council must complete Form 1295 "Certificate of Interested Parties" – and must provide a signed and notarized printed copy of the form and a separate certification of filing. The form can be found at <https://www.ethics.state.tx.us/filinginfo/1295/>.

The City may, by written notice to the successful proposer, cancel the agreement without liability to the City if it is determined by the City that gratuities in the form of entertainment, gifts, or otherwise, were offered or given by the proposer, or any agent, or representative of the proposer, to any officer or employee of the City with a view toward securing an agreement or securing favorable treatment with respect to the awarding or amending or the making or any determinations with respect to the performing of such an agreement. In the event this agreement is canceled by the City pursuant to this provision, the City shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by proposer in providing such gratuities.

SCOPE OF PROFESSIONAL SERVICES

Respondents are requested to provide a statement of qualifications and prepare a detailed scope of proposed work for consideration.

TASK 1 – DESIGN PHASE

During this phase, the design and budgets for the project will be defined. Design Development drawings shall depict actual materials, sizes and locations of all landscape elements. This task consists of all services necessary to take the project from initial concept through bidding, and includes:

A. Schematic Design

- A.1. Conduct initial Project Kickoff Meeting with City and a design team (Design Team) from the Awarded Respondent. During this meeting, a recommended Project Schedule will be presented for consideration.
Tasks will be addressed, and project goals and objectives reaffirmed.
The Design Team shall prepare an agenda, take minutes, and distribute minutes.
- A.2. Review the following documents/plans, as provided by The City of Angleton:
 - A.2.a. Angleton demographics.
 - A.2.b. The current inventory of the City of Angleton Parks and Recreation system.
 - A.2.c. The City of Angleton Comprehensive Parks & Recreation Master and Strategic Plan (2019).
 - A.2.d. Future Park Development community survey.
 - A.2.e. Abigail Arias Park Development survey.
 - A.2.f. Angleton University "park designer group" posters.
 - A.2.g. March 25, 2024 community stakeholder input minutes.
 - A.2.h. March 27, 2024 Westside Elementary youth stakeholder input minutes.
 - A.2.i. April 1, 2024 community stakeholder input minutes.
- A.3. During initial meetings with City, the Design Team will confirm previous design intentions and preliminary program needs, improvements, limits of work, and team member roles.

- A.4. Review and affirm recommendations with City from the public survey results, preliminary drawings and City proposed target budget from which to initiate the project. Conduct new discussion of design intentions, City's desired program, and Opinion of Probable Cost (OPC).
- A.5. Review the preliminary site assessment of the subject property, including, confirming preliminary site attributes, such as topography, floodplain data, accessibility, Traffic Impact Analysis (TIA provided by City or as a Supplemental Service), drainage features, existing landscape features/vegetation, tree canopy requirements, and suitability for intended use.
- A.6. Initiate a preliminary review of relevant and current regulatory Zoning Ordinances and Code requirements adopted by Authorities Having Jurisdiction (AHJ).
- A.7. Review previous conceptual plans and program to further develop Schematic Design plans and renderings.
- A.8. Receive feedback on goals and vision from City staff and City recommended stakeholders, if any.
- A.9. Develop schematic views of the proposed park expansion and new development.
- A.10. Develop schematic designs of desired site improvements, including landscaping, hardscape, and any selected amenities such as seating, water features, etc.
- A.11. Confirm sustainable development opportunities and associated natural systems to be considered as part of the Schematic Design.
- A.12. Develop rendered illustrations of proposed park amenities and improvements.
- A.13. Update OPC in association with more fully developed Schematic Design of facilities, site structures, landscapes, and other drainage improvements.
- A.14. Meet with City staff for review and comment of Schematic Designs, rendered illustrations, and updated OPC.
- A.15. Upon staff's direction, present selected rendered illustrations of Schematic Designs to City's elected officials, Parks Board, ABLC, City boards or committees, and selected stakeholders.
- A.16. Revise Schematic designs as directed by staff.
- A.17. Upon request, prepare and present revised Schematic Designs to additional City-selected audience(s).
- A.18. Upon approval of Schematic Design and OPC by City, proceed with Final Design Phase.

B. Design Development

- B.1. Proceed with Design Development services (Civil Engineering, Structural Engineering, MEP Engineering, Landscape Architecture, and Irrigation) to further develop staff - approved Final Schematic Design to prepare Design Development Drawings.
- B.2. Prepare Preliminary Civil Engineering, Structural Engineering, MEP Engineering, Landscape Architecture Drawings and Irrigation Design Development Drawings.
- B.3. Facilitate a pre-development meeting with the City of Angleton to confirm relevant development, zoning and code requirements, including fire lane access requirements, tree planting or preservation requirements, driveway access, etc.
- B.4. Prepare Draft/Outline Specifications which include the following: lighting/plumbing fixtures, door hardware, exterior/interior finishes, equipment, and furnishings for review and approval by City staff.
- B.5. Meet with key City staff to review Design Development drawings and Outline Specifications at regular intervals.
- B.6. Revise drawings, details, Outline Specifications, and updated OPC as applicable.
- B.7. Present Final Design Development Drawings, Outline Specifications, and updated OPC.
- B.8. Upon staff's direction, present selected rendered illustrations of Schematic Designs to City's elected officials, Parks Board, ABLC, City boards or committees, and selected stakeholders.
- B. 9. Upon approval of Design Development Phase and OPC by City, proceed with Construction Document Phase.

TASK 2 – CONSTRUCTION DOCUMENTS

Final Design is comprised of *Construction Documents* (i.e. drawings, equipment schedules, specifications), and Permit Review.

A. Construction Documents

- A.1. Revise and update Design Development drawings from Landscape Architect, Civil/MEP/Structural Engineers, Licensed Irrigation Designer, as required to prepare Construction Documents.
- A.2. Review bidding requirements (front end documents) with staff/team.
- A.3. Conduct initial assessment and preliminary accessibility review discussions

with selected Landscape Architect and Registered Accessibility Specialist (RAS).

- A.4. Review Construction Documents with the City at specific progress review milestones (30%, 60%, 90%, and 100%) as approved by appropriate City staff members with professional oversight.
- A.5. Update OPC at each progress review.
- A.6. Produce Final Sealed Architecture Plans, Details and Specifications.
- A.7. Produce Final Sealed Engineering (Civil, Structural, MEP) Plans, Details and Specifications.
- A.8. Produce Final Sealed Landscape Architecture Plans, Details and Specifications.
- A.9. Produce Final Sealed Irrigation Plans, Details and Specifications.
- A.10. Submit for TDLR (TAS 2012) Review to Registered Accessibility Specialist (RAS). Registration Fee shall be reimbursed to Burditt by the City as the registrant.
- A.11. Submit construction documents to Authorities Having Jurisdiction (AHJ) for Permit Review and address any review comments.

TASK 3 – CONSTRUCTION SERVICES

Construction Contract Administration services.

A. Construction Services

- A.1. Coordinate (or in coordination with City) and Attend the Project Pre-Construction Conference.
- A.2. Attend scheduled construction progress meetings at regular intervals.
- A.3. Provide Construction Observation reviews appropriate to the stage of construction to:
 - A.3.a. Become generally familiar and remain so with, and keep City staff generally informed about, the progress and quality of the portion of the construction completed.
 - A.3.b. Make reasonable efforts to identify and document defects and deficiencies in the construction.
 - A.3.c. Determine generally whether the construction is being performed in a manner indicating that the project, when fully completed, will be in accordance with the plans and specifications.
 - A.3.d. Notify the City in writing of any observed substantial deviation from

plans and specifications that may prevent the facility from being occupied or utilized for its intended use.

- A.4. Issue Observation Reports to Contractor and City staff following site visits.
- A.5. Review Change Orders and provide recommendations to address changed or unforeseeable conditions that may arise during construction.
- A.6. Issue Architect's Supplemental Instructions (ASI) to modify the contract documents as required due to unforeseen conditions or demonstrably insufficient information to complete the Work.
- A.7. Perform up to two (2) General Contractor Submittal Reviews for conformance of information provided with the design intent of the Contract Documents including shop drawings, product submittals, test results, and other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility.
- A.8. Perform Substantial Completion review of the project to prepare punch list items for completion.
- A.9. Submit Substantial Completion Report to Contractor and City Staff.
- A.10. Review and certify construction progress Pay Applications as submitted by Contractor.
- A.11. Communicate and direct contractor to prepare and deliver "As-Built drawings, specifications, and other Close-out documents per General Requirements.
- A.12. Review Contractor provided "As-Built" Record drawings and specifications and Close-out documents. Submit final Close-out documents to City and Contractor.
- A.13. Coordinate Registered Accessibility Specialist (RAS) inspection for obtaining Certificate of Substantial Compliance (TAS 2012).
- A.14. Coordinate inspection for obtaining Certified Playground Safety Inspection (CPSI) compliance.
- A.15. Conduct Final Completion Observation and Closeout; develop and deliver final report to City staff.
- A.16. Walk through the project with Contractor and City staff to review relevant warranty issues within the contract scope to be corrected by the Contractor approximately 11 months after the date of Substantial Completion.

PROJECT TEAM, MEETINGS, AND SUBMITTAL SUMMARY

A. Project Team members

- A.1. The Awarded Respondent
- A.2. The Angleton Parks and Recreation Department

B. Meetings

Required participation by the Awarded Respondent will likely include, but may not be limited to, the following:

- B.1. Kick-off meeting
- B.2. Public Meeting(s)
- B.3. Park Planning Meeting, if necessary
- B.4. The Parks and Recreation Board and Angleton Better Living Corporation, and City Council as required
- B.5. Pre-Bid Conference
- B.6. Pre-Construction Meeting
- B.7. Construction Progress Meetings

C. Submittals

- C.1. Kick-off meeting – meeting minutes
- C.2. Bid documents – including plans, specifications, contract documents, and cost estimate.
- C.3. Pre-bid conference meeting minutes
- C.4. Value Engineering, if needed
- C.5. Shop Drawings, materials and samples submittals reviews
- C.6. Progress meeting minutes
- C.7. Project completion “Punch List”
- C.8. Construction Project Close-Out Checklist
- C.9. Letter of certification of project completion

PROJECT SCHEDULE

The Consultant will provide its services as expeditiously as practicable and work with the City to develop a mutually agreeable schedule.

Request for Qualifications is released	Tuesday, May 7, 2024
Deadline for Questions	Tuesday, May 23, 2024
Submissions due by 2:00 PM	Thursday, May 30, 2024
Top firms identified by committee	Tuesday, June 4, 2024
Present Contract to City Council	Tuesday, June 11, 2024
Schematic Design	Thirty (30) days from Presentation of Contract to

	City Council
Design Development	Thirty (30) days from Presentation of Contract to City Council
Construction Documents	Two Hundred Ten (210) days from Presentation of Contract to City Council
Bidding	Twenty-Five (25) days from Presentation of Contract to City Council
Construction Administration	One Hundred Eighty (180) days from Presentation of Contract to City Council

BUDGET

At this time, the proposed construction budget is in the amount not to exceed \$2,000,000, which may be included in an upcoming general obligation bond, subject to approval. However, city staff will pursue corporate sponsorships for this project.

SUBMISSION OF STATEMENT OF QUALIFICATIONS

Limit the SOQ to twenty (20) pages. Items that will not be counted in the twenty (20) page limit include Cover Page, Back Page, Transmittal Letter, Table of Contents, Divider Tabs, Required Forms, and Resumes.

Submittals shall be firm for a period of 90 days following the Submittal Date. Respondents will be judged not only on their past experience for the type of work involved, but also on their ability to address issues critical to the success of the project requirements outlined in the RFQ document and Selection Criteria. Any cost or expense incurred by the Respondent that is associated with the preparation of the Proposal or the selection process shall be borne solely by the Respondent. All proposals become property of the City of Angleton upon receipt and will not be returned. All proposals will be kept confidential through the negotiation process. Once the contract has been awarded, all information held by the City of Angleton will be subject to the State of Texas Open Records Act. Submittals shall contain the following information, which is further outlined in **Items A through F**:

A. Cover Letter

One page cover letter of interest that includes the firm's understanding of the requirements related to the RFQ, a synopsis of the prime firm and sub-consultants/contractors (if any), the team's qualifications, the project manager and primary contact. The letter must be brief and formal from the proposer and provide information regarding the firm's interest in and ability to fulfil the requirements of this RFQ.

B. Project Team

Identify the project principal, the project manager, key staff and sub consultants. Present a brief discussion regarding how the team's qualifications and experience relate to the specific project. Elements that will be considered by the panel when reviewing your submittal:

- Qualifications and **relevant** individual experience.
- Unique knowledge of key team members relating to the project.
- Experience on projects as a team.

- Key staff involvement in project management and on-site presence.
- Time commitment of key staff.
- Qualifications and relevant sub-consultant experience.

C. Firm Capabilities

Elements that will be considered:

- Are the lines of authority and coordination clearly identified?
- Are essential management functions identified?
- Are the functions effectively integrated? (e.g., sub consultants' role delineated)
- Current and projected workload.

D. Prior Experience

Use the portion of your submittal to describe relevant experience with the project type described in the RFQ document and various services to be provided. Elements that will be considered by the panel when reviewing your submittal:

- Experience of the key staff and firm with projects of similar scope and complexity.
- Demonstrated success on past projects of similar scope and complexity.
- Development of conceptual designs.
- Prior experience with the City of Angleton (or its predecessors).

E. Project Approach

For the project and services outlines in the RFP document, describe how you plan to accomplish the following project control and management issues:

- Budget Methodology/Cost control.
- Establish and maintain estimates of probable cost within Angleton's established budget. At this time, the construction budget is \$2,000,000, which may be included in an upcoming obligation bond, subject to approval.
- Schedule- Manage the required work to meet the established schedule-see above.

F. References

Please submit for this project a minimum of three (3) and a maximum of five (5) references (with contact information) for similar projects.

EVALUATION AND SELECTION PROCESS

Selection Criteria (100 Points Possible)

The City of Angleton the submittal of Qualifications from Respondents that can adequately demonstrate they have the resources, experience, and qualifications necessary to provide the required services. Award will be made to the Respondent submitting the best responsive Qualification satisfying the City of Angleton's requirements for the Project, as determined by the City of Angleton. The City of Angleton will conduct a comprehensive, fair, and impartial evaluation of Qualifications received and will be scored on the factors identified below:

A - Cover Letter	5%
B - Project Team	15%
C - Firm Capabilities	20%
D - Prior Experience	25%
E - Project Approach	30%
F - References	5%
TOTAL	100%

The selection process is designed to ensure that the Respondent's services are engaged on the basis of demonstrated competence and qualifications for the type of services to be performed and at fair and reasonable prices for the City of Angleton.

Selection Process

- A.1. Qualifications will be evaluated by a panel consisting of at least (2) member(s) of City Staff, at least (1) member(s) of the Parks & Recreation Board, and at least (2) member(s) of the Angleton Better Living Corporation (ABLC).
- A.2. At the City of Angleton's discretion, Qualifications that rate high enough may be invited to participate in a finalist interview to clarify their applications and answer additional questions raised by the panel. However, the City of Angleton reserves the right to make an award without further discussion of the Qualifications submitted. Therefore, Qualifications should be submitted initially on the most favorable terms, based upon Selection Criteria detailed herein, which the Respondent can propose. The City of Angleton contemplates award of the Contract to the responsible Respondent with the highest total points awarded by the City of Angleton proposal evaluation team.
- A.3. Based on the rankings of the Qualifications and interviews (if deemed necessary at the City's discretion), the City will determine the most highly qualified Respondent on the basis of demonstrated competence and qualifications pursuant to the Selection Criteria outlined above.
- A.4. After the selection process has been completed, the City will attempt to negotiate a scope of work and fee proposal with the most highly qualified Respondent. If a mutually agreeable scope of work and fee cannot be negotiated, the City of Angleton will formally end the negotiation and proceed to select and negotiate with the next most highly qualified Respondent on the basis of demonstrated competence and qualifications.
- A.5. The City anticipates, but does not guarantee, that the selected Respondent will be recommended to City Council for approval and award of a professional services contract at the City Council meeting to be held on Tuesday, June 11, 2024.

INQUIRIES AND INTERPRETATIONS

All question must be submitted through Megan Mainer at mmainer@angleton.tx.us. The City will respond as quickly as possible. Responses to inquiries which directly affect an interpretation or change to this RFQ will be issued in writing by the City as an addendum and posted to www.angleton.tx.us. All such addenda issued by the City prior to the time that Qualifications are

received will be considered part of the RFQ, and the Respondent will be required to consider and acknowledge receipt of each addendum in its Qualifications.

ADDENDA AND EXPLANATIONS

Respondents having any questions regarding the true meaning of the specifications or terms and conditions shall submit these questions to Megan Mainer at mmainer@angleton.tx.us. Any and all interpretations or supplemental instructions, which, if issued, will be released via <https://angleton.tx.us/343/Bid-Notices>. A copy of all addenda issued must be signed and returned with your Qualifications.

KNOWLEDGE OF CONDITIONS

Before submitting a Qualifications, each Respondent will be responsible for making all investigations and examinations that are necessary to ascertain conditions affecting the requirements of this RFQ. Failure to make the necessary examinations or investigations will not relieve the Respondent from its obligation to comply, in every detail, with all provisions and requirements of this RFQ.

EXCEPTIONS

All Qualifications must clearly and specifically detail all exceptions to the exact requirements imposed by this document. Such exceptions must be explained in the Respondent's Qualifications. Otherwise, the City will consider the subject Qualifications as being made in strict compliance with this document.

If a service requirement cannot be met by a Respondent, the term "No Statement of Qualifications" should be entered for that specific requirement, and an alternative equivalent service may be offered for the City's consideration. If an alternative equivalent service cannot be provided, the Qualifications will be considered irregular and subject to rejection. Responsiveness to the service requirements will be a major part of the selection criteria.

NOTICE TO RESPONANTS

This Request for Qualifications does not constitute a contract or an offer of employment. The cost of preparation of Qualifications shall be the sole obligation of the Respondent. All Qualifications, whether accepted or rejected, shall become the property of the City.

The City reserves the right to reject any and all Qualifications. Elements and/or tasks may be added or deleted at the discretion of the City pending negotiation of the scope of work and compensation.

All completed work including draft reports, related documents, ancillary reports and the final report, whether in written, video or electronic formats, becomes the property of the City at the end of the project and will be turned over to the City.

The Awarded Respondent selected to perform the work shall be considered an independent contractor and shall provide the insurance and indemnification set forth in the *Professional Services Agreement*. The Awarded Respondent shall certify that no official or employee of the City and any business entity, in which an official of the City has no interest, has been employed or retained to solicit or aid in the procuring of the Agreement for the City of Angleton Abigail Arias Park Development. No such person shall be employed in the performance of the Agreement.

The City assumes no responsibility for "late Qualifications" and it is the sole responsibility of the Respondent to ensure that the Qualifications is received at the City prior to the deadline. No faxes or emails will be accepted.

A proposed renovation design of Veterans Park is attached Exhibits A, B, and C.

It is the responsibility of interested parties to check the City of Angleton website for updates, changes, clarifications, and addenda to this RFQ.

APPENDIX

- A. Conflict of Interest Questionnaire and Certificate of Interested Parties
- B. City's Insurance Requirements (*A Certificate of Insurance evidencing the required insurance shall be submitted with the proposal.*)
- C. Texas Legislature Verification Forms
- D. Basic Safeguarding of Service Provider Information Systems
- E. W-9
- F. Texas Public Information's Act
- G. Exhibit A

APPENDIX A

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY Date Received	
1 Name of vendor who has a business relationship with local governmental entity.		
2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)		
3 Name of local government officer about whom the information is being disclosed.	_____ Name of Officer	
4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.		
<p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>		
5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.		
6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).		
7	<div style="display: flex; justify-content: space-between;"> _____ Signature of vendor doing business with the governmental entity _____ Date </div>	

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

...
(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____ (street), _____ (city), _____ (state), _____ (zip code), _____ (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed In _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

ADD ADDITIONAL PAGES AS NECESSARY

CERTIFICATE OF INTERESTED PARTIES:

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code and, as it applies to contracts entered on or after January 1, 2016. The law states that a governmental entity may not enter certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity at the time the business entity submits the signed contract to the governmental entity. The law applies to all contracts/purchases of a governmental entity that require an action or vote by the governing body of the entity.

Interested party means: (1) a person who has a controlling interest in the business with whom a governmental entity or state agency contracts; or (2) a person who actively participates in facilitating a contract or negotiating the terms of a contract with the governmental entity or state agency, including a broker, adviser, attorney, or intermediary for the business entity.

Controlling interest means (1) ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent; (2) membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or (3) service as an officer of a business entity that has four or fewer officers, or service as one of the four officers most highly compensated by a business entity that has more than four officers.

You must fill out this form electronically, Form 1295, on the Texas Ethics Commission website (www.ethics.state.tx.us/File), whether you have an interested party claim or not. Then print, sign, and file with your proposal. **There are exemptions to electronic filing. Please read the information provided on the Texas Ethics Commission website.**

APPENDIX B

CITY'S INSURANCE REQUIREMENTS

Respondent/Contractor shall provide a certificate of insurance prior to the award of contract. Contractor or contractor's insurance agent shall include response/proposal number and title of proposal on the certificate of insurance. The companies affording coverage and the producer of the certificate of insurance shall be licensed with the state board of insurance to do business in the state of Texas.

Respondent/Contractor shall procure and maintain at its sole cost and expense for the duration of the agreement, insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work hereunder by contractor, its agents, representatives, volunteers, employees or sub-consultants.

1. Contractor's insurance coverage shall be primary insurance with respect to the City, its officials, employees, and agents. Any insurance or self-insurance maintained by the City, its officials, employees, or agents shall be considered in excess of contractor's insurance and shall not contribute to it. Further, contractor shall include all subconsultants, agents, and assigns as additional insureds under its policy or shall furnish separate certificates and endorsements for each such person or entity. All coverages for subconsultants and assigns shall be subject to all the requirements stated herein.

The following is a list of standard insurance policies along with their respective minimum coverage amounts required in this agreement:

1. Commercial General Liability
 - General Aggregate: \$2,000,000.
 - Products & Completed Operations Aggregate: \$1,000,000.
 - Personal & Advertising Injury: \$1,000,000.
 - Per Occurrence: \$2,000,000.
 - Fire Damage: \$50,000.
 - Coverage shall be broad form CGL.
 - No coverage shall be deleted from standard policy without notification of individual exclusions being attached for review and acceptance.
 - Waiver of Subrogation required.
2. Business Automobile Policy
 - Combined Single Limits: \$1,000,000.
 - Coverage for "Any Auto".
 - Waiver of Subrogation required.
3. Errors and Omissions

- Limit: \$500,000 for this project.
 - For all architects, engineers, accountants, or design companies.
 - Claims-made form is acceptable.
4. Workers' Compensation
- Statutory Limits.
 - Employer's Liability: \$1,000,000.
 - Waiver of Subrogation required.
2. The following shall be applicable to all policies of insurance required herein.
1. Insurance carrier must have an A.M. Best Rating of A: VIII or better.
 2. Only insurance carriers licensed and admitted doing business in the State of Texas will be accepted.
 3. Liability policies must be on occurrence form.
 4. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
 5. The City, its officers, agents, and employees are to be added as Additional Insureds to all liability policies except for errors and omissions coverage.
 6. Upon request and without cost to the City, certified copies of all insurance policies and/or certificates of insurance shall be furnished to the City.
 7. Upon request and without cost to the City, loss runs (claims listing) of any and/or all insurance coverages shall be furnished to the City.
 8. All insurance required herein shall be secured and maintained in a company or companies satisfactory to the City and shall be carried in the name of Contractor. Contractor shall provide copies of insurance certificates required hereunder to the City on or before the effective date of the agreement resulting from this RFQ.

Appendix C

TEXAS LEGISLATURE VERIFICATION FORMS

Instructions for the Following Verification Forms:

- **STATE OF TEXAS – HOUSE BILL 89, 85th TEXAS LEGISLATURE VERIFICATION**
- **STATE OF TEXAS – SENATE BILL 13, 87th TEXAS LEGISLATURE VERIFICATION**
- **STATE OF TEXAS – SENATE BILL 19, 87th TEXAS LEGISLATURE VERIFICATION**

The City of Angleton, Texas, as a governmental entity, is required to include in its contracts a written verification from the company that the company does not boycott Israel, Fossil Fuel Industries, or Firearm and Ammunition industries. The verification language is required if the contract with the City of Angleton, Texas, has a value of \$100,000 or more and the company has ten (10) or more full-time employees.

If the contract will or is anticipated to have a value of \$100,000 or more, and the company has 10 or more full-time employees, the company is required to complete and submit all three Verification Forms. Please ignore the "Alternative Certification" at the bottom of this page and complete and submit the Verification Forms if the company is required to complete and submit all three Verification Forms.

Alternatively, if the contract does not have a value of \$100,000 or more or the company has 9 or fewer full-time employees, you may complete and submit the below certification without completing the three Verification Forms.

Alternative Certification (if applicable)

I, _____, the undersigned representative of
(Person Name)

(Company or Business Name)

hereby referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify that the HB 89, 85th Texas Legislature verification; SB 13, 87th Texas Legislature; and SB 19, 87th Texas Legislature verifications do not apply to this contract or the company, under the provisions of **Section 2271.002(a), Texas Government Code; Section 2274.002(a), Texas Government Code; and Section 2276.002(a), Texas Government Code because of the following reasons:**

- The company has 9 or fewer full-time employees; or**
- The contract between the company and the City of Angleton, Texas will have a value of less than \$100,000.**

(Check all that apply.)

STATE OF TEXAS – HOUSE BILL 89, 85th TEXAS LEGISLATURE VERIFICATION

I, _____, the undersigned representative of
(Person Name)

(Company or Business Name)

hereby referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named company, under the provisions of **Chapter 2271, Texas Government Code:**

- 1. Does not boycott Israel currently, and**
- 2. Will not boycott Israel during the term of the contract for goods or services.**

Pursuant to Section 2271.001, Texas Government Code:

- 1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and**
- 2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.**

Date

Position/Title

Signature of Company Representative

STATE OF TEXAS – HOUSE BILL 13, 87th TEXAS LEGISLATURE VERIFICATION

I, _____, the undersigned representative of
(Person Name)

(Company or Business Name)

hereby referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named company, under the provisions of **Chapter 2276, Texas Government Code:**

- 1. Does not boycott energy companies currently, and**
- 2. Will not boycott energy companies during the term of the contract for goods or services.**

Pursuant to Section 2276.001, Texas Government Code:

- 1. "Boycott Energy Companies" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:**
 - a. engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or**
 - b. does business with a company described by Paragraph (a) above; and**

- 2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.**

Date

Position/Title

Signature of Company Representative

STATE OF TEXAS – HOUSE BILL 19, 87th TEXAS LEGISLATURE VERIFICATION

I, _____, the undersigned representative of

(Person Name)

(Company or Business Name)

hereby referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named company, under the provisions of **Chapter 2274, Texas Government Code:**

1. **Does not have a practice, policy, guidance, or directive that discriminates against firearm entity or firearm trade associations currently; and**
2. **Will not discriminate against a firearm entity or firearm trade association during the term of the contract for goods or services.**

Pursuant to Section 2274.001, Texas Government Code:

1. **"Discriminate against a firearm entity or firearm trade association"**
 - a. **means, with respect to the entity or association, to:**
 - i. **refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association;**
 - ii. **refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or, firearm trade association, or**
 - iii. **terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association, and**
 - b. **does not include:**
 - i. **the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories;**
 - ii. **a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association; and**
2. **"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.**

Date

Position/Title

Signature of Company Representative

APPENDIX D

BASIC SAFEGUARDING OF SERVICE PROVIDER INFORMATION SYSTEMS

- A. The service provider shall apply basic safeguarding requirements and procedures to protect their information systems whenever the information systems store, process or transmit any information, not intended for public release, which is provided by or generated for the City. This requirement does not include information provided by the City to the public or simple transactional information, such as that necessary to process payments. These requirements and procedures shall include, at a minimum, the security control requirements “reflective of actions a prudent businessperson would employ” which are outlined in the Federal Acquisition Regulations FAR 52.204-21(b) and codified in the Code of Federal Regulations at 48 C.F.R. § 52.204-21(b) (2016).

- B. The service provider shall include the substance of this clause in subcontracts under this contract (including subcontracts for the acquisition of commercial items other than commercially available off-the-shelf items) in which the subcontractor may have City contract information residing in or transiting through its information system.

APPENDIX E

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.)	Requestor's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																					
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="margin: auto;"> <tr><th colspan="9">Social security number</th></tr> <tr><td> </td><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td></tr> </table> <table border="1" style="margin: auto;"> <tr><th colspan="9">Employer identification number</th></tr> <tr><td> </td><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td></tr> </table>	Social security number													-					Employer identification number													-				
Social security number																																					
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Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below).	
Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.	

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

APPENDIX F

Texas Public Information Act

Steps to Assert Information Confidential or Proprietary

All bid, data, and information submitted to the City of Angleton are subject to release under the Texas Public Information Act ("Act") unless exempt from release under the Act. You are not encouraged to submit data and/or information that you consider to be confidential or proprietary unless it is absolutely required to understand and evaluate your submission. On each page where confidential or proprietary information appears, you must label the confidential or proprietary information. Do not label every page of your submission as confidential as there are pages (such as the certification forms and RFB sheet with pricing) that are not confidential. It is recommended that each page that contains either confidential or proprietary information be printed on colored paper (such as yellow or pink paper). At a minimum the pages where the confidential information appears should be labeled and the information you consider confidential or proprietary clearly marked. Failure to label the actual pages on which information considered confidential appears will be considered as a waiver of confidential or proprietary rights in the information.

In the event a request for public information is filed with the City which involves your submission, you will be notified by the City of the request so that you have an opportunity to present your reasons for claims of confidentiality to the Texas Attorney General.

In signing this form, I acknowledge that I have read the above and:

- The RFQ submitted to the City contains NO confidential information and may be released to the public if required under the Texas Public Information Act.

- The RFQ submitted contains confidential information, which is labeled, and which may be found on the following pages _____ and any information contained on page numbers not listed above may be released to the public if required under the Texas Public Information Act.

Firm Submitting: _____

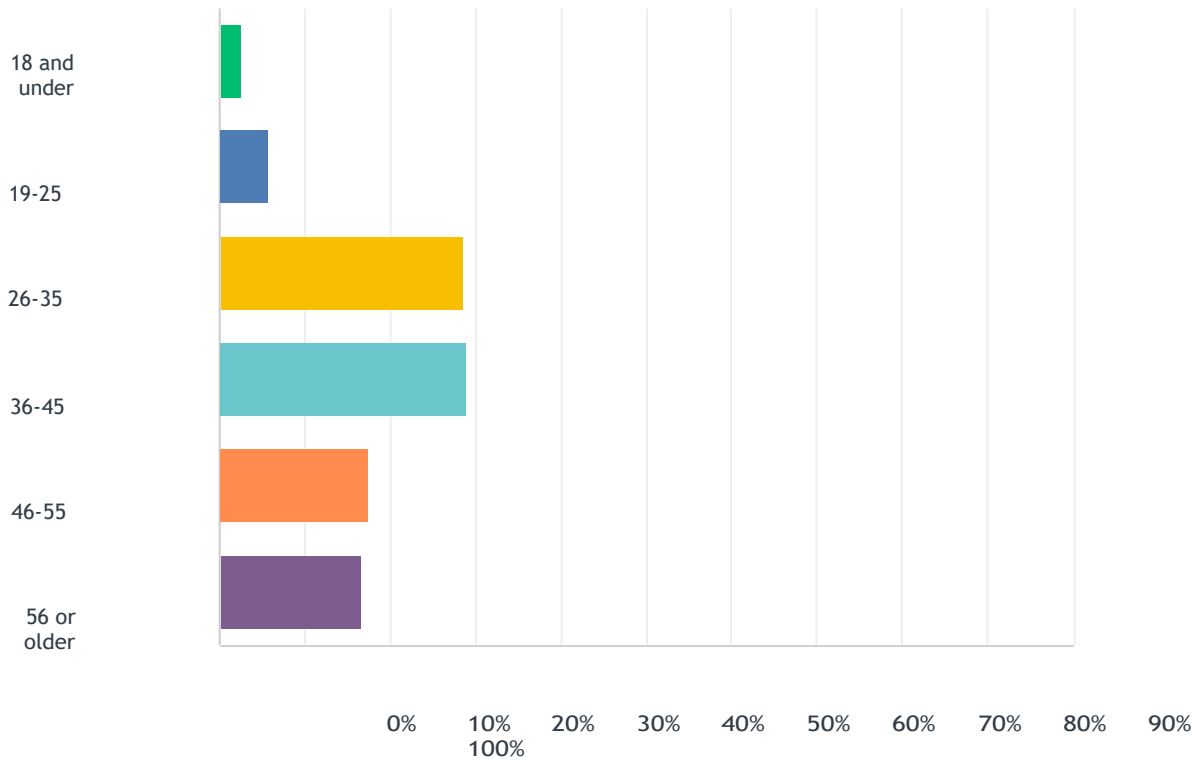
Signature: _____ Date: _____

Print Name: _____ Print Title: _____

APPENDIX G
Exhibit A
FUTURE PARK DEVELOPMENT

Q1 What is your age?

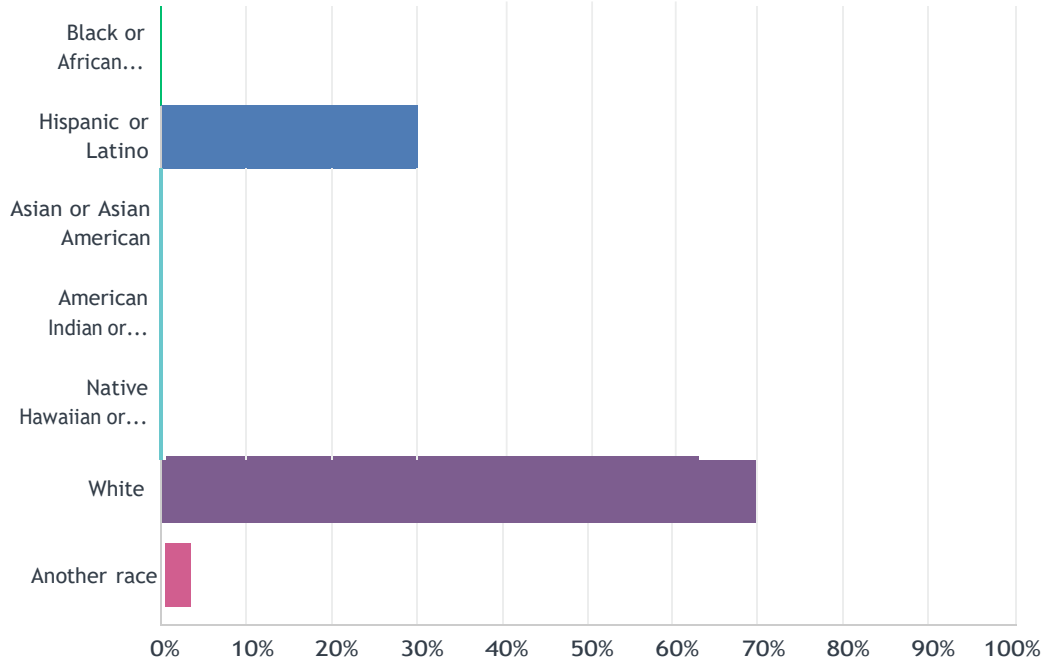
Answered: 585 Skipped: 0



ANSWER CHOICES	RESPONSES	
18 and under	2.56%	15
19-25	5.81%	34
26-35	28.55%	167
36-45	29.06%	170
46-55	17.44%	102
56 or older	16.58%	97
TOTAL		585

Q2 Are you White, Black or African-American, American Indian or AlaskanNative, Asian, Native Hawaiian or other Pacific Islander, or some other race?

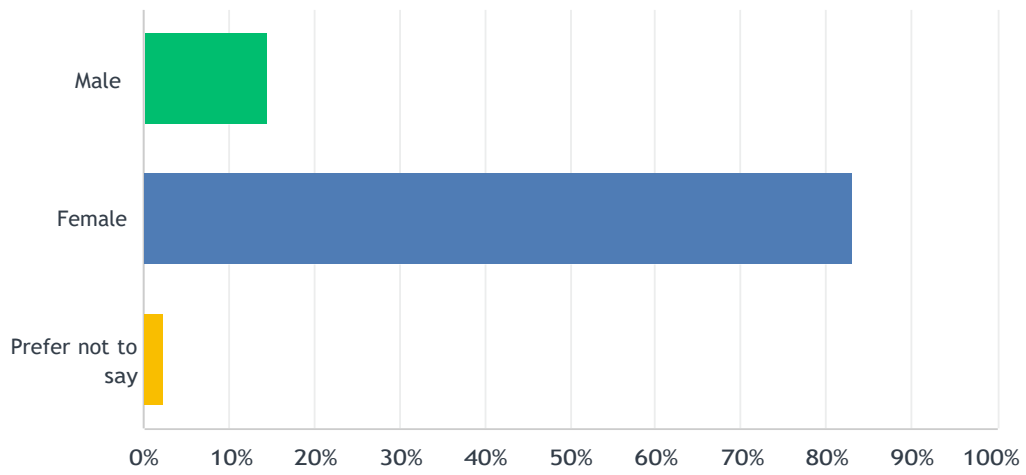
Answered: 585 Skipped: 0



ANSWER CHOICES	RESPONSES	
Black or African American	1.71%	10
Hispanic or Latino	30.77%	180
Asian or Asian American	0.17%	1
American Indian or Alaska Native	1.03%	6
Native Hawaiian or other Pacific Islander	0.34%	2
White	62.74%	367
Another race	3.25%	19
TOTAL		585

Q3 What is your gender?

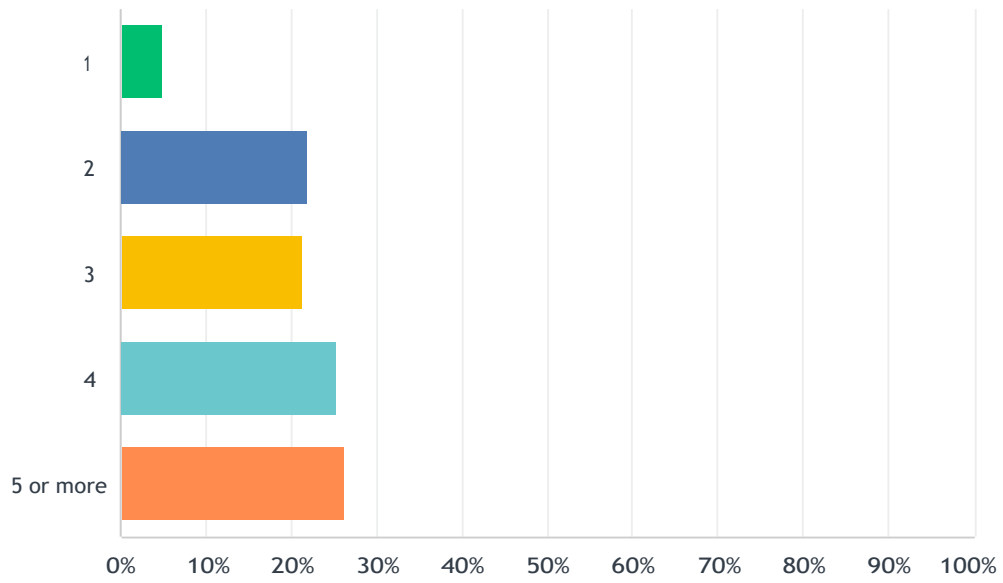
Answered: 585 Skipped: 0



ANSWER CHOICES	RESPONSES	
Male	14.53%	85
Female	83.08%	486
Prefer not to say	2.39%	14
TOTAL		585

Q4 What is your household size?

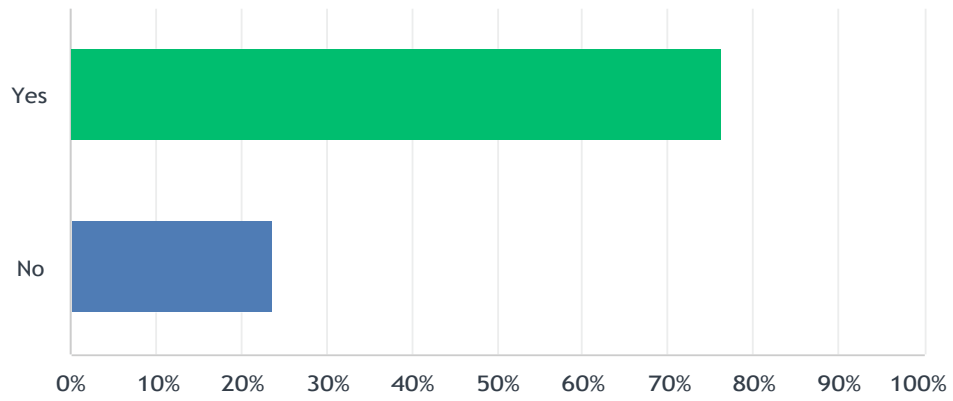
Answered: 585 Skipped: 0



ANSWER CHOICES	RESPONSES	
1	4.96%	29
2	22.05%	129
3	21.37%	125
4	25.47%	149
5 or more	26.15%	153
TOTAL		585

Q5 Do you live within Angleton city limits?

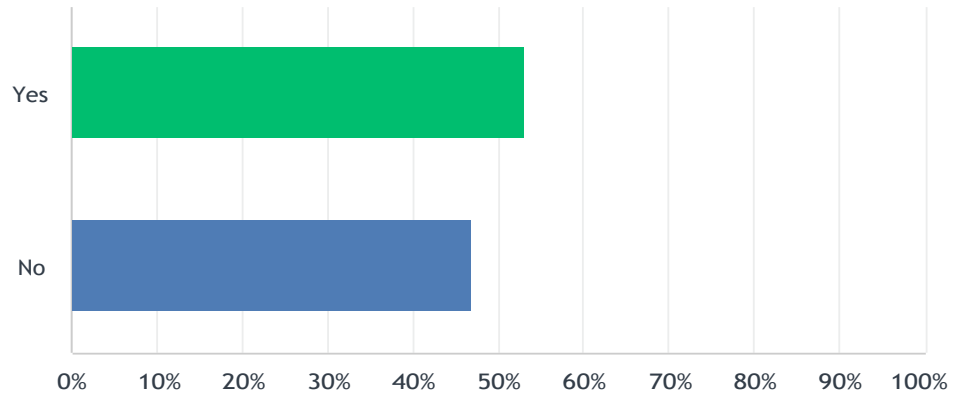
Answered: 585 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		76.24%	446
No		23.76%	139
TOTAL			585

Q6 Do you live south of HWY 35/Mulberry?

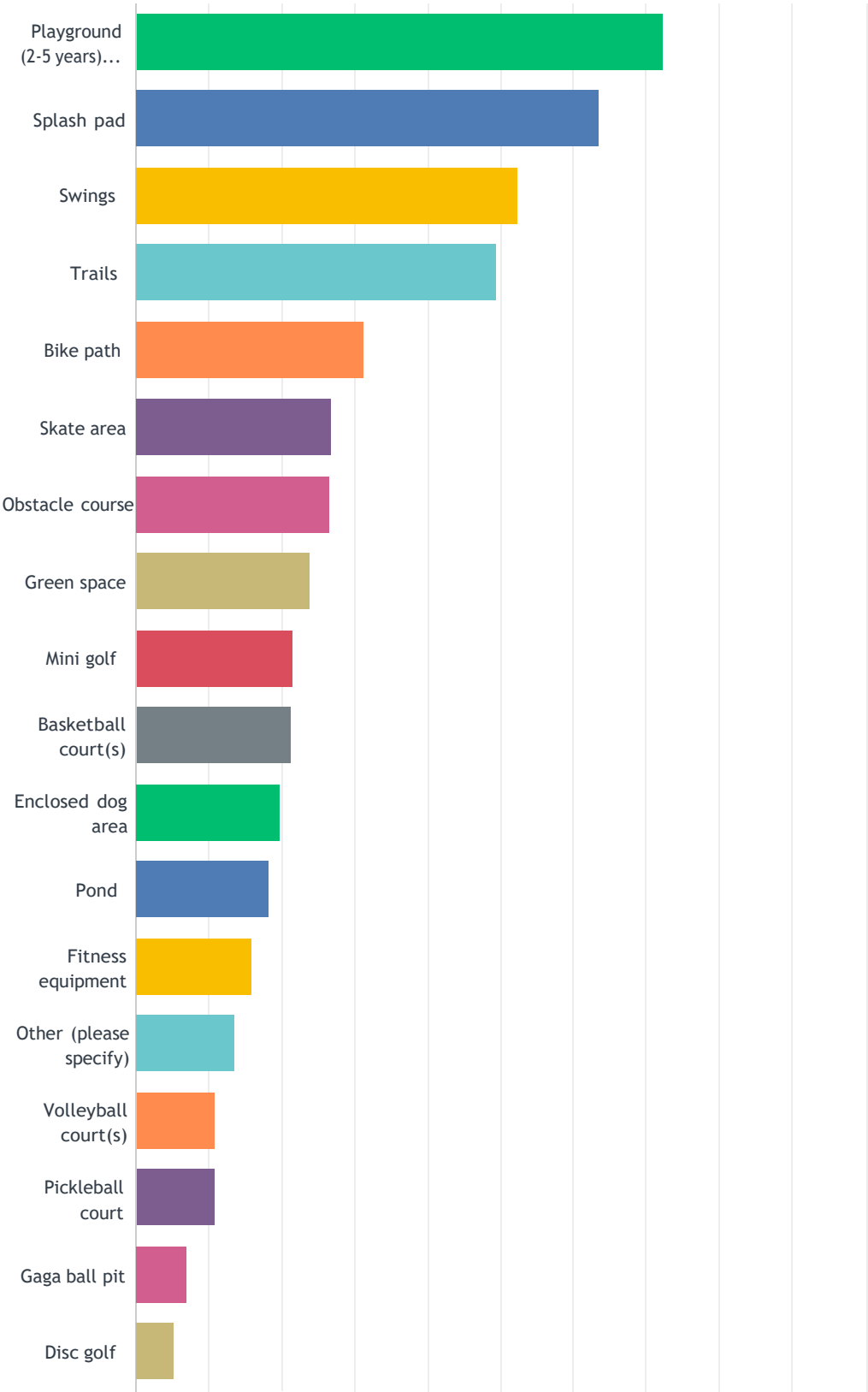
Answered: 585 Skipped: 0

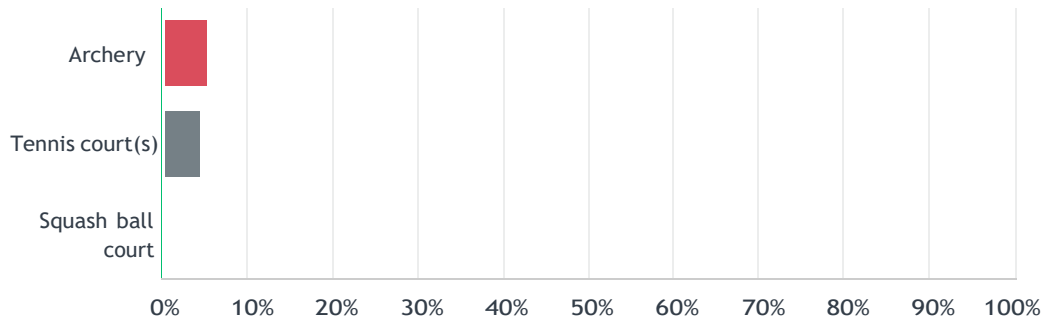


ANSWER CHOICES	RESPONSES	
Yes	52.99%	310
No	47.01%	275
TOTAL		585

Q7 Please select the top five park amenities you would like to have in a park on the south side of town?

Answered: 408 Skipped: 177

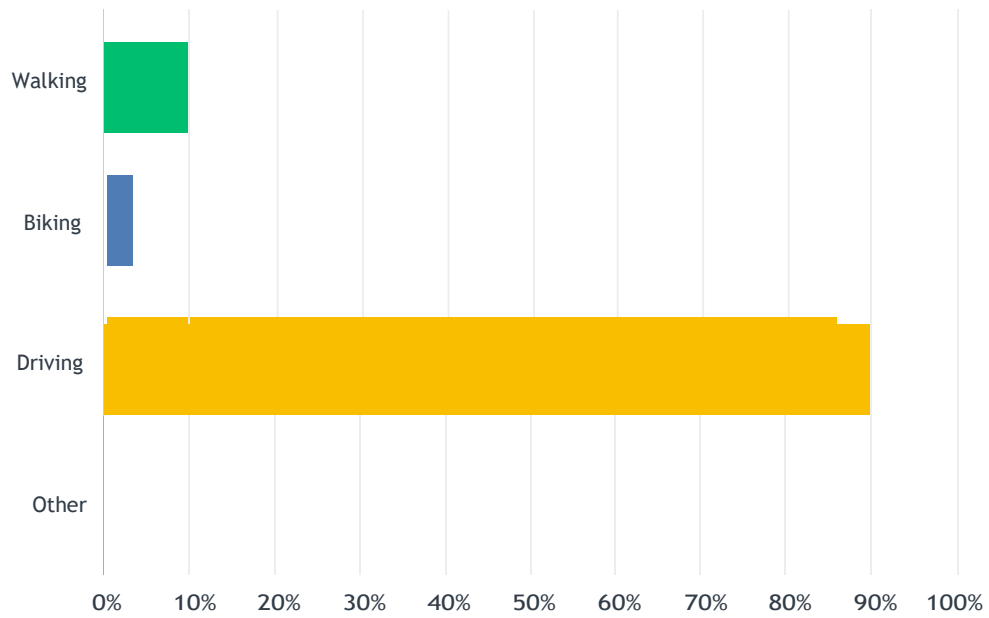




ANSWER CHOICES	RESPONSES	
Playground (2-5 years) and/or (5-12 years)	72.30%	295
Splash pad	63.48%	259
Swings	52.45%	214
Trails	49.51%	202
Bike path	31.37%	128
Skate area	26.96%	110
Obstacle course	26.72%	109
Green space	23.77%	97
Mini golf	21.57%	88
Basketball court(s)	21.32%	87
Enclosed dog area	19.85%	81
Pond	18.38%	75
Fitness equipment	15.93%	65
Other (please specify)	13.73%	56
Volleyball court(s)	10.78%	44
Pickleball court	10.78%	44
Gaga ball pit	7.11%	29
Disc golf	5.39%	22
Archery	5.15%	21
Tennis court(s)	4.17%	17
Squash ball court	1.23%	5
Total Respondents: 408		

Q8 How do you typically travel to parks (walking, biking, driving)?

Answered: 408 Skipped: 177



ANSWER CHOICES	RESPONSES	
Walking	9.31%	38
Biking	3.19%	13
Driving	85.78%	350
Other	1.72%	7
TOTAL		408

Q9 Are there any specific environmental features you would like to see incorporated?

Answered: 408 Skipped: 177



Q10 What architectural and landscaping elements do you find appealing in a park (e.g. tree plantings, wildflower zones, natural boulders, etc.)?

Answered: 408 Skipped: 177



Q11 Are there specific design styles or themes you prefer (e.g. sports,nature, animal, etc.)?

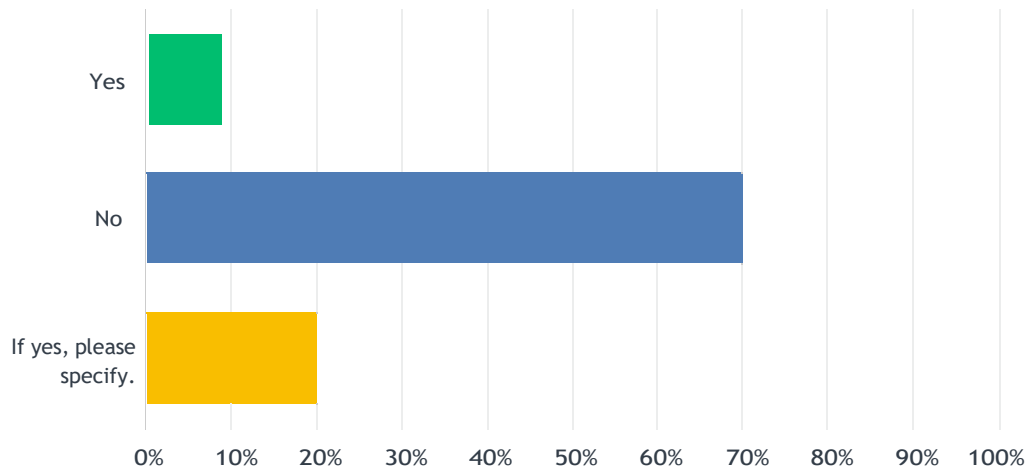
Answered: 408 Skipped: 177

A word cloud of responses to the question. The most prominent word is "Nature". Other significant words include "WILDCATS", "child", "fun kids", "theme", "Abigail", "friendly", "natural", "cool", "kids", "park", "needs", "fun", "None", "Family", "Na", "Llama", "Sports", "animal", "Abigail loved", and "Something".

WILDCATS child fun kids
theme Abigail friendly natural
cool kids park needs
fun N Nature None Family
Na Llama Sports animal
Abigail loved Something

Q12 Are there any park or recreation emerging trends or features you would like to see incorporated?

Answered: 408 Skipped: 177



ANSWER CHOICES	RESPONSES	
Yes	8.82%	36
No	70.34%	287
If yes, please specify.	20.83%	85
TOTAL		408

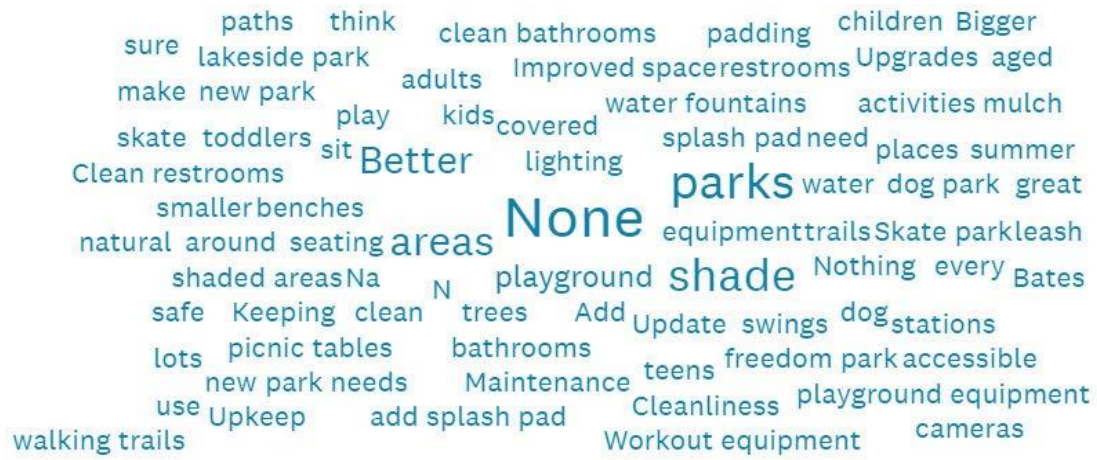
Q13 What do you like most about the current parks in the area?

Answered: 408 Skipped: 177



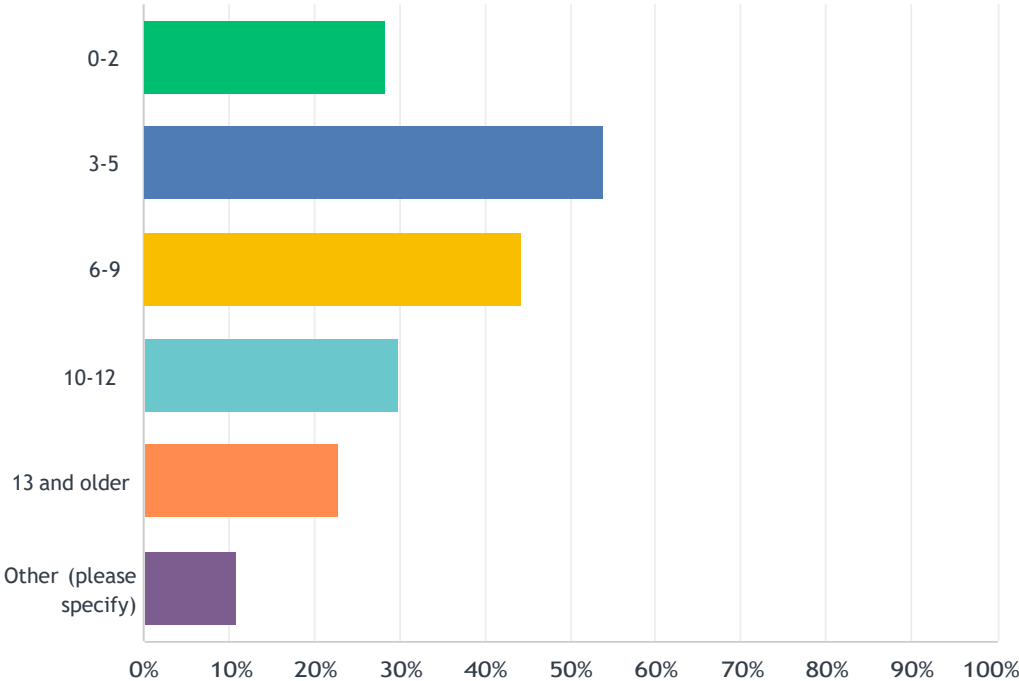
Q14 What improvements would you suggest for existing parks?

Answered: 408 Skipped: 177



Q16 What age groups in your family would benefit from a splash pad?

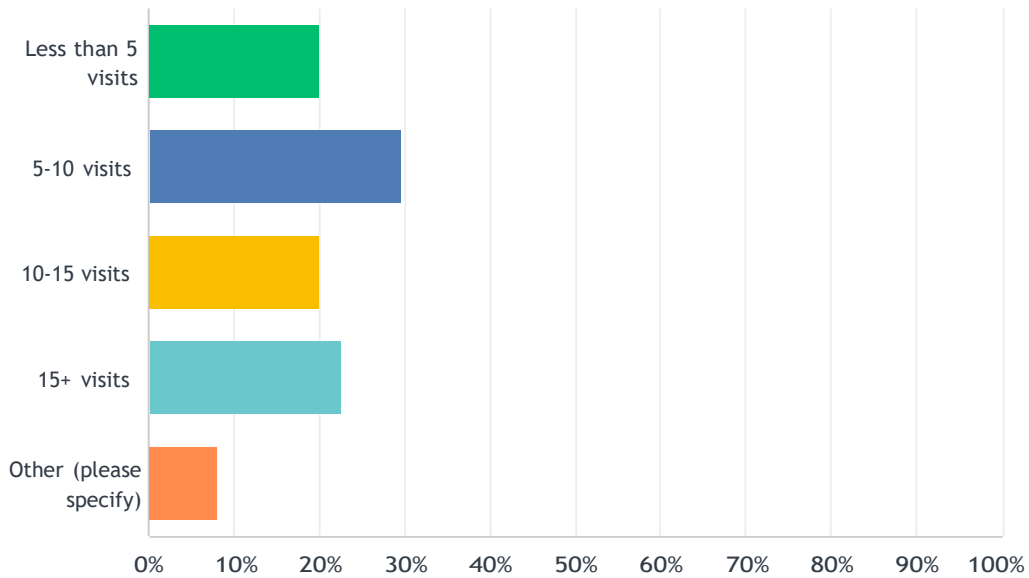
Answered: 384 Skipped: 201



ANSWER CHOICES	RESPONSES	
0-2	28.39%	109
3-5	53.91%	207
6-9	44.27%	170
10-12	29.95%	115
13 and older	22.92%	88
Other (please specify)	10.94%	42
Total Respondents: 384		

Q17 How frequently would you visit a splash pad if it were open seasonally from Spring Break to Labor Day?

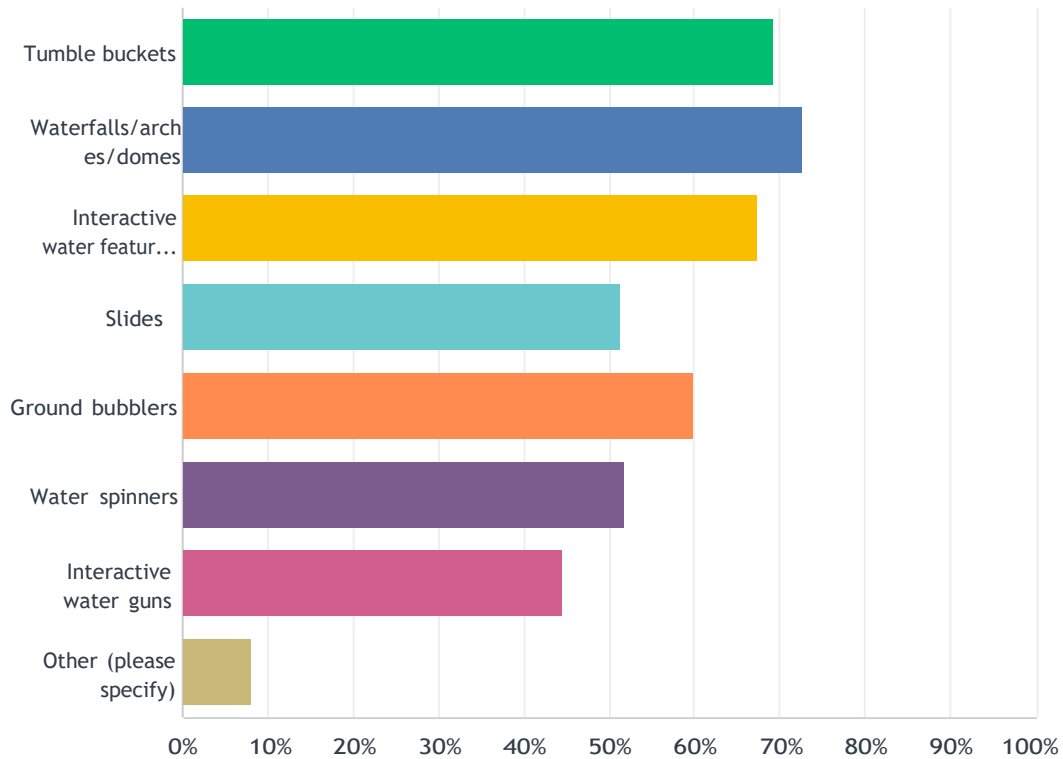
Answered: 386 Skipped: 199



ANSWER CHOICES	RESPONSES	
Less than 5 visits	19.95%	77
5-10 visits	29.53%	114
10-15 visits	19.95%	77
15+ visits	22.54%	87
Other (please specify)	8.16%	31
Total Respondents: 380		

Q18 What features or elements would you like to see in a splash pad?

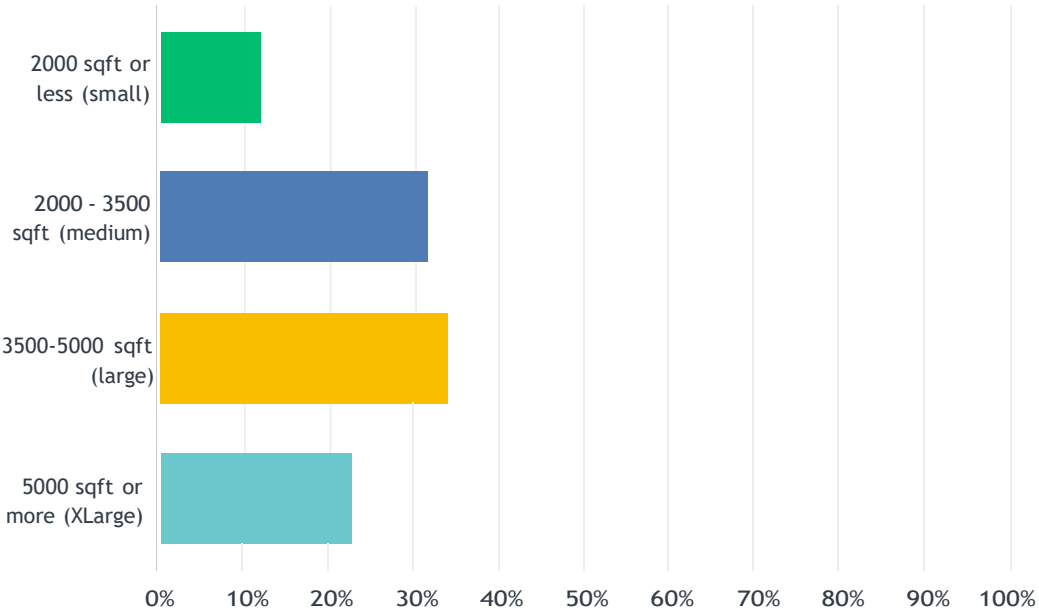
Answered: 380 Skipped: 205



ANSWER CHOICES	RESPONSES	
Tumble buckets	69.21%	263
Waterfalls/arches/domes	72.63%	276
Interactive water features for imagination play	67.37%	256
Slides	51.32%	195
Ground bubblers	60.00%	228
Water spinners	51.84%	197
Interactive water guns	44.47%	169
Other (please specify)	8.16%	31
Total Respondents: 380		

Q19 What size splash pad would you like to see?

Answered: 375 Skipped: 210

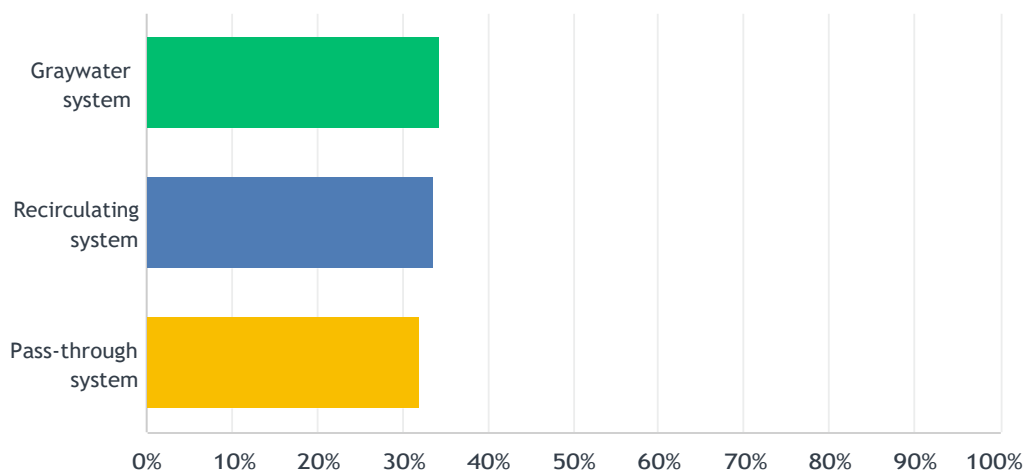


ANSWER CHOICES	RESPONSES	
2000 sq ft or less (small)	12.00%	45
2000 - 3500 sq ft (medium)	31.47%	118
3500-5000 sq ft (large)	33.87%	127
5000 sq ft or more (XLarge)	22.67%	85
TOTAL		375

Q20 There are three types of splash pad water management systems, recirculating, pass-through, and gray water irrigation. A recirculating system gathers water in a holding tank, where it undergoes treatment and filtration before being pumped back to the spray features. Regular water monitoring and chemical adjustments are necessary for user safety, making it more expensive to monitor despite its lower water consumption.

The pass-through system relies on city potable water and directly drains into the sanitary system, eliminating the need for monitoring. The primary cost associated with this system is the use of potable water. Graywater systems collect and repurpose the water. The water used during splash- pad operation is drained and stored in an underground tank for use in irrigation. Any water that exceeds the capacity of the tank is routed to the city sanitary-sewer system. What type of water management system would you prefer?

Answered: 374 Skipped: 211

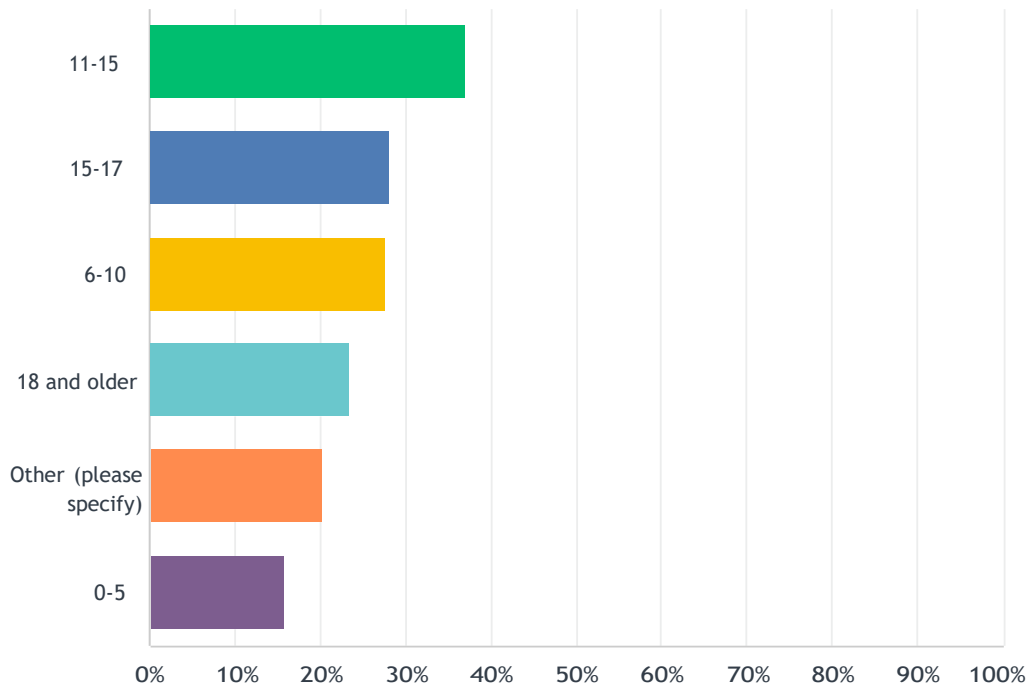


ANSWER CHOICES	RESPONSES	
Graywater system	34.22%	128
Recirculating system	33.69%	126
Pass-through system	32.09%	120
TOTAL		374

FUTURE PARK DEVELOPMENT

Q22 What age groups in your family would benefit from a skate area?

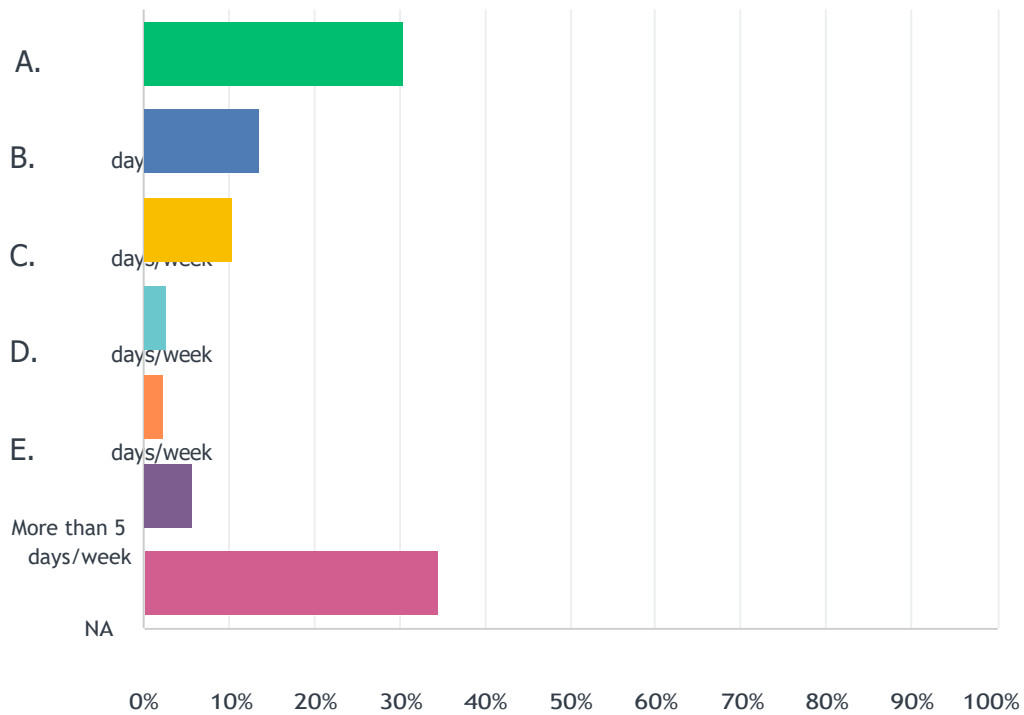
Answered: 342 Skipped: 243



ANSWER CHOICES	RESPONSES	
11-15	37.13%	127
15-17	28.07%	96
6-10	27.78%	95
18 and older	23.39%	80
Other (please specify)	20.18%	69
0-5	15.79%	54
Total Respondents: 342		

Q23 How frequently would you visit a skate area weekly?

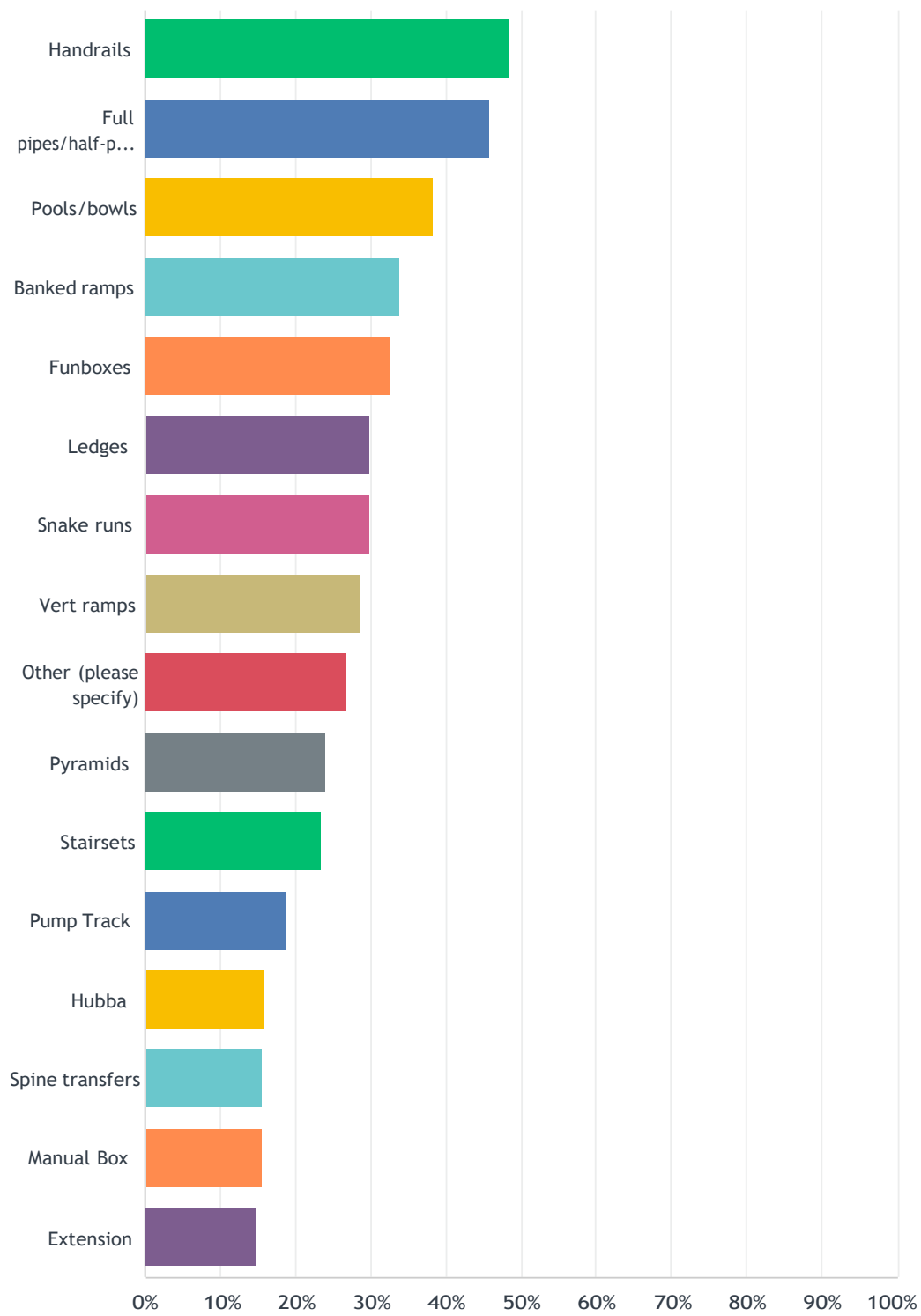
Answered: 353 Skipped: 232



ANSWER CHOICES	RESPONSES	
1 day/week	30.59%	108
2 days/week	13.60%	48
3 days/week	10.48%	37
4 days/week	2.83%	10
5 days/week	2.27%	8
More than 5 days/week	5.67%	20
NA	34.56%	122
TOTAL		353

Q24 What features or elements would you like to see in a skate area?

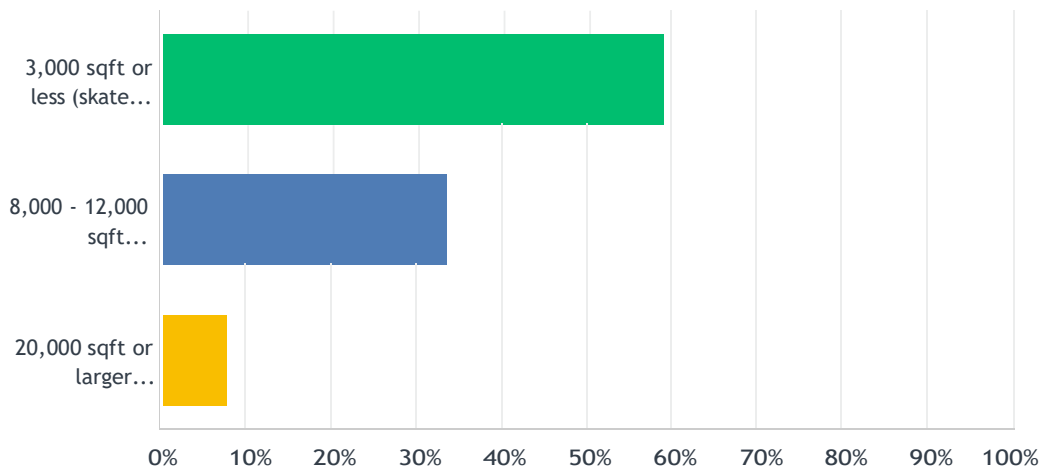
Answered: 316 Skipped: 269



ANSWER CHOICES	RESPONSES	
Handrails	48.42%	153
Full pipes/half-pipes/quarter pipes	45.89%	145
Pools/bowls	38.29%	121
Banked ramps	33.86%	107
Funboxes	32.59%	103
Ledges	29.75%	94
Snake runs	29.75%	94
Vert ramps	28.48%	90
Other (please specify)	26.90%	85
Pyramids	24.05%	76
Stairsets	23.42%	74
Pump Track	18.67%	59
Hubba	15.82%	50
Spine transfers	15.51%	49
Manual Box	15.51%	49
Extension	14.87%	47
Total Respondents: 316		

Q25 What size skate area would you like to see?

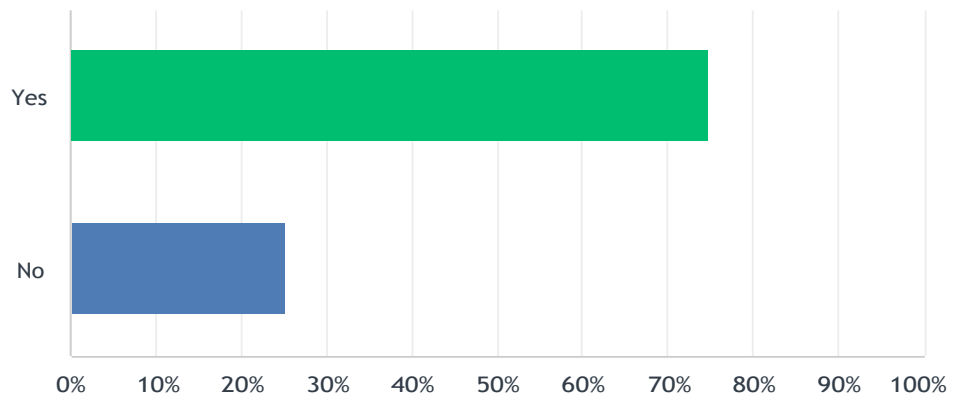
Answered: 323 Skipped: 262



ANSWER CHOICES	RESPONSES	
3,000 sqft or less (skate spot)	58.82%	190
8,000 - 12,000 sqft (neighborhood skatepark - serve between 25,000 to 40,000 residents)	33.44%	108
20,000 sqft or larger (regional skateparks or tourist destinations)	7.74%	25
TOTAL		323

Q27 Are you a dog owner?

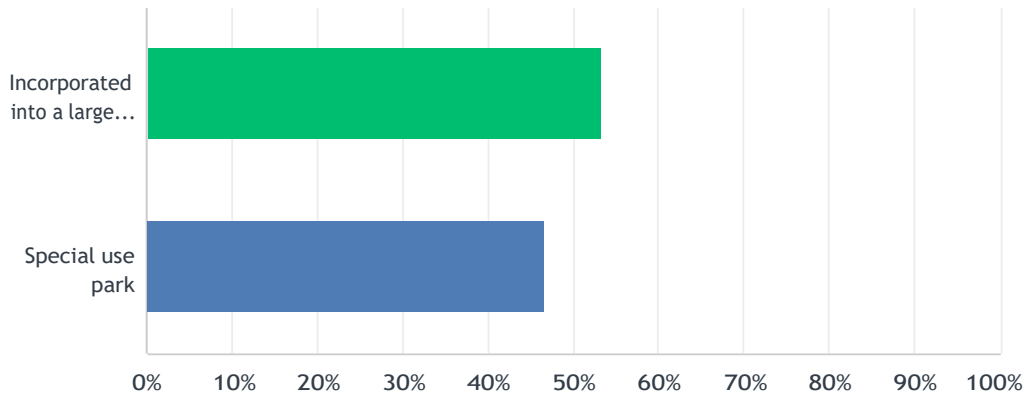
Answered: 347 Skipped: 238



ANSWER CHOICES	RESPONSES	
Yes	74.93%	260
No	25.07%	87
TOTAL		347

Q28 Do you prefer Officer Cash Memorial Dog Park be a standalone special use park or incorporated into a larger park with additional park amenities (e.g. playground, trails, open space, picnic tables, etc.)?

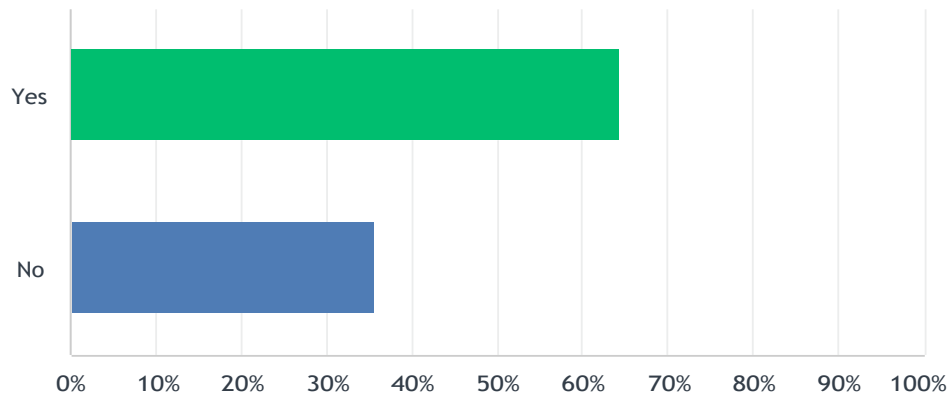
Answered: 341 Skipped: 244



ANSWER CHOICES	RESPONSES
Incorporated into a larger park	53.37% 182
Special use park	46.63% 159
TOTAL	341

Q29 Do you prefer the existing location of Cash Memorial Dog Park?

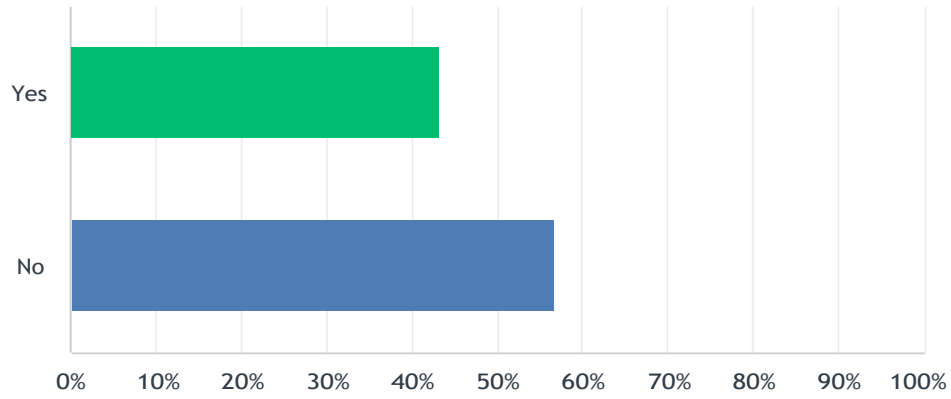
Answered: 338 Skipped: 247



ANSWER CHOICES	RESPONSES	
Yes	64.50%	218
No	35.50%	120
TOTAL		338

Q30 Do you prefer Officer Cash Memorial Dog Park be relocated into, or adjacent to, Abigail Arias Park?

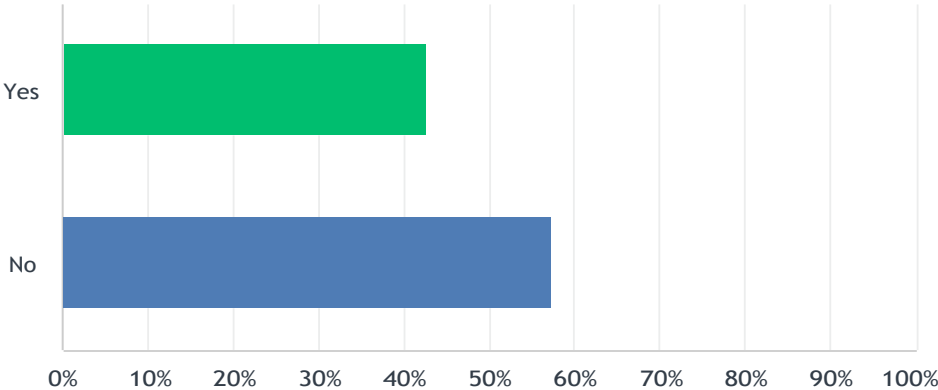
Answered: 339 Skipped: 246



ANSWER CHOICES	RESPONSES	
Yes	43.36%	147
No	56.64%	192
TOTAL		339

Q31 Do you prefer an additional dog park at another park location inAngleton?

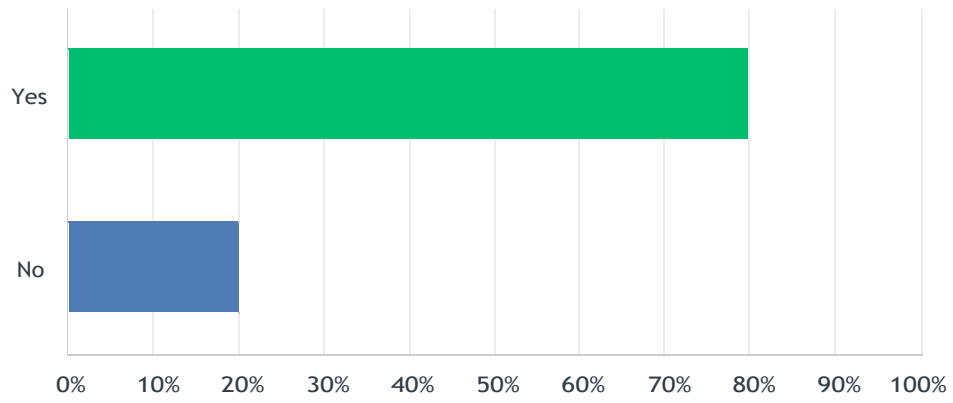
Answered: 337 Skipped: 248



ANSWER CHOICES	RESPONSES	
Yes	42.73%	144
No	57.27%	193
TOTAL		337

Q32 Do you prefer small and large dog areas to be separated?

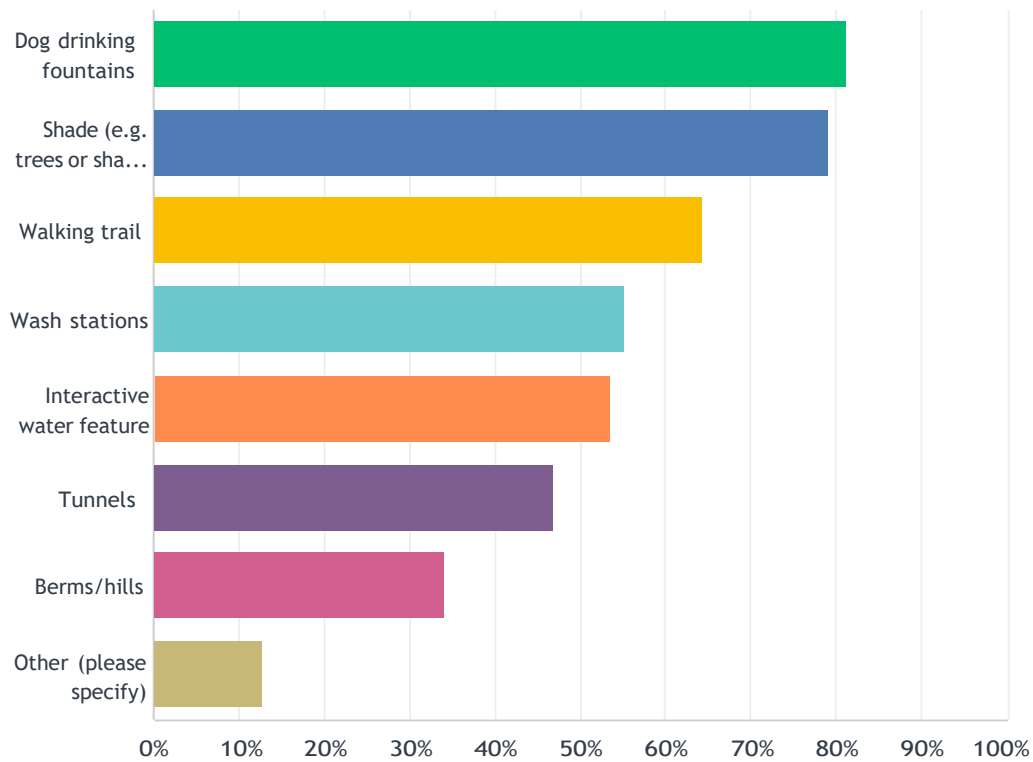
Answered: 339 Skipped: 246



ANSWER CHOICES		RESPONSES	
Yes		79.65%	270
No		20.35%	69
TOTAL			339

Q33 What types of dog park amenities would you like to see?

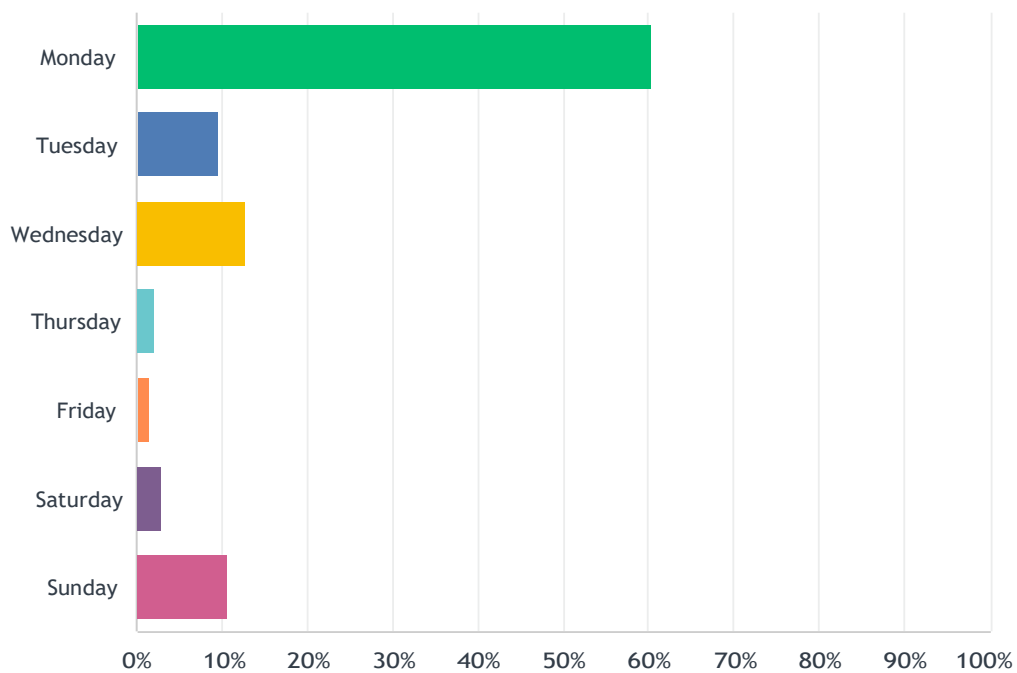
Answered: 331 Skipped: 254



ANSWER CHOICES	RESPONSES	
Dog drinking fountains	81.27%	269
Shade (e.g. trees or shade structures)	79.15%	262
Walking trail	64.35%	213
Wash stations	55.29%	183
Interactive water feature	53.47%	177
Tunnels	46.83%	155
Berms/hills	34.14%	113
Other (please specify)	12.69%	42
Total Respondents: 331		

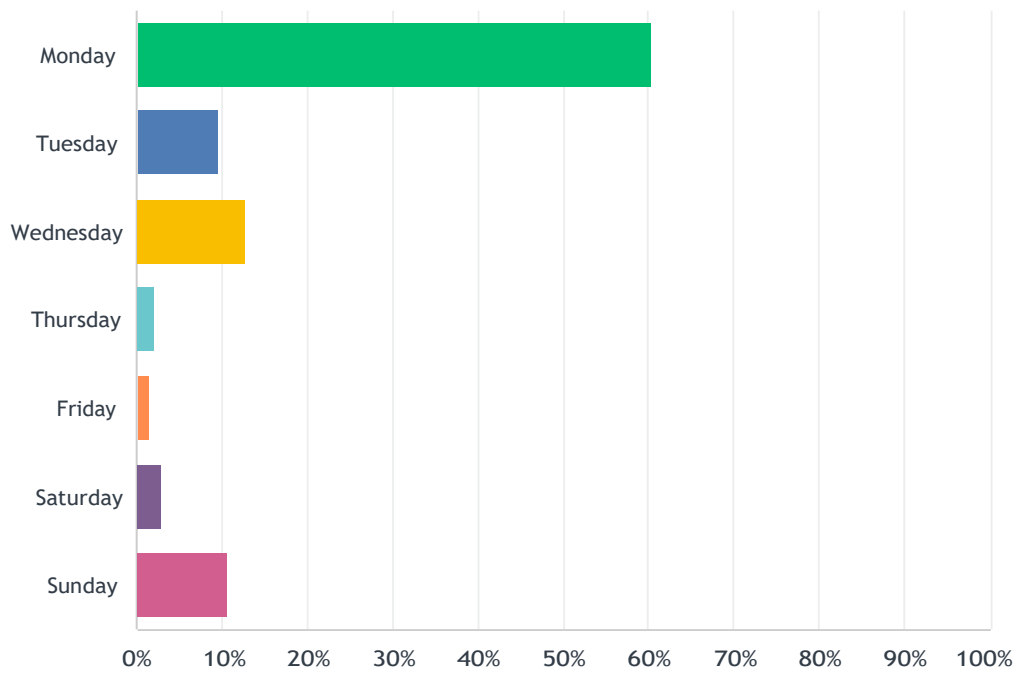
Q34 If the dog park was closed on a weekly basis, which day would you prefer it be closed?

Answered: 330 Skipped: 255



Q34 If the dog park was closed on a weekly basis, which day would you prefer it be closed?

Answered: 330 Skipped: 255



ANSWER CHOICES	RESPONSES	
Monday	60.30%	199
Tuesday	9.70%	32
Wednesday	12.73%	42
Thursday	2.12%	7
Friday	1.52%	5
Saturday	3.03%	10
Sunday	10.61%	35
TOTAL		330

