



AGENDA ITEM SUMMARY FORM

MEETING DATE: 12/9/2024

PREPARED BY: Megan Mainer, Director of Parks & Recreation

AGENDA CONTENT: Discussion on the Code of Ordinances of the City of Angleton, Texas, Chapter 17 - Parks & Recreation developed in 1965.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA **FUNDS REQUESTED:** NA

FUND: NA

EXECUTIVE SUMMARY:

The Director established a Parks & Recreation Board Ordinance Revision Task Force consisting of the Director, Assistant Director, Parks Superintendent, and Parks & Recreation Board Members David Heinike and Jessica Norris to address the City of Angleton, Texas, Chapter 17 - Parks & Recreation ordinances developed in 1965 that need revisions. Scheduled and completed meetings include:

- Wednesday, September 11, 2024 @ 10 AM - complete
- Wednesday, October 28, 2024 @ 10 AM - complete
- Friday, November 22, 2024 @ 10 AM - complete
- Wednesday, December 11, 2024 @ 10 AM
- Wednesday, January 15, 2025 @ 10 AM
- Wednesday, February 12, 2025 @ 10 AM
- Wednesday, March 12, 2025 @ 10 AM
- Wednesday, April 16, 2025 @ 10 AM
- Wednesday, May 14, 2025 @ 10 AM

Director sent a SharePoint folder to the task force including resources and a word document to outline the new ordinance. An outline of ordinances has been developed and task force members have begun adding revised language for each section.

On October 28, the task force discussed policies versus ordinances, proposed ordinance topics, discussed areas that needed to be consolidated, discussed areas that needed to be researched further, and items to execute before the November meeting.

On November 22, the task force discussed the most recent updates and legal counsel opinion regarding ordinances versus policies (e.g. Standards of Care, Park Naming, & Park Memorial).

Ordinance revision recommendations include identifying who has the authority to enforce ordinances and departmental policies, including a robust definition section, revising the Angleton Park Rules of Conduct, adding several sections like Angleton Recreation Facilities to address rules associated with unique facilities (e.g. Angleton Recreation Center, splash pad, senior center, etc.), Permits, Recreation Division, Enforcement, and Penalty for Violation of Chapter.

Pending items include:

- Review definitions and ensuring all definitions needed exist;
- Review Angleton City Parks rules of conduct and make changes and additions as necessary;
- Review Angleton Recreation Facilities verbiage and reference other agencies;
- Review Permits, develop verbiage, and reference other agencies;
- Review Recreation Division, correct formatting, and determine if additional verbiage is needed regarding existing programs, events, and services;
- City Manager and City Secretary's verbiage preference regarding board attendance for board and commission consistency;
- Contacting the District Attorney and Police Chief regarding Drug Free Zone enforcement;
- Verbiage needed for Angleton Police Department enforcement of Park and Recreation ordinances; and
- Legal counsel review of revisions.

Areas still under review are highlighted in yellow in the supporting document enclosed in your packet.

RECOMMENDATION:

Staff recommends the Parks & Recreation Board discuss the progress the Parks & Recreation Board Ordinance Revision Task Force has made and provide additional input regarding format and revisions made to date.