# AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 4/13/2026

**PREPARED BY:** Jason O'Mara, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action to consider removal of a Board Member due to attendance.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Section 17-18 of the City of Angleton Code of Ordinances requires active participation from Parks and Recreation Board members. The ordinance states:

"Any member who is absent from three consecutive meetings of the board without valid excuse, as determined by the board, shall automatically be dismissed from membership."

Guadalupe Morales was appointed to the Parks and Recreation Board in October 2024 but has not attended any scheduled board meetings since the time of appointment. Additionally, staff has not received any communication regarding absences or requests to be excused.

The Board is asked to review the attendance record for Guadalupe Morales and determine whether the absences meet the criteria of "without valid excuse" as outlined in the ordinance.

Consistent attendance is necessary to maintain quorum, ensure effective board operations, and support the Board's advisory role to the City.

**RECOMMENDATION:**

Staff recommends that the Board determine the absences of Guadalupe Morales to be without valid excuse in accordance with Section 17-18 of the City of Angleton Code of Ordinances. Based on this determination, the Board should acknowledge the automatic dismissal and direct staff to notify City Council of the resulting vacancy for appointment of a replacement to serve the remainder of the unexpired term.