



AGENDA ITEM SUMMARY FORM

MEETING DATE: October 28th, 2025

PREPARED BY: Hector Renteria

AGENDA CONTENT: Discussion and possible action on a tank maintenance contract with Utility Service Co., Inc.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: \$30,000

FUND: Utility (03)

EXECUTIVE SUMMARY: The services in this contract will include an upfront renovation of the tank, and the installation of a much-needed mixer. This mixer is needed to help keep the water in the tank in constant movement. The tower must be drained periodically due to stratification, and high-water age. Annually the tank will be inspected and Utility Service Co., Inc. will provide a written report. Biennially the tank will have a washout inspection performed by Utility Service Co., Inc. Annual Fee for Contract Year 1 shall be \$30,000.00. The Annual Fees for Contract Years 2, 3, and 4 shall be \$95,642.00 per Contract Year. The Annual Fee for Contract Year 5 shall be \$22,709.00.

RECOMMENDATION: Staff is looking for approval of agreement for tank maintenance, and the renovation of Northside Tower.