



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 11/12/2024

**PREPARED BY:** Megan Mainer, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action to approve an agreement for a project of the Angleton Better Living Corporation and to authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Abigail Arias Park design, construction document development, bidding, and construction administration.

**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** \$2,000,000.00

**FUNDS REQUESTED:** \$198,000.00

**FUND:** 40-506-625.10

**EXECUTIVE SUMMARY:**

On June 25, 2024, the City Council approved Burditt Land | Place as the consultant firm for Abigail Arias Park design, construction document development, bidding, and construction administration.

On August 19, 2024, Burditt sent over a proposal for services and an AIA agreement for the City to review. The Director reviewed Burditt's scope of work and AIA agreement and sent it to RLO for approval. On September 9, 2024, RLO sent revisions to the scope of work and AIA agreement on 9/9/24 to be reviewed by the Director and Burditt. Contract negotiations continued and were finalized on October 30, 2024.

**RECOMMENDATION:**

Staff recommends the City Council approve the agreement for a project of the Angleton Better Living Corporation and authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Abigail Arias Park design, construction document development, bidding, and construction administration.

**RECOMMENDED MOTION:**

I move we approve the agreement for a project of the Angleton Better Living Corporation and authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Abigail Arias Park design, construction document development, bidding, and construction administration.