



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 11/12/2024

**PREPARED BY:** Megan Mainer, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action to approve an agreement for a project of the Angleton Better Living Corporation and to authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Freedom Park Active Area design, construction document development, bidding, and construction administration.

**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** \$900,000.00

**FUNDS REQUESTED:** \$99,000.00

**FUND:** 40-506-625.10

**EXECUTIVE SUMMARY:**

On June 17, 2024, the Angleton Better Living Corporation approved the proposal from Burditt Land | Place for professional services to provide a preliminary design, final design, bidding, and construction administration for the Freedom Park Active Recreation Area redevelopment project.

On June 18, 2024, staff sent the proposal for services to the Randall Law Office (RLO) for review and approval. Comments were received from RLO on June 30, 2024, and were forwarded to Burditt for review. Staff meet with Burditt to discuss revisions required on July 7, 2024, including executing an AIA. The Director reviewed Burditt's scope of work and AIA agreement and sent it to RLO for approval. RLO returned the scope of work and AIA agreement on September 23, 2024. The director reviewed and provided comments to RLO on October 4, 2024. The director sent a revised AIA to Burditt on October 15, 2024. Contract negotiations continued and were finalized on November 4, 2024.

**RECOMMENDATION:**

Staff recommends the City Council approve the agreement for a project of the Angleton Better Living Corporation and authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Freedom Park Active Area design, construction document development, bidding, and construction administration.

**RECOMMENDED MOTION:**

I move we approve the agreement for a project of the Angleton Better Living Corporation and authorize the City Manager to execute the agreement with Burditt Consultants, LLC for Freedom Park Active Area design, construction document development, bidding, and construction administration.