



March 10, 2022

To: Meghan Mainer  
Director of Parks & Recreation  
City of Angleton

Re: **Angleton Parks and Recreation Design Standards Manual – 30% Draft**

Dear Ms. Mainer:

Please find the following responses addressing comments received on February 10, 2022, in both email and PDF format from the Department of Parks & Recreation:

**Meghan Mainer, Email dated 2/10/22**

Comment 1: I would recommend we use the adoption date of the Parks & Recreation Design Standards Manual on the front cover.

*Response 1: Adoption date updated to May 2022.*

Comment 2: For “City of Angleton” please use Playlist Script as the font.

*Response 2: City of Angleton font has been updated.*

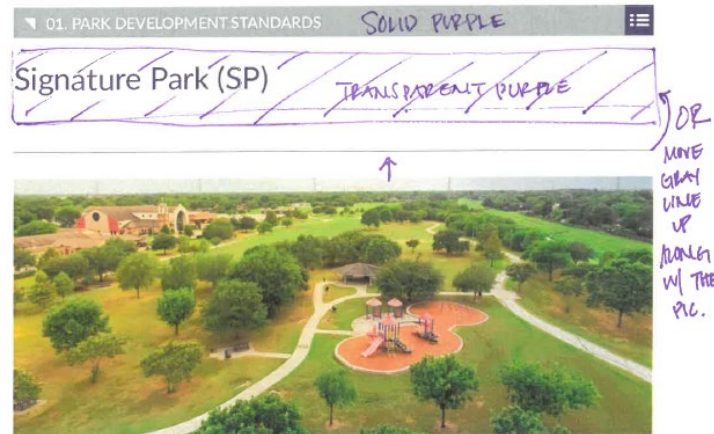
Comment 3: I’d like to see the date block either eliminated or placed elsewhere on the front cover.

*Response 3: Date block has been relocated to bottom left of page.*

Comment 4: Are you able to make the navigation tab that is gray at the top of the page purple like page 7 rather than gray on all other pages?

*Response 4: Navigation tab has been updated to purple.*

Comment 5: I’d like to see the transparent purple block that is on page 7 carried out on each park component. If it doesn’t look right once we see it this way we will need to move the gray section break line up towards to the title of each page as well as the picture. Example attached and depicted below:



**Response 5:** All headers have been updated with transparent purple header.

**Comment 6:** Signature Park – “staffing”: May be staffed with part-time or full-time employees; Lakeside Park is only 44 acres (25 acres is pond feature), we don’t have any sports fields here so we may consider removing Lakeside as an existing site and moving it to Community Park; add wifi to typical amenities or infrastructure section.

**Response 6:** Staffing has been revised to include part-time employees. Lakeside Park has been moved to Community Park standard. Wi-Fi has been added to the Typical Amenities section.

**Comment 7:** Metro Park – add a period at the end of the description; add wifi to a to typical amenities or infrastructure section.

**Response 7:** A period has been added to the end of the description. Wi-Fi has been added to the Typical Amenities section.

**Comment 8:** Community Park – add Lakeside to existing parks and add wifi to typical amenities or infrastructure section.

**Response 8:** Lakeside Park has been added to Community Park standard. Wi-Fi has been added to the Typical Amenities section.

**Comment 9:** Special Use Park – add Dog Park, Skate Park, and BMX Park under Special Use Site Types.

**Response 9:** Dog Park, Skate Park, and BMX Park has been added under Special Use Site Types section.

Comment 10: Linear Park – remove horseback riding and replace it with skateboarding under the description.

*Response 10: Horseback riding has been replaced with skateboarding under the Linear Park description.*

Comment 11: Urban Plaza – add wifi to a typical amenities or infrastructure section and add memorials and amphitheaters under Unique Amenities.

*Response 11: Wi-Fi has been added to the Typical Amenities section. Memorials and amphitheaters have been added under the Unique Amenities section.*

Comment 12: Underdeveloped Park – change 1 acre or less to varies under Size.

*Response 12: Size description has been changed to varies.*

Comment 13: Undeveloped or passive parks need to mention the following items somewhere on the standards because it's listed in our parkland dedication calculations:

Grading, Drainage and Utilities:
Lighting and Electrical:
Softscape:

*Response 13: Grading, Drainage and Utilities has been added to the Underdeveloped Park description. Lighting and Electrical has been identified in the Utility section. Softscape has been identified in the Typical Amenities section.*

Comment 14: Starting under site furnishings, fencing, paving, etc. we go back to the double line titles, please change them to one.

*Response 14: Standard headers have been revised as a single line of text.*

Comment 15: Please find a black drinking fountain example for the picture on page 33.

*Response 15: A black drinking fountain example has been included.*

Comment 16: Need a clearer picture on page 36 but you may be using that as a placeholder.

*Response 16: The picture has been revised.*

Comment 17: Please find a black pet fountain example for the picture on page 39.

*Response 17: A black pet fountain example has been included.*

Comment 18: Need a clearer picture on page 108 but you may be using that as a placeholder.

*Response 18: The picture has been revised.*

**Kyle Livesay, Email dated 2/10/22**

Comment 19: Presentation looks much improved over previous version.

*Response 19: Acknowledged.*

Comment 20: Look will improve and become more personalized to Angleton with the inclusion of photos from Angleton locations.

*Response 20: Acknowledged, Angleton photos have been included.*

Comment 21: Logical and consistent in most cases. There are a few examples of standards where the layout seems mismatched with others (example in comments document):

- (a) Page 1: Will date be an adoption date or version date? May need labeled as such to make the date relevant?
- (b) Page 2: Page number and footer format changes every other page. I assume this is for printable/binded format. But something that I noticed.
- (c) Page 5: Since numbered, indent the second line of text for these? Number 11 stood out. 1, 5, and 7 were not noticeable. However, possible that it could make alignment look off.
- (d) Page 7: Not sure what this line under the purple text block is. May be corrected when photo is changed.
- (e) Page 31: Single line of text to match other sections. Especially on such a short title.
- (f) Page 33: (i) Single Line of Text; and (ii) Could section start under General Information Section to eliminate centered white space?
- (g) Page 36: Should heading on specs page be different font color?
- (h) Page 43: Would photo be better sized above the text since in other examples, photo is atypically along the top? Refer to Concrete Sidewalk Example.

*Response 21: A) Adoption date updated to May 2022.  
B) Page numbers alternative sides is intentional. When the document is printed as a book, the numbers will correspond to the appropriate corners.  
C) Second lines have been indented.  
D) Header line has been removed.  
E) Headers have been updated to a single text line.*

*F-i) Standard headers have been revised as a single line of text.*

*F-ii) Each standard is organized per a standard format and each standard has a volume of different content. Minor modifications are made to the format to ensure complete content information is provided. White space will vary on each standard.*

*G) Yes, the font colors are intentional. The purple heading is to indicate the primary content page while the gray color indicates the secondary page with diagrams.*

*H) Page layout has been revised.*

Comment 22: Will users recognize the button for returning to the Parks Standards table of contents? Will digital version have some sort of instruction? Seems easy to miss.

Response 22: *Return to Table of Contents icon has been revised to a home icon for better recognition of functionality.*

Sincerely,



Jeffrey Holzer, PLA (VA), CPSI  
Kimley-Horn