



# AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 12/11/2023

**PREPARED BY:** Megan Mainer, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action on approval of the 2024 Athletic Sports Association agreement and Athletic Complex Maintenance Standards.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA

**FUNDS REQUESTED:** NA

**FUND:** NA

## EXECUTIVE SUMMARY:

Staff have been working with Randle Law Office to revise, simplify, and address concerns related to the existing Athletic Sports Agreement. The 2024 agreement enclosed has been reviewed by Randle Law office.

On October 30, 2023, Megan Mainer sent the revised 2024 Athletic Sports Association agreement to Angleton Little League, Angleton Girls Softball Association, and Angleton Soccer Club for review and revisions in preparation for the 2024 agreement renewal. A deadline of November 17 was provided for revisions and/or feedback.

Below is a brief listing of changes to the agreement:

- The required non-profit status was removed as we do not require this in our code ordinances and non-profit status is a requirement of the organization's sanctioning organization guidelines (e.g. USA softball, etc.).
- The required financial documents were removed; however, the City retained the right to request financial documents at any time. Typically, financial records for the organization are a requirement of the organization's sanctioning organization (e.g. USA softball, etc.).
- All documents required as a condition of use of the fields (e.g. liability insurance, ASA Board of Directors, security deposit, bylaws, practice schedule, game schedule, and tournament schedule); meaning, if we do not receive these items the ASA will not be permitted to use the fields.
  - Also, if we do not have the practice schedule, game schedule, and tournament schedule; the city will have the authority to rent the facility to the public.
- The annual deposit was increased to \$2000 and will roll over year to year if not used; if it is used, the City will collect another deposit upon annual agreement renewal.

- Appendix A outlines fees associated with daily and tournament rentals in addition to fees for tournaments per team (\$10/team) as outlined in the Angleton Code of Ordinances.
- ASAs must designate at least one day a week for public rentals.
- We adjusted background check information so that it was clear and direct concerning what is and is not acceptable.
- We propose changing the key lock system to a key code system to reduce costs for rekeying; recording can be done upon request.

Email responses from each organization in response to the 2024 Athletic Sports Agreement are enclosed.

On December 7, staff met with ALL President who requested the following changes to their 2024 ASA Agreement:

- Add language that specifies one co-sponsorship agreement per site location.
- Extend the agreement to five (5) years.
- Specify \$10 fee/team for tournaments when a tournament fee is enforced.

Staff has invited Angleton Girls Softball Association, Angleton Little League, and Angleton Soccer Club to discuss the 2024 Athletic Sports Agreement and capital improvement needs with the Parks & Recreation Board.

**RECOMMENDATION:**

Staff recommends the Parks & Recreation Board approve the 2024 Athletic Sports Association agreements and Athletic Complex Maintenance.

**SUGGESTED MOTION:**

I move we approve the 2024 Athletic Sports Association agreements and Athletic Complex Maintenance Standards.