



AGENDA ITEM SUMMARY FORM

MEETING DATE: January 25, 2022

PREPARED BY: Lindsay Koskiniemi, CGFO, CPM, Assistant Director of Development Services

AGENDA CONTENT: Discussion and possible action on proposals for the replacement of HVAC units 2, 4 & 5 over City Hall.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$58,000 **FUNDS REQUESTED:** \$39,253

FUND: Building Maintenance and Repair 01-535-320

EXECUTIVE SUMMARY:

This item is for City Council's discussion and possible action on the replacement of aged HVAC units over City Hall. Council approved \$58,000 in the Fiscal Year 2021 – 2022 budget for the replacement of HVAC units 2, 4 & 5. Of the five roof top units, two were replaced in 2018. Staff sought quotes from vendors for the provision, installation and replacement of new units to match the 2018 Trane models.

Staff obtained three quotes from Trane Technologies vendors as follows:

VENDOR	ALTERNATES	QUOTED AMOUNT
Hunton Services (turn-key)	5-yr warranty \$4,688	\$78,070 (\$82,758 w/ bid alt)
G&W Service Co (turn-key)	none	\$54,000
JL Solutions Mechanical, LLC	None	\$39,253

Existing units 2, 4, and 5 are approximately 20 years old and are not rated energy efficient. Replacing the aged units with new ones will provide savings to the City in cost of electricity use. New units will come with a one-year factory warranty. The quotes include cost of units, labor, crane and rigging, and disposal of old units. Replacement of old units will include new flashing. Staff members and contractors who have assessed roof repairs over City Hall have observed the flashing around the aged units to be sites of water intrusion during heavy rain.

Approximate lead time for acquisition of new units is twenty weeks, therefore it is imperative that a purchase order for the provision of new units and replacement costs be executed to complete this project in Fiscal Year 2021 – 2022.

RECOMMENDATION:

Staff recommends the approval of the replacement of City Hall HVAC units 2, 4, and 5 using JL Solutions Mechanical, LLC, the vendor that staff has determined to be the lowest, responsible bidder for the City Hall HVAC replacement project.