



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

March 19, 2024

City of Amity  
Attn: Tasha Johnson/Nathan Frarck  
Email: [njohnson@ci.amity.or.us](mailto:njohnson@ci.amity.or.us)  
[nfrarck@ci.amity.or.us](mailto:nfrarck@ci.amity.or.us)  
P.O. Box 159  
Amity, OR 97101

### **Transmitting Invoice No. 0240663 – Amity - Municipal Planning Services**

Dear Ms. Johnson & Mr. Frarck:

Please find attached the invoice in the amount of \$1,777.50 for project number 215108-003. During the month of February, Keller Associates completed the following engineering services:

- Project administration and management
- Meetings, correspondence, and coordination
- Amity Oaks Permit research
- Coordination of Amity city park path cost estimate
- Coordination of Amity city ordinance and design standards questions
- Amity MS/HS - (\$563.75)

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

 Digitally signed by  
Peter Olsen  
Date: 2024.04.05  
15:47:47-07'00'

Peter Olsen, PE  
Project Manager



March 15, 2024  
Project No: 215108-003  
Invoice No: 0240663

City of Amity  
Attn: Tasha Johnson  
Email: njohnson@ci.amity.or.us  
Email: nfrarck@ci.amity.or.us

Project 215108-003 Amity - Municipal Planning Services

Project Manager: Peter Olsen Digitally signed by Peter Olsen  
Date: 2024.04.05 15:48:27-0700

**Professional Services from January 28, 2024 to February 24, 2024**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Hastings, Krista	.25	80.00	20.00
Marquez, Ashley	.50	90.00	45.00
Olsen, Peter	3.50	215.00	752.50
Soto, Adam	6.00	160.00	960.00
Totals	10.25		1,777.50
<b>Total Labor</b>			<b>1,777.50</b>
		<b>Total this Invoice</b>	<b><u>\$1,777.50</u></b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,777.50	164,878.75	166,656.25
Expense	0.00	79.15	79.15
<b>Totals</b>	<b>1,777.50</b>	<b>164,957.90</b>	<b>166,735.40</b>

# Billing Backup

Thursday, March 14, 2024

Keller Associates, Inc.

Invoice 0240663 Dated 3/15/2024

9:46:16 AM

Project	215108-003	Amity - Municipal Planning Services
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**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
00298	Hastings, Krista	2/16/2024	.25	80.00	20.00	
	Project Administration					
00380	Marquez, Ashley	1/29/2024	.25	90.00	22.50	
	Project Administration					
00380	Marquez, Ashley	2/16/2024	.25	90.00	22.50	
	Project Administration					
00031	Olsen, Peter	1/29/2024	1.00	215.00	215.00	
	Amity MS/HS code research (0.25), Amity Oaks permit research (0.75)					
00031	Olsen, Peter	1/30/2024	.25	215.00	53.75	
	Amity MS/HS coordination					
00031	Olsen, Peter	2/12/2024	.25	215.00	53.75	
	checkin mtg with Holly					
00031	Olsen, Peter	2/19/2024	2.00	215.00	430.00	
	amity HS next steps (1.0), bi-weekly checkin mtg (1.0)					
00397	Soto, Adam	1/29/2024	.50	160.00	80.00	
	Weekly check-in meeting					
00397	Soto, Adam	1/30/2024	3.00	160.00	480.00	
	Amity City park path cost estimate					
00397	Soto, Adam	2/8/2024	2.00	160.00	320.00	
	Amity City Ordinance and design standards questions					
00397	Soto, Adam	2/19/2024	.50	160.00	80.00	
	Amity HS next steps task					
	Totals		10.25		1,777.50	
	<b>Total Labor</b>					<b>1,777.50</b>
				<b>Total this Project</b>		<b>\$1,777.50</b>
				<b>Total this Report</b>		<b>\$1,777.50</b>