

CITY OF AMITY, OR

Minutes

A Work Session Meeting was held at 5:30 p.m. on Wednesday April 17, 2024 in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Melissa Bojorquez, April Dyche, Sandy McArthur, Caleb Shields and Mayor Rachel King.

Councilors Present via Zoom

None

Councilors Absent

Alice Thompson

Staff Present

Administrator Nathan Frarck and City Recorder Natasha Johnson

**1. CITIZEN COMMENTS/QUESTIONS:**

Citizen L. Engel let council know not able to look at agenda on the new website. Administrator Frarck will start updating the meetings.

**2. CITY ADMINISTRATOR COMMENTS:**

He updated the council regarding the water plant property line and the neighboring property. He would like to exercise the right to terminate the right to farm on the city property from neighboring property and fence off the area if funding allows. The agreement does allow to terminate the right. Mayor King let the council know that there is no farming currently happening on that portion of the property and the city is currently using the property. Council was all in consensus to terminate the right to farm if not currently being utilized for farming. Administrator Frarck will notify the neighboring property owner in writing.

He discussed regarding 407 N. Trade and the rental agreement for rent increases went only through 2023. He would recommend extending the rate increase over the next few years by 10%. Mayor King would like an executive session where they look over the rental agreement. The council is ok with raising the rate 10% this year.

**3. TOPICS OF DISCUSSION:**

- a. Comprehensive Plan Update Contract Award: Administrator Frarck went over background regarding Comprehensive Plan update grant and awarding the contract. The city received one proposal. Mayor King asked for clarification regarding the price being \$59,500. Administrator Frarck explained the cost breakdown and does equal \$59,500. Councilor Dyche made a motion to award the contract for the Amity Comprehensive Plan Update/Periodic Review project to Healthy Sustainable Communities. Councilor Bojorquez seconded the motion and with no discussion the motion passed 4-0.
- b. Ordinance No. 682, Repeal of Ordinance no. 664: Mayor King explained the ordinance procedure wasn't done correctly at the last meeting and didn't complete the first reading of Ordinance No. 682. Councilor Bojorquez made a motion to call for the first reading of Ordinance No. 682, an ordinance repealing Ordinance No. 664. Councilor McArthur seconded the motion and with no discussion the motion passed 4-0. Administrator Frarck did the first reading of Ordinance 682. Councilor Bojorquez made a motion to approve Ordinance No. 682, an ordinance repealing Ordinance No. 664. Councilor Dyche seconded the motion and with no discussion the motion passed 4-0. Councilor Dyche made a motion to call for a second reading of Ordinance No. 682, by title only. Councilor Shields seconded the motion and with no discussion the motion passed 4-0. Councilor Dyche made a motion to adopt Ordinance No. 682, an Ordinance repealing ordinance No. 664. Councilor McArthur seconded the motion and with no discussion the motion passed 4-0.
- c. Resolution No. 2024-02, a Resolution of Need for Easement Acquisition: Councilor Shields recused himself from the discussion. Administrator Frarck went over background regarding easement acquisition and resolution of need. Councilor Bojorquez made a motion to adopt Resolution 2024-02, a resolution of the need for waterline easements as presented. Councilor Dyche seconded the motion and with no discussion the motion passed 3-0.
- d. Resolution No. 2024-03, Establishing a Public Comment Period: Mayor King went over background regarding setting public comment period. Councilor McArthur would like to see an actual person on zoom screen and not a blank screen. Mayor King explained what the guidelines would be. Councilor Bojorquez is concerned about section 5. Mayor King explained the county gives deadline of 5pm the day before meeting. Councilor Bojorquez and Councilor Shields are both worried this would prevent citizens from commenting on zoom. Mayor King suggested strike 5 and still work on trying to figure out a way to change the way share virtually but not have it in written policy and see what will work better. Councilor Bojorquez made a motion to approve Resolution 2024-03 striking section 5 establishing a public comment period. Councilor Shields seconded the motion and with no discussion the motion passed 4-0.

**4. OPEN FORUM & DISCUSSION FROM THE MAYOR & CITY COUNCILORS:**

- a. Mayor Comments – Rachel King updated council regarding she and the Mayor of Lafayette are co-hosting a mayor’s meeting and the main topic of discussion is how they handle public comments.

She updated regarding the clean up day and went really well. She updated regarding the county dinner and to send rsvp to City Recorder Johnson by May 7<sup>th</sup>.

- b. Finance – Councilor Dyche updated regarding Amity Community Day. They officially set the date to Saturday July 27, 2024. She went over the tentative schedule and is looking for volunteers. They are keeping the Amity Day name this year and having a name the event contest. The council is all in consensus to move ahead with the date. When the event gets closer, they might need room in the budget for some funding. There were no further comments.
- c. Infrastructure - Councilor McArthur had nothing to report. There were no comments.
- d. Community Engagement – Councilor Thompson had nothing to report. There were no further comments.
- e. Public Safety –Councilor Dyche had nothing to report. There were no comments.
- f. Parks – Councilor Thompson was not present at the meeting. There were no comments.
- g. City Services – Councilors Shields had nothing to report. There were no comments.

Mayor King adjourned the meeting at 6:25 p.m.

**Approved by City Council April 3, 2024**

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Rachel King, Mayor

**Attest:**

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Natasha Johnson, City Recorder