



TOWN COUNCIL MEETING

June 18, 2024 at 7:00 PM

250 River Circle - Alpine, WY 83128

MINUTES

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the June 18th, 2024 Town Council Meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE – Mayor Green

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted roll call.

PRESENT: Councilman Andrea Burchard – via telephone, Councilman Frank Dickerson, Councilman Jerney Larsen, Councilman Emily Castillo, Mayor Eric Green.

4. ANNOUNCEMENTS – Monica Chenault

Clerk Chenault presented the following announcements

- a. Mountain Days Event – June 21-23, 2024.
- b. Alpine Farmer's Market –

A weekly market will be held every Thursday from June 27th to September 19th at the parking lot in front of the Alpine Civic Center on US Hwy 89, Alpine, WY. The market runs from 4:00 PM to 7:00 PM and offers a variety of items including produce, milk, baked goods, breads, jams, jellies, honey, flowers, and hand-crafted goods. Sellers can reserve a space for \$10 with set-up starting at 3:30 PM. For more details, contact Crystal at 307-654-7531.

- c. Lincoln County Fair Week:

August 8, 2024 - Jam Grass Music with Hot Pocket - A brand-new 5-piece Jam/Rock/Funk band Based in Jackson Wyoming.

- d. 4th of July Event - Sidewalk Art Contest and Parade.

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. CONSENT AGENDA – Mayor Green

- a. Motion to approve the following Town Council Minutes:

- Town Council Work Session Minutes - June 04, 2024
- Town Council Zyland Annexation Public Hearing Minutes - May 21,2024
- Town Council Budget Workshop Minutes - May 21,2024
- Town Council Bid Opening Minutes - May 21, 2024
- Town Council Regular Meeting Minutes - May 21,2024

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Councilman Burchard, Mayor Green.

- b. Planning & Zoning Commission Meeting Minutes - May 28th, 2024

Motion to approve the Planning & Zoning Commission Meeting Minutes - May 28th, 2024

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Councilman Burchard, Mayor Green.

- c. Financial Report: Period ending 5/31/2024

Motion to approve the Financial Report: Period ending 5/31/2024

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Councilman Burchard, Mayor Green.

- d. Bills to Pay (See Attached Exhibit A): Motion to approve the Bills to Pay.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Councilman Burchard, Mayor Green.

6. PUBLIC HEARING

- a. Marquina, LLC DBA Tienda La Mexicana - Restaurant Liquor License Public Hearing:

Seeking a motion to table the Public Hearing for Marquina, LLC DBA Tienda La Mexicana - Restaurant Liquor License Public Hearing to July 16th, 2024.

Mayor Green opened the Public Hearing for Marquina, LLC DBA Tienda La Mexicana - Restaurant Liquor License.

Due to a family emergency, Mr. Marquina, the owner of Marquina, LLC, was unable to attend the public hearing.

Councilman Dickerson made a motion to table the Public Hearing until the next Town Council Meeting scheduled for July 16th, 2024. The motion was seconded by Councilman Larsen. Voting Yea: Councilman Larsen, Councilman Dickerson, Councilman Burchard, Mayor Green.

Mayor Green opened the floor to discussion, and Ms. Melisa Wilson, Chairman of the Planning and Zoning Commission, took the opportunity to advise the Council to not issue Marquina, LLC a liquor license unless everything was compliant with the building permit at that establishment.

7. REPORTS

a. Mayor's Report – Eric Green

Mayor Green expressed excitement for Mountain Days, noting an increase in the number of vendors and events compared to previous years. He highlighted the growth of the event and concluded his report by referring to any further updates to Clerk Chenault's announcements.

b. Engineering Report – Jorgensen Engineering

Kevin Meagher, with Jorgensen Engineering gave the Engineering Report.

Mr. Meagher began his report with the AMI Radio Read Project. Some updates include the following:

- Design and electrical work for gateway towers at Town Shop and Ferry Park in progress.
- Completed exterior vault inspections included in draft plan documents.
- Town to install water meters ≤ 1 "; contractor to supply larger meters.
- Bidding expected by end of June; State review in July for contractor selection.

Mr. Meagher moved onto the Water Plan: No updates; awaiting Level I Water Master Plan for model updates.

Mr. Meagher touched on a few Development Reviews:

- Finalized review of Lasher Town Homes with updated Fire Flow information.
- Completed review of Extended Stay Project with contractor/owner updates.
- Alpine Lakes annexation engineering review and comments finalized for Town submission.

Mr. Meagher discussed Mr. Corsi's Water Issue:

- o Public Works replaced two-meter pits, meters, back-check valves, and leaking water pipe.

Mr. Meagher discussed Water Rights and “Mega Well System” where he explained that he met with Town staff on integrating Excel Development No. 1 Well (“Mega Well”) into Town water system. Additionally, he consulted with Wyoming State Engineer’s Office on water rights discrepancies and municipal service area revisions. He also gave brief updates on the Pre-Treatment Building, WWTP DEQ Permit renewal, Sewer Utility Financial Plan, and Sewer and Water Geographical Information Mapping. Lastly, Mr. Meagher provided the Council with updates regarding Annexation, Infrastructure, and Standards.

c. Planning & Zoning Report – Dan Schou

Dan Schou, Planning and Zoning Commission Member, gave the Planning and Zoning Report.

Mr. Schou, representing the Planning and Zoning Commission, recommended to the Town Council that civil engineered drawings should be included in building permit requirements. Additionally, he proposed several amendments to the Town of Alpine's Land Use Development Code (LUDC). The discussion also covered the procedures involved in modifying the LUDC.

Economic Development Report – Jeremiah Larsen

Councilman Larsen presented the Economic Development Report but was unable to attend the grand opening of the Cobblestone Hotel. He delegated his speaking time to Mayor Green, who expressed enthusiasm about having the Cobblestone in Alpine, describing it as a valuable addition to the community.

e. Utility Easement Update – Jeremiah Larsen

Silver Star is set to begin the project within the next few weeks pending one signature. The project involves burying main power lines and fiber optics in preparation to commence work along Terrace Drive.

f. Alpine Travel & Tourism Board Report – Jeremiah Larsen

Ten grants were awarded, including funding for Music in the Mountains, Alpine Jubilee, Trails and Pathways, Trout Unlimited film festival fundraiser, Alpine Fire Department's Start-Up Grant, Star Valley Arts' Winter Project and Car Show, SVI Media, Town of Alpine Welcome Signs, and Town of Alpine Visitor Center.

g. Lincoln County Sheriff’s Report – Submitted in writing.

8. ACTION ITEMS

a. Ordinance No. 2024-004 - Zyland Subdivision Annexation - 2nd Reading.

Seeking a motion to approve the 2nd Reading of Ordinance No. 2024-004 - Zyland Subdivision Annexation.

Councilman Dickerson made a motion to approve Ordinance No. 2024-004 - Zyland Subdivision Annexation - 2nd Reading.

Motion made by Councilman Dickerson, Seconded by Councilman Larsen.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

- b. Resolution No. 2024-023 - A Resolution to Update the Official Appointments, Assignments, And Agencies of The Town of Alpine, Wyoming for The Calendar Year 2024.

Seeking a motion to approve Resolution No. 2024-023 - A Resolution To Update The Official Appointments, Assignments, And Agencies Of The Town Of Alpine, Wyoming For The Calendar Year 2024.

Motion to approve Resolution No. 2024-023 - A Resolution To Update The Official Appointments, Assignments, And Agencies Of The Town Of Alpine, Wyoming For The Calendar Year 2024.

Motion made by Councilman Dickerson, Seconded by Councilman Larsen.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- c. Resolution No. 2024-027 - A Resolution to Authorize the Sale of Surplus Property:

Seeking a motion to approve Resolution No. 2024-027 - A Resolution to Authorize the Sale of Surplus Property.

Motion to approve Resolution No. 2024-027 - A Resolution to Authorize the Sale of Surplus Property.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- d. Alpine Meadows - Subdivision Access off of County Road 100

Mayor Green opened up the discussion for the Alpine Meadows road Subdivision Access off of County Road 100.

Mayor Green addressed the issues raised by Alpine Meadows residents about excessive traffic within their neighborhood. The meeting focused on generating ideas to assist the community, with Mayor Green inviting public input. The following people had public comment regarding this issue: Heather Goodrich, Luis Ojeda, Juan Compos, and Jerry Burcher.

- e. Process Piping System Installation Proposal.

Seeking a motion to accept the bid submitted by Precision Electric Services, LLC in the amount of \$508,000.00 for the Installation of the Process Piping System and authorize Mayor Green to sign.

Motion to accept the bid submitted by Precision Electric Services, LLC in the amount of \$508,000.00 for the Installation of the Process Piping System and authorize Mayor Green to sign.

Motion made by Councilman Dickerson, Seconded by Councilman Larsen.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- f. Resolution No. 2024-025 - Resolution for Authorizing a Loan from The General Fund to The Wastewater Fund for Project Funding:

Seeking a motion to approve Resolution No. 2024-025 - Resolution For Authorizing A Loan From The General Fund To The Wastewater Fund For Project Funding.

Motion to approve Resolution No. 2024-025 - Resolution For Authorizing A Loan From The General Fund To The Wastewater Fund For Project Funding.

Motion made by Councilman Dickerson, Seconded by Councilman Larsen.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

- g. Ordinance No. 2024-003 - Building Department Fee Schedule - 3rd Reading.

Motion to approve the 3rd Reading of Ordinance No. 2024-003 - Building Department Fee Schedule.

Motion to amend Ordinance No. 2024-003 - Building Department Fee Schedule, during its 3rd Reading. The amended motion proposes to incorporate into the "Additional Fees" section of the Ordinance the following language: "additional inspections or re-inspections, including, but not limited to, variable costs, other included variable costs, engineering, or professional fees. Additional fees will be assessed as outlined in Section II of this Ordinance."

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea for The Original Motion: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- h. Resolution No. 2024-026 - Authorizing the Travel & Tourism Board FY 2025 Grant Appropriations:

Seeking a motion to approve Resolution No. 2024-026 - Authorizing the Travel & Tourism Board FY 2025 Grant Appropriations.

Motion to approve Resolution No. 2024-026 - Authorizing the Travel & Tourism Board FY 2025 Grant Appropriations.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.

Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen.

- i. Ordinance No. 2024-006 - Budget FY 2025.

Mayor Green initiated a motion to table the 3rd Reading of Ordinance No. 2024-006 - Budget FY 2025 momentarily in order to discuss the 3rd Reading of Ordinance No. 2024-005 - Amended Budget FY 2024 first.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard. The motion carried and the Council moved to discuss the 3rd Reading of Ordinance No. 2024-005 - Amended Budget FY 2024.

Ordinance No. 2024-005 - Amended Budget FY 2024 - 3rd Reading.

Motion to approve the 3rd Reading of Ordinance No. 2024-005 - Amended Budget FY 2024.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

j. Ordinance No. 2024-006 - Budget FY 2025 – 3rd Reading.

The 3rd Reading of Ordinance No. 2024-006 - Budget FY 2025 was taken off the table for discussion.

Motion to approve the 3rd reading of Ordinance No. 2024-006 - Budget FY 2025.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

9. PUBLIC COMMENT

Mayor Green opened the meeting to Public Comment.

Heather Goodrich made a public comment regarding the Sure Stay Hotel blocking the roadway in the Alpine Meadows subdivision and inquired if the hotel had permission to stage the pods of their up-and-coming hotel.

Planning and Zoning Chairman, Melisa Wilson, made public comment regarding the last Planning and Zoning Commission meeting on June 11th, 2024.

10. ADJOURNMENT

Motion to adjourn the Town Council Regular Meeting. Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, and Councilman Burchard.

Motion was adjourned at 10:11 p.m.

EXHIBIT A:

BILLS TO PAY REPORT

(Report Dates: 05/22/2024 - 06/18/2024)

DRAFT

Town of Alpine

Payment Approval Report - Bills to Pay Report
Report dates: 5/22/2024-6/18/2024

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Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
ABF Professional Cleaning Inc.									
3370	ABF Professional Cleaning Inc.	14455	Cleaning of Medical Clinic Buldin	05/23/2024	1,715.00	1,715.00	06/18/2024		10-58-336 Facilities - MC Bldg R & M
Acme Music									
170	Acme Music	MOUNTAIN DA	Mountain Days 2024 DJ	06/14/2024	1,000.00	1,000.00	06/18/2024		10-66-430 Mountain Days Expenses
Ahren Schultheis									
3340	Ahren Schultheis	202.05.31	Certified Operator May 2024	05/31/2024	500.00	500.00	06/18/2024		52-83-315 Professional Services
Alan Svalborg									
3300	Alan Svalborg	7746	Daily Charge Operator Rage	04/26/2024	9,100.00	9,100.00	06/18/2024		52-84-315 Professional Services
Alarmlogix									
200	Alarmlogix	11742	Monthly Monitoring	06/01/2024	35.00	35.00	06/18/2024		10-58-332 Facilities - C.C. R & M
Alpine Ace Hardware									
250	Alpine Ace Hardware	JUNE 2024 18	Water Parts/Supplies	06/01/2024	135.92	135.92	06/18/2024		51-60-332 Repairs & Maintenance
250	Alpine Ace Hardware	JUNE 2024 18	Repairs & Maintenance	06/01/2024	207.04	207.04	06/18/2024		10-65-332 Parks Repairs & Maint.
250	Alpine Ace Hardware	JUNE 2024 18	Shop Supplies	06/01/2024	209.06	209.06	06/18/2024		10-58-410 Shop Supplies
250	Alpine Ace Hardware	JUNE 2024 18	Weeds & Pest Supplies	06/01/2024	83.62	83.62	06/18/2024		10-65-332 Parks Repairs & Maint.
250	Alpine Ace Hardware	JUNE 2024 18	Office	06/01/2024	22.30	22.30	06/18/2024		10-58-330 Facilities - Town Hall R & M
250	Alpine Ace Hardware	JUNE 2024 18	Flags	06/01/2024	68.94	68.94	06/18/2024		10-65-332 Parks Repairs & Maint.
250	Alpine Ace Hardware	JUNE 2024 18	Repairs & Maintenance	06/01/2024	100.00	100.00	06/18/2024		10-50-410 P & Z Office Supplies & Stam
250	Alpine Ace Hardware	JUNE 2024 18	Repairs & Maintenance	06/01/2024	3.34	3.34	06/18/2024		10-54-333 Repairs & Maint. - Streets
250	Alpine Ace Hardware	JUNE 2024 18	Civic Center Repairs & Mainten	06/01/2024	27.68	27.68	06/18/2024		10-58-332 Facilities - C.C. R & M
250	Alpine Ace Hardware	JUNE 2024 18	Medical Clinic Repairs	06/01/2024	3.71	3.71	06/18/2024		10-58-336 Facilities - MC Bldg R & M
Alpine Excavation LLC									
290	Alpine Excavation LLC	2402-1073	Excavation Services	05/09/2024	755.00	755.00	06/18/2024		51-60-332 Repairs & Maintenance
AT&T MOBILITY									
410	AT&T MOBILITY	287316049352	Telephone	05/12/2024	117.81	117.81	06/13/2024		10-56-462 Codes Utilities
410	AT&T MOBILITY	287316049352	Telephone	05/12/2024	117.81	117.81	06/13/2024		51-60-462 Utilities (Distribution)
410	AT&T MOBILITY	287316049352	P & Z Phone	05/12/2024	117.81	117.81	06/13/2024		10-50-120 P & Z Utilities
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	255.91	255.91	06/13/2024		10-50-410 P & Z Office Supplies & Stam
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	511.81	511.81	06/13/2024		10-58-400 Facilities Tools & Equipment
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	511.81	511.81	06/13/2024		10-65-460 Parts - Vehicles, Tools, & Eq
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	511.81	511.81	06/13/2024		10-54-400 Streets - Tools & Equipment
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	511.81	511.81	06/13/2024		51-60-420 Operation Parts & Supplies
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	170.59	170.59	06/13/2024		52-82-420 Ops Parts & Supplies
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	170.59	170.59	06/13/2024		52-83-420 Ops Parts & Supplies
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	170.59	170.59	06/13/2024		52-84-420 Ops Parts & Supplies

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
410	AT&T MOBILITY	287316049352	Ipad purchased for Masintenance	05/12/2024	255.90	255.90	08/13/2024		10-50-410 P & Z Office Supplies & Stam
Belinda Penny									
480	Belinda Penny	853082	Civic Center Cleaning	05/01/2024	600.00	600.00	08/18/2024		10-58-332 Facilities - C.C. R & M
480	Belinda Penny	853082	Town Hall Cleaning	05/01/2024	200.00	200.00	08/18/2024		10-58-330 Facilities - Town Hall R & M
Bill Adams Enterprises, LLC									
3280	Bill Adams Enterprises, LLC	49313	2019 Ford F350 DRW	05/22/2024	48,608.36	48,608.36	08/07/2024		10-80-540 Capital Expenditures
Brouilms-Alpine									
570	Brouilms-Alpine	141004 - JUNE	Bathroom Supplies	05/31/2024	23.98	23.98	08/18/2024		10-65-332 Parks Repairs & Maint.
570	Brouilms-Alpine	141004 - JUNE	Water - Toilet paper - disinfectant	05/31/2024	53.63	53.63	08/18/2024		10-42-410 Admin Office Supplies
570	Brouilms-Alpine	141004 - JUNE	Water for Guys - Toilet Paper - Cte	05/31/2024	139.80	139.80	08/18/2024		10-58-410 Shop Supplies
Caseille									
620	Caseille	133187	Contract Support & Maintenance	08/01/2024	390.67	390.67	08/18/2024		10-42-335 Software and IT
620	Caseille	133187	Software Support & Mainenance -	08/01/2024	390.66	390.66	08/18/2024		10-58-335 Facilities Software and IT
620	Caseille	133187	Software Support & Mainenance -	08/01/2024	390.66	390.66	08/18/2024		52-84-335 Software and IT
620	Caseille	133187	Software Support & Mainenance -	08/01/2024	390.67	390.67	08/18/2024		52-84-335 Software and IT
620	Caseille	133187	Software Support & Mainenance	08/01/2024	390.67	390.67	08/18/2024		10-50-411 P & Z Software
620	Caseille	133187	Software Support & Mainenance	08/01/2024	390.67	390.67	08/18/2024		10-45-411 Court Software
Cash									
3050	Cash	MTN DAYS 20	Petty Cash	08/18/2024	300.00	300.00	08/18/2024		10-68-430 Mountain Days Expenses
Cobblestone Hotel & Suites - Alpine									
3360	Cobblestone Hotel & Suites - Alpi	100452 - 453-4	Hotel Rooms for Min Days Perfor	08/18/2024	1,164.00	1,164.00	08/18/2024		10-68-430 Mountain Days Expenses
Comtech Digital Solutions									
670	Comtech Digital Solutions	1308	IT Services Civic Center WI-FI Im	08/15/2024	1,288.00	1,288.00	08/18/2024		10-58-335 Facilities Software and IT
670	Comtech Digital Solutions	1308	Admin IT Services	08/15/2024	200.00	200.00	08/18/2024		10-42-335 Software and IT
Core & Main									
710	Core & Main	0934604	Fire Hydrant	05/24/2024	382.13	382.13	08/18/2024		51-80-420 Operation Parts & Supplies
710	Core & Main	0934604	Water Parts	05/24/2024	489.25	489.25	08/18/2024		51-80-420 Operation Parts & Supplies
Dawn Guffey									
2840	Dawn Guffey	JUNE 2024	Mileage Reimbursement for Bank	08/01/2024	30.15	30.15	08/18/2024		10-42-395 Admin Travel
Depatco									
780	Depatco	41339639/4133	Pea Gravel	05/23/2024	198.77	198.77	08/18/2024		51-80-332 Repairs & Maintenance
Dex Imaging									
810	Dex Imaging	AR11411081	Copies	08/04/2024	35.84	35.84	08/18/2024		10-42-345 Office Equipment
810	Dex Imaging	AR11411081	Color Copies	08/04/2024	357.98	357.98	08/18/2024		10-42-410 Admin Office Supplies
Dry Creek Enterprises, Inc									
880	Dry Creek Enterprises, Inc	M4099/M5389/	Portable Toilet - Pre Treatment Pla	08/03/2024	60.00	60.00	08/18/2024		52-83-300 Misc Expense
880	Dry Creek Enterprises, Inc	M4099/M5389/	Portable Toilet - Pre Treatment Pla	08/03/2024	60.00	60.00	08/18/2024		52-83-300 Misc Expense
880	Dry Creek Enterprises, Inc	M4099/M5389/	Sludge Pumping	08/03/2024	11,160.00	11,160.00	08/18/2024		52-84-318 Sludge Hauling/Disposal
880	Dry Creek Enterprises, Inc	M4099/M5389/	Portable Toilet - Ball Park	08/03/2024	25.00	25.00	08/18/2024		10-65-332 Parks Repairs & Maint.
880	Dry Creek Enterprises, Inc	M4099/M5389/	Portable Toilet - Skate Park	08/03/2024	16.00	16.00	08/18/2024		10-65-332 Parks Repairs & Maint.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Emily Castillo									
3270	Emily Castillo	2024.01.12 PA	Reissue Payroll 1/12/2024	01/12/2024	138.53	138.53	08/08/2024		10-16000 Suspense
Gary Fields									
3320	Gary Fields	2024 MOUNTA	Performance Mtn Days	06/14/2024	2,600.00	2,600.00	06/18/2024		10-66-430 Mountain Days Expenses
Gilcrease, Steve									
2910	Gilcrease, Steve	MAY 2024 MIL	Mileage Reimbursement	08/01/2024	121.14	121.14	06/18/2024		10-56-454 Codes Fuel & Mileage
High Country Linen									
2890	High Country Linen	2899-00000 JU	Uniform Service	08/01/2024	161.33	161.33	06/18/2024		51-80-332 Repairs & Maintenance
2890	High Country Linen	2899-00000 JU	Uniform Service	08/01/2024	161.32	161.32	06/18/2024		10-58-410 Shop Supplies
2890	High Country Linen	2899-00000 JU	Uniform Service	08/01/2024	161.32	161.32	06/18/2024		52-84-332 Repairs & Maintenance
Horse Warriors									
3330	Horse Warriors	ALPINE MOUN	Presentation for Mountain Days 2	06/14/2024	400.00	400.00	06/18/2024		10-66-430 Mountain Days Expenses
Huber Technology									
1210	Huber Technology	CD10026771	Operating Supplies	05/29/2024	508.00	508.00	06/18/2024		52-84-420 Ops Parts & Supplies
Idaho Park and Recreation									
1220	Idaho Park and Recreation	JUNE 2024	Trail Permits	06/05/2024	116.50	116.50	06/08/2024		10-52-451 Information Center COGS
IDAWY Waste District									
1240	IDAWY Waste District	45X01184	Construction Waste	05/31/2024	143.72	143.72	06/18/2024		10-58-334 Facilities - Shop R & M
Jenkins Building Supply									
1310	Jenkins Building Supply	1054 JUNE 20	Gazebo - Parks Repairs	08/01/2024	3,254.64	3,254.64	06/18/2024		10-65-332 Parks Repairs & Maint.
1310	Jenkins Building Supply	1054 JUNE 20	Supplies	08/01/2024	44.99	44.99	06/18/2024		52-83-420 Ops Parts & Supplies
1310	Jenkins Building Supply	1054 JUNE 20	Town Hall Repairs	08/01/2024	9.58	9.58	06/18/2024		10-58-330 Facilities - Town Hall R & M
1310	Jenkins Building Supply	1054 JUNE 20	Water	08/01/2024	1,050.26	1,050.26	06/18/2024		51-80-332 Repairs & Maintenance
1310	Jenkins Building Supply	1054 JUNE 20	Repairs & Maintenance	08/01/2024	16.15	16.15	06/18/2024		52-84-332 Repairs & Maintenance
1310	Jenkins Building Supply	1054 JUNE 20	Repairs	08/01/2024	85.48	85.48	06/18/2024		10-54-333 Repairs & Maint. - Streets
1310	Jenkins Building Supply	1054 JUNE 20	Prints	08/01/2024	87.50	87.50	06/18/2024		10-50-410 P & Z Office Supplies & Stam
1310	Jenkins Building Supply	1054 JUNE 20	Supplies	08/01/2024	18.99	18.99	06/18/2024		10-58-410 Shop Supplies
Jennifer Anderson									
3350	Jennifer Anderson	MTN DAYS 20	Mtn Days Interactive Art Project -	06/14/2024	28.33	28.33	06/18/2024		10-66-430 Mountain Days Expenses
3350	Jennifer Anderson	MTN DAYS 20	Interactive Art Project - Banner	06/14/2024	137.49	137.49	06/18/2024		10-66-430 Mountain Days Expenses
3350	Jennifer Anderson	MTN DAYS 20	Interactive Art Project - Artistic Skil	06/14/2024	250.00	250.00	06/18/2024		10-66-430 Mountain Days Expenses
John Koehler									
3250	John Koehler	ALPINE COMM	Aviation Scholarship for Kazia Ba	06/01/2024	5,000.00	5,000.00	06/18/2024		10-70-315 Business & Community Devel
Jorgensen Engineering									
1340	Jorgensen Engineering	53676	Administration - Professional Serv	05/30/2024	4,635.50	4,635.50	06/18/2024		10-42-315 Professional Services
1340	Jorgensen Engineering	53676	Planning & Zoning Engineering	05/30/2024	2,090.00	2,090.00	06/18/2024		10-50-331 P & Z Legal & Professional
1340	Jorgensen Engineering	53676	Planning & Zoning Engineering -	05/30/2024	5,204.40	5,204.40	06/18/2024		10-50-331 P & Z Legal & Professional
1340	Jorgensen Engineering	53676	Planning & Zoning Engineering Ex	05/30/2024	1,998.80	1,998.80	06/18/2024		10-50-331 P & Z Legal & Professional
1340	Jorgensen Engineering	53676	AMI Radio Read Project	05/30/2024	6,967.50	6,967.50	06/18/2024		51-80-545 Radio Read Project
1340	Jorgensen Engineering	53676	Water Administration - Profession	05/30/2024	9,624.25	9,624.25	06/18/2024		51-42-315 Admin Professional Services

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
1340	Jorgensen Engineering	53676	Waste Water Treatment Plant	05/30/2024	402.60	402.60	06/18/2024		52-84-315 Professional Services
1340	Jorgensen Engineering	53676	Waste Water Pre Treatment Plant	05/30/2024	10,962.50	10,962.50	06/18/2024		52-80-541 Pre-Treatment Project
Krista Jacobson									
3290	Krista Jacobson	MTN DAYS 20	Entertainment	06/10/2024	350.00	350.00	06/18/2024		10-68-430 Mountain Days Expenses
Lincoln County Sheriff's Office									
1510	Lincoln County Sheriff's Office	JUNE 2024	Communications	06/03/2024	606.50	606.50	06/18/2024		10-58-318 County Officer Contract & Co
Lincoln County Water Quality Lab									
1530	Lincoln County Water Quality Lab	17357	Water Testing	05/28/2024	37.00	37.00	06/18/2024		51-80-320 Testing
1530	Lincoln County Water Quality Lab	17358 - 17359	Water Testing	06/04/2024	81.00	81.00	06/18/2024		51-80-320 Testing
Marc									
3310	Marc	0818578-IN	Degreaser	05/17/2024	4,240.50	4,240.50	06/18/2024		52-82-420 Ops Parts & Supplies
Mike Kirkwood									
3280	Mike Kirkwood	2024.05.14-20	Board of Adjustments	05/28/2024	100.00	100.00	06/18/2024		10-50-110 P & Z Wages
Mountain Valley Motor & Pump Service									
1640	Mountain Valley Motor & Pump Se	14318	Collection System - Repairs	05/15/2024	3,545.43	3,545.43	06/18/2024		52-82-332 Repairs & Maintenance
Norco, Inc									
1680	Norco, Inc	40788946	Cylinder Rent	05/31/2024	38.70	38.70	06/18/2024		10-58-410 Shop Supplies
One Call of Wyoming									
1700	One Call of Wyoming	71620	Locate Tickets	06/06/2024	71.25	71.25	06/18/2024		51-80-420 Operation Parts & Supplies
RE Investment Company									
1780	RE Investment Company	380385 JUNE	Water Line Repairs	08/01/2024	538.80	538.80	06/18/2024		51-80-332 Repairs & Maintenance
1780	RE Investment Company	380385 JUNE	Park Shade Installation	08/01/2024	1,237.28	1,237.28	06/18/2024		10-65-332 Parks Repairs & Maint.
1780	RE Investment Company	380385 JUNE	Gazebo Roof Repair	08/01/2024	845.33	845.33	06/18/2024		10-65-332 Parks Repairs & Maint.
Refunds									
3110	Refunds	227 ASTER LO	Autopayment before property Sold	08/14/2024	95.00	95.00	06/18/2024		01-10750 Utility Management Cash Clea
3110	Refunds	909201	Property Sold Refund Balance on	08/18/2024	71.00	71.00	06/18/2024		01-10750 Utility Management Cash Clea
3110	Refunds	MOUNTAIN DA	Refund due to double Scentsy Ve	08/14/2024	180.00	180.00	06/18/2024		10-68-430 Mountain Days Expenses
Rhinehart Oil									
1610	Rhinehart Oil	11158 JUNE 20	51-06 Fuel	06/31/2024	478.78	478.78	06/18/2024		51-80-454 Fuel
Robert Wagner									
2880	Robert Wagner	JUNE 2024	Sewer Miles	08/01/2024	104.52	104.52	06/18/2024		52-84-380 Travel/Educ./Training
2880	Robert Wagner	MAY 2024 MIL	Mileage Reimbursement	08/01/2024	424.58	424.58	06/18/2024		10-50-397 P & Z Mileage
Red's Diesel and Generator Service Inc.									
3090	Red's Diesel and Generator Servi	240525	WWTP Generator Repair	05/08/2024	7,159.00	7,159.00	06/18/2024		52-84-332 Repairs & Maintenance
Salt River Motors									
1680	Salt River Motors	068785 -06881	52-04 F-350 Repairs	06/03/2024	574.58	574.58	06/18/2024		52-82-500 Vehicle Repairs & Maint
1680	Salt River Motors	068785 -06881	10-550 / Oil Change	06/03/2024	213.79	213.79	06/18/2024		10-54-350 Streets Equipment R & M
Sanderson Law Office									
2870	Sanderson Law Office	4881	Monthly Retainer	05/18/2024	2,600.00	2,600.00	06/18/2024		10-42-315 Professional Services

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Servant Electric, PC									
1910	Servant Electric, PC	4524/4523	WWTP Electrical Services -Servic	04/25/2024	315.00	315.00	08/18/2024		52-84-332 Repairs & Maintenance
1910	Servant Electric, PC	4524/4523	WWTP Electrical Services - Blows	04/25/2024	105.00	105.00	08/18/2024		52-84-332 Repairs & Maintenance
1910	Servant Electric, PC	4545/4544	Daycare Light	05/25/2024	1,139.22	1,139.22	08/18/2024		10-58-330 Facilities - Town Hall R & M
1910	Servant Electric, PC	4545/4544	Medical Clinic Building Repairs -	05/25/2024	262.50	262.50	08/18/2024		10-58-336 Facilities - MC Bldg R & M
Silver Star Communications									
1940	Silver Star Communications	100598 - JUNE	Telephone and Internet	08/01/2024	320.37	320.37	08/13/2024		52-84-454 Utilities
1940	Silver Star Communications	307204 JUNE	Telephone and Internet	08/01/2024	338.41	338.41	08/13/2024		10-42-340 Telephone/Fax
1940	Silver Star Communications	307204 JUNE	Civic Center Internet	08/01/2024	48.52	48.52	08/13/2024		10-58-452 Facilities - C.C. Utilities
1940	Silver Star Communications	307204 JUNE	Information Center Phone	08/01/2024	37.42	37.42	08/13/2024		10-52-452 Utilities
1940	Silver Star Communications	307204 JUNE	Lift Station Internet	08/01/2024	90.52	90.52	08/13/2024		52-82-454 Utilities
1940	Silver Star Communications	307204 JUNE	Maintenance Shop Internet	08/01/2024	33.99	33.99	08/13/2024		10-58-454 Facilities - Shop Utilities
1940	Silver Star Communications	8100 JUNE 20	Civic Center Internet	08/01/2024	285.07	285.07	08/13/2024		10-58-452 Facilities - C.C. Utilities
Star Valley Disposal, Inc									
2020	Star Valley Disposal, Inc	118471	WWTP Waste Disposal	08/01/2024	92.50	92.50	08/18/2024		52-84-454 Utilities
2020	Star Valley Disposal, Inc	118471	Shop Waste Disposal	08/01/2024	92.50	92.50	08/18/2024		10-58-454 Facilities - Shop Utilities
2020	Star Valley Disposal, Inc	118471	Town Hall Disposal Service	08/01/2024	35.00	35.00	08/18/2024		10-58-450 Facilities - T.H. Utilities
2020	Star Valley Disposal, Inc	118471	Civic Center Waste Disposal	08/01/2024	250.00	250.00	08/18/2024		10-58-452 Facilities - C.C. Utilities
Star Valley Glass and Lock									
2030	Star Valley Glass and Lock	09480	Duplicate Keys for Medical Clinic	05/23/2024	100.00	100.00	08/18/2024		10-58-336 Facilities - MC Bldg R & M
Stewart Plumbing									
2070	Stewart Plumbing	JUNE 2024	Medical Clinic Plumbing Repairs	08/04/2024	2,711.74	2,711.74	08/18/2024		10-58-336 Facilities - MC Bldg R & M
SVI Media									
2140	SVI Media	23272	Advertising - Spring Clean Up	05/31/2024	125.00	125.00	08/18/2024		10-88-429 Spring Cleanup Expenses
2140	SVI Media	23272	Advertising - Dog Licensing	05/31/2024	46.00	46.00	08/18/2024		10-32-130 Dog & Cat License
2140	SVI Media	23272	Legal Notice - Special Meeting	05/31/2024	23.75	23.75	08/18/2024		10-42-350 Advertising
2140	SVI Media	23272	Legal Notice - Workshop	05/31/2024	23.75	23.75	08/18/2024		10-42-350 Advertising
2140	SVI Media	23272	Legal Notice - Replat	05/31/2024	114.00	114.00	08/18/2024		10-50-350 P & Z Advertising
2140	SVI Media	23272	Advertising - Dog Licensing	05/31/2024	44.00	44.00	08/18/2024		10-32-130 Dog & Cat License
2140	SVI Media	23272	Advertising - Dog Licensing	05/31/2024	44.00	44.00	08/18/2024		10-32-130 Dog & Cat License
2140	SVI Media	23272	Advertising - Variance	05/31/2024	118.75	118.75	08/18/2024		10-50-350 P & Z Advertising
2140	SVI Media	23272	Legal Notice - Budget Workshop	05/31/2024	19.00	19.00	08/18/2024		10-42-350 Advertising
2140	SVI Media	23272	Legal Notice - Annual Report	05/31/2024	19.00	19.00	08/18/2024		51-42-410 Office & Miscellaneous
2140	SVI Media	23272	Legal Notice - Annexation	05/31/2024	358.25	358.25	08/18/2024		10-50-350 P & Z Advertising
2140	SVI Media	23272	Legal Notice - Budget Workshop	05/31/2024	19.00	19.00	08/18/2024		10-42-350 Advertising
2140	SVI Media	23272	Legal Notice - Annual Report	05/31/2024	19.00	19.00	08/18/2024		51-42-410 Office & Miscellaneous
2140	SVI Media	23272	Advertising - RFB	05/31/2024	61.75	61.75	08/18/2024		10-42-350 Advertising
Sweet Life Wyoming									
2160	Sweet Life Wyoming	007	Weed Maintenance	08/01/2024	735.00	735.00	08/18/2024		10-65-340 Parks Outside Services/Sub

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vok'd	GL Account and Title
Town of Alpine									
Tapeco	Tapeco	1780035	Crosswalk Sign - Alpine Meadows	08/09/2024	913.87	913.87	08/18/2024		10-54-400 Streets - Tools & Equipment
Town of Pinebluff	Town of Pinebluff	JUNE 2024	Sudge Disposal	08/01/2024	3,240.68	3,240.68	08/18/2024		62-42-318 Sudge Hauling/Disposal
U.S.D.A.-Forest Service Office	U.S.D.A.-Forest Service Office	JUNE 2024	Firewood Permits	08/10/2024	665.00	665.00	08/09/2024		10-52-451 Information Center COGS
USA Blue book	USA Blue book	INV00369871	Water Parts	05/14/2024	107.90	107.90	08/18/2024		51-80-420 Operation Parts & Supplies
Valley Auto Supply	Valley Auto Supply	15744-48853	Shop Supplies	05/21/2024	19.38	19.38	08/18/2024		10-58-400 Facilities Tools & Equipment
Valley Tech, LLC	Valley Tech, LLC	3888	IT Services	05/30/2024	255.00	255.00	08/18/2024		10-42-335 Software and IT
Valley Tech, LLC	Valley Tech, LLC	3889	Duofit Laptop Set up	08/01/2024	60.00	60.00	08/18/2024		62-42-335 Software and IT
Valley Wide Cooperative, Inc	Valley Wide Cooperative, Inc	U1386781 - U1	Programs Service & Delivery	05/31/2024	782.72	782.72	08/18/2024		10-58-452 Facilities - C.C. Utilities
Valley Wide Cooperative, Inc	Valley Wide Cooperative, Inc	U1386781 - U1	Programs Service & Delivery	05/31/2024	816.93	816.93	08/18/2024		10-58-454 Facilities - Shop Utilities
Vinyant	Vinyant	6951	New Mountain Days Banners	08/13/2024	288.40	288.40	08/18/2024		10-66-430 Mountain Days Expenses
W.A.R.M	W.A.R.M	1618	Property Assessment - Town Hall	07/01/2024	1,348.20	1,348.20	08/18/2024		10-58-540 Facilities - Town Insurance
W.A.R.M	W.A.R.M	1618	CDC - Property Assessment	07/01/2024	780.03	780.03	08/18/2024		10-58-540 Facilities - Town Insurance
W.A.R.M	W.A.R.M	1618	Maintenance Shop - Property Ass	07/01/2024	404.10	404.10	08/18/2024		10-58-542 Facilities - Shop Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Civic Cent	07/01/2024	3,482.47	3,482.47	08/18/2024		10-58-544 Facilities - C.C. Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Maintman	07/01/2024	1,416.75	1,416.75	08/18/2024		10-58-542 Facilities - Shop Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Ferry Park	07/01/2024	183.09	183.09	08/18/2024		10-65-332 Parks Repairs & Maint.
W.A.R.M	W.A.R.M	1618	Property Assessment - Park Buildn	07/01/2024	22.52	22.52	08/18/2024		10-65-332 Parks Repairs & Maint.
W.A.R.M	W.A.R.M	1618	Property Assessment - Vehicles &	07/01/2024	1,728.22	1,728.22	08/18/2024		10-54-400 Streets - Tools & Equipment
W.A.R.M	W.A.R.M	1618	Property Assessment - 21 Light Pol	07/01/2024	169.43	169.43	08/18/2024		10-54-400 Streets - Tools & Equipment
W.A.R.M	W.A.R.M	1618	Property Assessment - Mega Well	07/01/2024	689.78	689.78	08/18/2024		51-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Well Hours	07/01/2024	752.57	752.57	08/18/2024		51-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Lift Station	07/01/2024	245.81	245.81	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Lift Station	07/01/2024	245.81	245.81	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Lift Station	07/01/2024	238.12	238.12	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Lift Station	07/01/2024	248.82	248.82	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Alpine Me	07/01/2024	281.93	281.93	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Boardwalk	07/01/2024	348.35	348.35	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Melvin Bro	07/01/2024	311.51	311.51	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Jordan Ca	07/01/2024	311.51	311.51	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - Alpine Lak	07/01/2024	223.29	223.29	08/18/2024		52-42-380 Insurance
W.A.R.M	W.A.R.M	1618	Property Assessment - WWTP	07/01/2024	223.29	223.29	08/18/2024		52-42-380 Insurance

Town of Alpine

Payment Approval Report - Bills to Pay Report
 Report dates: 6/22/2024-6/18/2024

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
2530	W.A.R.M	1616	Property Assessment - WWTP	07/01/2024	14,760.80	14,760.80	06/18/2024		52-42-380 Insurance
2530	W.A.R.M	1616	Property Assessment - WWTP Ho	07/01/2024	942.79	942.79	06/18/2024		52-42-380 Insurance
2530	W.A.R.M	1616	Property Assessment - Pre- Treat	07/01/2024	8,990.21	8,990.21	06/18/2024		52-42-380 Insurance
Wyoming Game and Fish Department									
2720	Wyoming Game and Fish Depart	12109 JUNE 2	Fishing & Hunting License	06/05/2024	344.50	344.50	06/05/2024		10-52-451 Information Center COGS
Wyoming State Trails Program									
2770	Wyoming State Trails Program	JUNE 2024	Trail Sticker Sales	06/05/2024	140.00	140.00	06/06/2024		10-52-451 Information Center COGS
Xpress Bill Pay									
2880	Xpress Bill Pay	10928	Service - Maintenance - Support	04/30/2024	156.12	156.12	06/13/2024		52-42-370 Bank Charges
2880	Xpress Bill Pay	10928	Service - Maintenance - Support	04/30/2024	156.13	156.13	06/13/2024		51-42-370 Bank Charges
2880	Xpress Bill Pay	10928	Service - Maintenance - Support	04/30/2024	156.13	156.13	06/13/2024		10-42-370 Merchant Fees/Bank Charge
2880	Xpress Bill Pay	INV-XPR01289	Service - Maintenance - Support	05/31/2024	156.13	156.13	06/18/2024		52-42-370 Bank Charges
2880	Xpress Bill Pay	INV-XPR01289	Service - Maintenance - Support	05/31/2024	156.13	156.13	06/18/2024		51-42-370 Bank Charges
2880	Xpress Bill Pay	INV-XPR01289	Service - Maintenance - Support	05/31/2024	156.13	156.13	06/18/2024		10-42-370 Merchant Fees/Bank Charge
Grand Totals:					<u>220,028.80</u>	<u>220,028.80</u>			

Dated: _____

Mayor: _____

Council: _____

Treasurer: _____

Town of Alpine

Payment Approval Report - Bills to Pay Report
Report dates: 5/22/2024-6/18/2024

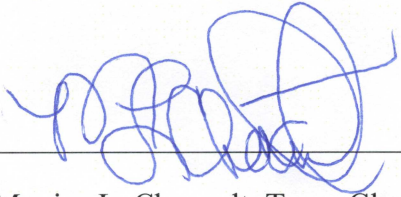
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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Only paid invoices included.
-

Minutes recorded by:



Monica L. Chenault, Town Clerk

Town Website: 07/08/2024

Community Board: 07/09/2024

Alpine Post Office: 07/09/2024

Alpine Library: 07/09/2024

Alpine Information Center: 07/09/2024

Minutes approved in a legally advertised meeting on 07, 16, 2024.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk