



**TOWN OF ALPINE, WYOMING
ORDINANCE NO. 2025-017**

**AN ORDINANCE ADOPTING THE INTERNATIONAL MECHANICAL CODE
CURRENTLY ADOPTED BY THE STATE OF WYOMING FOR THE TOWN OF
ALPINE, WYOMING**

WHEREAS, the International Code Council (ICC) is a leading organization that develops model codes and standards used in the design, construction, and compliance process of buildings and structures; and

WHEREAS, the Town of Alpine, Wyoming, has reviewed and determined that it is in the best interest of the public to adopt the most recent version of the ICC International Mechanical Code, currently adopted by the State of Wyoming.

WHEREAS, the adoption of the ICC International Mechanical Code helps ensure safe, affordable, and sustainable communities and buildings and structures which are constructed in the Town of Alpine; and

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE
TOWN OF ALPINE, WYOMING:**

Section 1. 287 Ordinance No.2022-05 is hereby repealed in its entirety.

**Section 2. ADOPTION OF THE MOST RECENT INTERNATIONAL MECHANICAL
CODE IN USE BY THE STATE OF WYOMING**

Section 3. APPLICABILITY

All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance, shall be properly plumbed in accordance with the requirements of the International Mechanical Code (IMC), Edition currently in use by the state of Wyoming, as published by the International Code Council. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

Section 3. IMPLEMENTATION

The International Mechanical Code is hereby adopted and incorporated herein by reference, except for the following amendments:

1. **Section 101.1 Title.** Shall read, “These regulations shall be known as the Mechanical Code of the Town of Alpine, herein after referred to as ‘this code’”.
2. **Add Section 101.1.1 Building Official.** Building Official shall replace code official throughout this code.

- ~~3. **Section 106.5.2 Fee schedule.** Shall read, “The fees for work shall be as adopted by the Town of Alpine in the Mechanical/Fuel Gas fee schedule”.~~
4. **Section 103.1: Creation of agency.** Shall read “The Town of Alpine Planning and Zoning Department and the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code unless otherwise specified in the amendments below.”
5. **Section 103.2: Appointment.** Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”
6. **Section 103.3: Deputies.** Shall read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to appoint a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”
7. **Section 104.3: Applications and permits.** Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards. The Town Clerk shall issue permits upon approval when presented with a complete application by the planning and zoning administrator, approval of construction documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.
8. **Section 104.7: Planning and Zoning Administrator shall replace code official.**
9. **Section 104.7.1: Approvals.** Planning and Zoning Administrator shall replace code official.
10. **Section 104.7.5: Fees.** Planning and Zoning Administrator shall replace code official.
11. **Section 105.1: Where required.** The Town of Alpine shall replace code official.
12. **Section 105.3: Application for permit.** Planning and Zoning Administrator shall replace code official.
13. **Section 105.3.2: Time limitation of application** shall be deleted in its entirety.
14. **Section 105.4.3: Expiration** shall be deleted in its entirety.
15. **Section 106.1: Construction documents.** The first sentence shall read, “Construction documents, engineering calculations, diagrams and other data shall be submitted in two paper sets, and one digital set, with each permit application.”
16. **Section 108.3: Permit valuations.** The last sentence: The governing authority shall replace Building Official.
17. **Section 18.4: Work commencing before permit issuance.** The governing authority shall replace code official.
18. **Section 108.6: Refunds** shall read, “The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code”.
19. **Add Section 111.2.5.2: Re-inspection Fee.** “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-

- inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine.”
20. **Section 114.2: Notice of violation.** Or Planning and Zoning Administrator shall be added after Building Official.
21. **Section 114.4: Violation penalties.** Shall read “Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the Building Official, or permit or certificate issued under the provisions of this code, shall be subject to penalties as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
22. **Section 115.4: Failure to comply** shall read “Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
- ~~23. A third sentence shall be added to **Section 107.2.3 Approval Required** and shall read, “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees will be assessed when the approved plans are not readily available to the inspector; for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official”.~~
- ~~24. **Section 108.4 Violation penalties.** Shall read, “Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto.”~~
- ~~25. The last sentence of **Section 108.5 Stop work orders** shall read, “Any person who shall continue any work in or about the structure after having been served with a stop work, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto.”~~
26. A second sentence shall be added to **Section 903.3 Unvented-Decorative Room-gas log heaters** and shall read, “Unvented gas logs shall; not be installed in habitable rooms or spaces”.

Section 4. EFFECTIVE DATE

This ordinance shall take effect upon final passage and approval as required by law. This ordinance shall not apply to any previously approved building permits.

1. Grace Period for Building Design Phase and Applications

Projects that are in the building design phase and have submitted relevant applications before the effective date of this ordinance shall be granted a grace period of six (6) months from the effective date of the newly implemented codes to obtain a building permit. During this grace period, such projects may proceed under the standards, regulations, and requirements that were in effect at the time of application submission and will not be subject to the new provisions introduced by this ordinance.

If a building permit is not obtained within the six-month grace period, the application shall be deemed void, and any associated application fees will be forfeited. A new application must then be submitted in compliance with the currently adopted ICC codes in effect at that time.

Section 5. PRIORITY OF ORDINANCES

In the event any of the adopted ordinances of the town, as codified in this code as of the date of the adoption of the ordinance codified in this section, conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

Section 6. SEVERABILITY

If any provision of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this and the provisions of this act are severable.

Section 7. ORDINANCES REPEALED

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Passed First Reading this 5th day August of 2025

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

Passed Second Reading this 19th Day August of 2025

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

Passed on Third and Final Reading this 2nd Day of September 2025

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

TOWN OF ALPINE

BY: _____
Eric Green

ATTEST:

BY: _____
Monica Chenault, Clerk

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-017 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer