

Date Submitted March 26, 2024

ARPA GRANT NO. LG-1098

GRANT DRAFT REQUEST

TO: WYOMING STATE LOAN & INVESTMENT BOARD
OFFICE OF STATE LANDS & INVESTMENTS
122 WEST 25TH STREET, SUITE W103
HERSCHLER BUILDING
CHEYENNE, WYOMING 82002-0600

SLIB 100%

LOCAL 0%

REQUESTED BY: Town of Alpine

PROJECT DESCRIPTION: Radio Read Water Meter System

Grant Draft Request # 2

	SLIB Amount	SLIB Amount of Engineering
A. Amount of Previous Requests Approved	\$ <u>7,577.50</u>	\$ <u>7,577.50</u>

(List and Attach Invoices Separately)			Total Invoice	SLIB Amount	SLIB Amount of Engineering
Company Name	Invoice #	Purchase Order Date or Service Dates			
Jorgensen Associates, Inc.	#52899	12/1/2023 - 12/31/2023	\$ 2,307.50	\$ 2,307.50	\$ 2,307.50
Jorgensen Associates, Inc.	#53135	1/1/2024 - 1/31/2024	\$ 7,145.00	\$ 7,145.00	\$ 7,145.00
Jorgensen Associates, Inc.	#53171	2/1/2024 - 02/17/2024	\$ 1,505.00	\$ 1,505.00	\$ 1,505.00

Attach separate sheet if needed

B. Current Request for Payment \$ 10,957.50 10,957.50 10,957.50

C. Total Funds Approved to Date (A+B) \$ 18,535.00 18,535.00 18,535.00

Office Use Only	
Prog. Manager / Designee Approval _____	Date _____
Date Range _____ to _____	\$ _____
Reference Page(s) _____	
Date Range _____ to _____	\$ _____
Reference Page(s) _____	

Engineering RECAP	
Amount of Engineering Approved for Project:	\$ <u>154,280.00</u>
Less Previously Requested	<u>7,577.50</u>
Less Current Request	<u>10,957.50</u>
Total Engineering Approved to Date	<u>18,535.00</u>
Balance of Engineering Undisbursed:	\$ <u>135,745.00</u>

Funding RECAP

D. Amount of Funds Approved for Project \$ 771,400.00

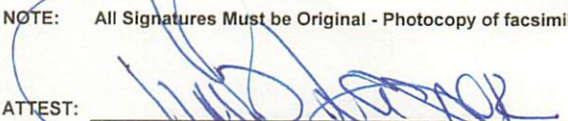
E. Less Funds Previously Requested (A) \$ 7,577.50

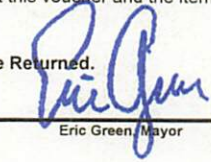
F. Less Current Request (B) \$ 10,957.50

G. Total Requests Approved to Date (E+F) \$ 18,535.00

H. Balance of Grant Funds Undisbursed (D-G) \$ 752,865.00

I hereby certify that the above requested funds by: Town of Alpine for the amount on Line B is a true and accurate request for funds from the WYOMING STATE LOAN & INVESTMENT BOARD. I certify, under penalty of perjury, that this voucher and the items included herein for payment are correct and just in all respects; and that this voucher is approved for payment.

NOTE: All Signatures Must be Original - Photocopy of facsimile Signatures are NOT Acceptable - Document will be Returned.
ATTEST:  _____
Christine Wagner, Deputy Clerk

BY:  _____
Eric Green, Mayor

Name of contact person for this Grant Draft Request: _____
Phone Number: 307-654-7757 E-mail Address: planning@alpinewy.gov



JORGENSEN

Jorgensen Associates, Inc
PO Box 9550
Jackson, WY 83002-9550
307-733-5150

Town of Alpine
Monica Chenault
P.O. Box 3070
Alpine, WY 83128

Invoice number 52899
Date 01/11/2024

Project 23001 Town of Alpine- Engineering

INVOICE

For the Billing Period December 01, 2023 to December 31, 2023.

Project Manager: Kevin J. Meagher

1 - WATER FUND

AMI RADIO READ METERS

Professional Services

	Hours	Rate	Billed Amount
GIS Specialist I	3.50	160.00	560.00
Design Engineer Tech I	9.50	115.00	1,092.50
Project Engineer I	1.25	150.00	187.50
Project Manager	2.75	170.00	467.50
Professional Services subtotal	17.00		2,307.50
AMI RADIO READ METERS-Phase subtotal			2,307.50

WATER MODEL AND GIS

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	8.00	105.00	840.00
WATER MODEL AND GIS-Phase subtotal			840.00

MAINTENANCE PLAN

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	1.75	105.00	183.75
MAINTENANCE PLAN-Phase subtotal			183.75

DEVELOPMENT AND BUILDING PERMITS

Professional Services

	Hours	Rate	Billed Amount
Design Engineer Tech I	8.75	115.00	1,006.25
Project Engineer I	0.50	150.00	75.00
Project Manager	3.25	170.00	552.50
Professional Services subtotal	12.50		1,633.75
DEVELOPMENT AND BUILDING PERMITS-Phase subtotal			1,633.75

1 - Water Fund subtotal

SEWER FUND

LEVEL IV CONTRACT OPERATOR

Professional Services

Project Engineer I
Project Manager

Consultant

Consultant
Alan D Svalberg

Hours	Rate	Billed Amount
0.75	150.00	112.50
6.50	170.00	1,105.00
7.25		1,217.50

Professional Services subtotal

Billed Amount
9,200.00
10,417.50

LEVEL IV CONTRACT OPERATOR-Phase subtotal

PRE-TREATMENT BUILDING OWNERS REP

Professional Services

Senior Project Manager

PRE-TREATMENT BUILDING OWNERS REP-Phase subtotal

Hours	Rate	Billed Amount
40.25	210.00	8,452.50

CAMBRIAN PRE-TREATMENT MEP DESIGN

Professional Services

Senior Project Manager

CAMBRIAN PRE-TREATMENT MEP DESIGN-Phase subtotal

Hours	Rate	Billed Amount
2.00	210.00	420.00

SEWER LINE MODEL AND GIS

Professional Services

Intern
Project Manager

SEWER LINE MODEL AND GIS-Phase subtotal

Hours	Rate	Billed Amount
6.25	70.00	437.50
0.75	170.00	127.50
7.00		565.00

Professional Services subtotal

MELVIN SLUDGE

Consultant

Consultant
JVA, Inc.

MELVIN SLUDGE-Phase subtotal
2 - Sewer Fund subtotal

Billed Amount
729.00
20,584.00

3 - GENERAL FUND

MASTER PLAN REVISION

Professional Services

Senior Project Manager

MASTER PLAN REVISION-Phase subtotal

Hours	Rate	Billed Amount
1.50	210.00	315.00

19315

CIL MEETINGS
Services

anager
ect Manager

Hours	Rate	Billed Amount
0.50	170.00	85.00
4.25	210.00	892.50
Professional Services subtotal		4.75
		977.50

TOWN COUNCIL MEETINGS-Phase subtotal 977.50

ATIONS WITH TOWN
Services

ive Support
anager
ect Engineer
ect Manager

Hours	Rate	Billed Amount
8.25	105.00	866.25
5.25	170.00	892.50
3.00	170.00	510.00
3.50	210.00	735.00
Professional Services subtotal		20.00
		3,003.75

COMMUNICATIONS WITH TOWN-Phase subtotal 3,003.75

ROVEMENTS PLAN
Services

anager
ct Manager

Hours	Rate	Billed Amount
1.25	170.00	212.50
0.50	210.00	105.00
Professional Services subtotal		1.75
		317.50

CAPITAL IMPROVEMENTS PLAN-Phase subtotal 317.50
3 - General Fund subtotal 4,613.75

Invoice total **30,162.75**

3674336100
08 13 -187

Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
01/11/2024	30,162.75	30,162.75				
Total	30,162.75	30,162.75	0.00	0.00	0.00	0.00

TOWN OF ALPINE

250 River Circle
Alpine, WY 83128

Vendor Number: 1340

Invoice Date: 01/11/2024

Jorgensen Engineering
PO Box 9550
Jackson WY 83002

Total Invoice Amount: \$30,162.75

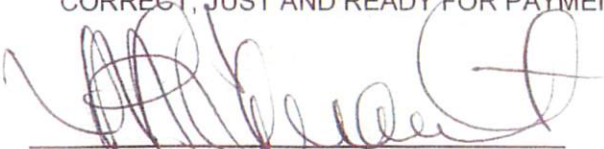
Date Paid: _____

Check No: _____

Department:

Description	GL Account	Amount
AMI Radio Read Meters	51-42-315	\$2,307.50
Water Model and GIS Phase Subtotal	51-42-315	\$840.00
Maintenance Plan	51-42-315	\$183.75
Level IV Contract Operator	52-42-315	\$10,417.50
Pre-Treatment Building Owners	52-83-315	\$8,452.50
Cambrian Pre-Treatment MEP Design	52-83-315	\$420.00
Sewer Line Model & GIS Phase	52-82-315	\$565.00
Melvin's Sludge	52-84-315	\$729.00
Master Plan Revision	10-42-315	\$315.00
Town Council Meetings	10-42-315	\$977.50
Communications with Town	10-42-315	\$3,003.75

I CERTIFY UNDER PENALTY OF PREJURY THAT
THIS VOUCHER AND ITEM(S) THEREIN ARE
CORRECT, JUST AND READY FOR PAYMENT.




Department Head Signature



Entered by



Council Member Signature



Paid by

TOWN OF ALPINE

250 River Circle
Alpine, WY 83128

Vendor Number: 1340

Jorgensen Engineering
PO Box 9550
Jackson WY 83002

Invoice Date: 01/11/2024

Total Invoice Amount: \$30,162.75

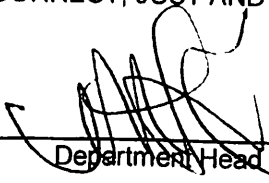
Date Paid: _____

Check No: _____

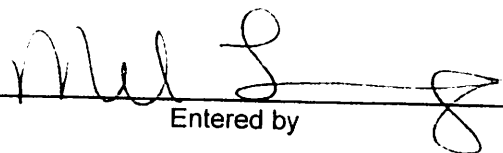
Department:

<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
Capital Improvements Plan	10-42-315	\$317.50
Development and Building Permits	10-50-331	\$1,633.75

I CERTIFY UNDER PENALTY OF PREJURY THAT
THIS VOUCHER AND ITEM(S) THEREIN ARE
CORRECT, JUST AND READY FOR PAYMENT.




Department Head Signature



Entered by



Council Member Signature



Paid by

Vendor: 1340 Jorgensen Engineering

2/20/2024

Check No: 19315

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
52899	1/11/2024	AMI Radio Read Meters	30,162.75

TOTAL AMOUNT 30,162.75

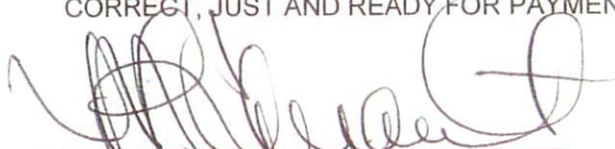
DUPLICATE DLT104 USE WITH 91663 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

D96NJE SLKDK01 05/20/2023 08:13 -187- 3674336100



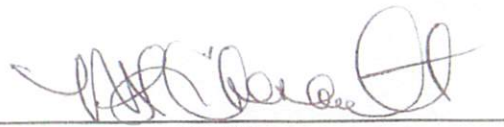
Water Model and GIS Phase Subtotal	51-42-315	\$0.00
Maintenance Plan	51-42-315	\$183.75
Level IV Contract Operator	52-42-315	\$10,417.50
Pre-Treatment Building Owners	52-83-315	\$8,452.50
Cambrian Pre-Treatment MEP Design	52-83-315	\$420.00
Sewer Line Model & GIS Phase	52-82-315	\$565.00
Melvin's Sludge	52-84-315	\$729.00
Master Plan Revision	10-42-315	\$315.00
Town Council Meetings	10-42-315	\$977.50
Communications with Town	10-42-315	\$3,003.75

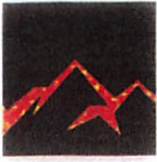
I CERTIFY UNDER PENALTY OF PREJURY THAT THIS VOUCHER AND ITEM(S) THEREIN ARE CORRECT, JUST AND READY FOR PAYMENT.


Department Head Signature


Entered by


Council Member Signature


Paid by



JORGENSEN

Jorgensen Associates, Inc
PO Box 9550
Jackson, WY 83002-9550
307-733-5150

Town of Alpine
Monica Chenault
P.O. Box 3070
Alpine, WY 83128

Invoice number 53135
Date 02/16/2024

Project **23001** Town of Alpine- Engineering

INVOICE

For the Billing Period January 01, 2024 to January 31, 2024.

Project Manager: Kevin J. Meagher

10-42-315-ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	11.75	110.00	1,292.50
CAD Tech II	1.50	150.00	225.00
Project Manager	13.75	185.00	2,543.75
Senior Project Manager	21.00	220.00	4,620.00
Principal Surveyor	0.50	255.00	127.50
Professional Services subtotal	48.50		8,808.75
Phase subtotal			8,808.75

10-50-331-PLANNING & ZONING

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	23.75	110.00	2,612.50
Design Engineer Tech II	0.50	150.00	75.00
Project Manager	4.00	185.00	740.00
Senior Project Engineer	49.75	190.00	9,452.50
Senior Project Manager	4.00	220.00	880.00
Principal Engineer	0.50	265.00	132.50
Professional Services subtotal	82.50		13,892.50
Phase subtotal			13,892.50

51-90-545-RADIO READ (AMI PROJECT)

Professional Services

	Hours	Rate	Billed Amount
Water Operator - Level II	2.50	170.00	425.00
GIS Specialist I	17.75	160.00	2,840.00
Design Engineer Tech I	27.00	130.00	3,510.00

51-90-545-RADIO READ (AMI PROJECT)

Professional Services

	Hours	Rate	Billed Amount
Project Manager	2.00	185.00	370.00
Professional Services subtotal	49.25		7,145.00
Phase subtotal			7,145.00

51-42-315-WATER ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Water Operator - Level II	23.00	170.00	3,910.00
Design Engineer Tech II	2.00	150.00	300.00
Design Engineer Tech I	0.50	130.00	65.00
Intern	39.65	75.00	2,973.75
Project Manager	3.25	185.00	601.25
Senior Project Manager	4.75	220.00	1,045.00
Professional Services subtotal	73.15		8,895.00
Phase subtotal			8,895.00

52-42-315-SEWER ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	1.00	110.00	110.00

52-83-315-WASTE WATER- PRETREATMENT PLANT

Professional Services

	Hours	Rate	Billed Amount
Senior Project Manager	2.00	220.00	440.00

52-84-315-WASTE WATER- TREATMENT PLANT

Consultant

			Billed Amount
Consultant			534.00
JVA, Inc.			

52-90-541-WASTE WATER- PRETREATMENT PLANT (PROJECT)

Professional Services

	Hours	Rate	Billed Amount
Senior Project Manager	33.50	220.00	7,370.00

Reimbursable Expenses

			Billed Amount
Advertising - Legal			146.30
Vehicle Mileages			234.50
Reimbursable Expenses subtotal			380.80
Phase subtotal			7,750.80

Invoice total **47,576.05**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
53135	02/16/2024	47,576.05	47,576.05				
	Total	47,576.05	47,576.05	0.00	0.00	0.00	0.00

TOWN OF ALPINE

250 River Circle
Alpine, WY 83128

Vendor Number: 1340

Invoice Date: 02/16/2024

Total Invoice Amount: \$47,576.05

Jorgensen Engineering
PO Box 9550
Jackson WY 83002

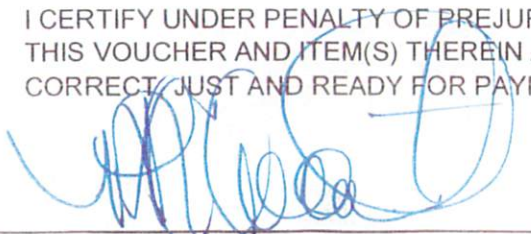
Date Paid: _____

Check No: _____

Department:

Description	GL Account	Amount
Professional Services	10-42-315 ✓	\$8,808.75
Professional Services	10-50-331 ✓	\$13,892.50
Professional Services Radio Read Meters	51-90-545 ✓	\$7,145.00
Professional Services - Water Admin	51-80-315 ✓	\$8,895.00
Professional Services - Sewer Admin	52-42-315 ✓	\$110.00
Professional Services - Wastewater Pre-Treatment Plant	52-83-315 ✓	\$440.00
Professional Services- WWTP	52-84-315 ✓	\$534.00
Professional Services - Wastewater Pre Treatment Plant Project	52-90-541 ✓	\$7,750.80

I CERTIFY UNDER PENALTY OF PERJURY THAT
THIS VOUCHER AND ITEM(S) THEREIN ARE
CORRECT, JUST AND READY FOR PAYMENT.




Department Head Signature



Entered by



Council Member Signature



Paid by

TOWN OF ALPINE

250 River Circle
Alpine, WY 83128

Vendor Number: 1340

Invoice Date: 02/26/2024

Jorgensen Engineering
PO Box 9550
Jackson WY 83002

Total Invoice Amount: \$20,280.00

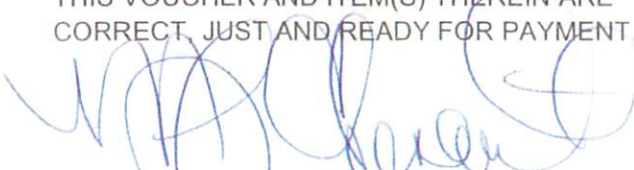
Date Paid: _____

Check No: _____

Department:

Description	GL Account	Amount
Professional Services	10-50-331	\$6,571.25
Professional Services	10-42-315	\$3,421.25
Professional Services Radio Read Meters	51-80-315	\$1,505.00
Professional Services - Field Operations	51-80-315	\$915.00
Professional Services - Water Admin	51-80-315	\$5,667.50
Professional Services - Sewer Admin	52-42-315	\$165.00
Professional Services - Wastewater Pre Treatment Plant Project	52-83-315	\$2,035.00

I CERTIFY UNDER PENALTY OF PREJURY THAT
THIS VOUCHER AND ITEM(S) THEREIN ARE
CORRECT, JUST AND READY FOR PAYMENT.



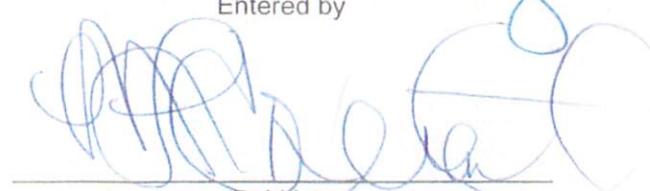
Department Head Signature



Entered by



Council Member Signature



Paid by



JORGENSEN

Jorgensen Associates, Inc
PO Box 9550
Jackson, WY 83002-9550
307-733-5150

Town of Alpine
Monica Chenault
P.O. Box 3070
Alpine, WY 83128

Invoice number 53171-revised
Date 02/26/2024

Project 23001 Town of Alpine- Engineering

INVOICE

For the Billing Period February 01, 2024 to February 17, 2024.

Project Manager: Kevin J. Meagher

10-42-315-ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	6.00	110.00	660.00
Project Manager	1.25	185.00	231.25
Senior Project Manager	11.50	220.00	2,530.00
Professional Services subtotal	18.75		3,421.25
Phase subtotal			3,421.25

10-50-331-PLANNING & ZONING

Professional Services

	Hours	Rate	Billed Amount
Administrative Support	2.00	110.00	220.00
Design Engineer Tech II	5.25	150.00	787.50
Project Manager	3.00	185.00	555.00
Senior Project Engineer	21.25	190.00	4,037.50
Principal Engineer	1.50	265.00	397.50
Principal Surveyor	2.25	255.00	573.75
Professional Services subtotal	35.25		6,571.25
Phase subtotal			6,571.25

51-90-545-RADIO READ (AMI PROJECT)

Professional Services

	Hours	Rate	Billed Amount
Water Operator - Level II	4.50	170.00	765.00
Project Manager	4.00	185.00	740.00
Professional Services subtotal	8.50		1,505.00
Phase subtotal			1,505.00

51-80-315-WATER- FIELD OPERATIONS (IN SYSTEM)

Professional Services

	Hours	Rate	Billed Amount
Water Operator - Level II	3.75	170.00	637.50
Project Manager	1.50	185.00	277.50
Professional Services subtotal	5.25		915.00
Phase subtotal			915.00

51-42-315-WATER ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Water Operator - Level II	14.00	170.00	2,380.00
Water Operator - Level I	8.75	105.00	918.75
Design Engineer Tech II	0.50	150.00	75.00
Design Engineer Tech I	4.50	130.00	585.00
Project Manager	7.75	185.00	1,433.75
Senior Project Manager	1.25	220.00	275.00
Professional Services subtotal	36.75		5,667.50
Phase subtotal			5,667.50

52-42-315-SEWER ADMINISTRATION

Professional Services

	Hours	Rate	Billed Amount
Senior Project Manager	0.75	220.00	165.00

52-90-541-WASTE WATER- PRETREATMENT PLANT (PROJECT)

Professional Services

	Hours	Rate	Billed Amount
Senior Project Manager	9.25	220.00	2,035.00

Invoice total **20,280.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
53135	02/16/2024	47,576.05	47,576.05				
53171-revised	02/26/2024	20,280.00	20,280.00				
Total		67,856.05	67,856.05	0.00	0.00	0.00	0.00

TOWN OF ALPINE

19389

Vendor: 1340 Jorgensen Engineering

03/14/2024

Check No: 19388

<u>INVOICE #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>INV AMOUNT</u>
53135	02/16/2024	Professional Services	47,576.05
53171- REVIS	02/26/2024	Professional Services	20,280.00

TOTAL AMOUNT 67,856.05

PRODUCT DLT104

USE WITH 91663 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop



3674336100
D95NJE SLKDK01 05/20/2023 08 13 -113-

