



Town of Alpine

Mayor:
Eric Green

Town Council:
Andrea Burchard
Emily Castillo
Frank Dickerson
Jeremiah Larsen

MINUTES

TOWN COUNCIL MEETING – July 18, 2023 – 7:00 p.m.

Call to Order:

Mayor Pro tem Emily Castillo called the meeting to order.

Mayor Pro tem Emily Castillo led the attendees in the Pledge of Allegiance.

Roll Call:

Roll call was conducted by Clerk Chenault. Council present: Councilman Dickerson, Councilman Burchard, Councilman Larsen, Councilman Castillo. Mayor Green was attending via telephone. A quorum of the Council was established.

Consent Agenda:

Councilman Dickerson made a motion to approve the Bills to pay: General Fund, Water Department, and Sewer Department – 07/18/2023. Councilman Burchard seconded the motion. The motion carried.

Councilman Dickerson made a motion to approve the Financial Report: General Fund, Water Department, and Sewer Department – 06/30/2023. Councilman Burchard seconded the motion. The motion carried.

Reports:

The following Reports were presented to Town Council:

- Economic Development – Jeremiah Larsen
- Engineering – Jorgensen Engineering – Attached
- Engineering – Sunrise – Grey's River Pathway
- Local Non-Profits – Jeremy Larsen
- Lincoln County Sheriff's Department – June 2023 Attached
- Planning & Zoning – Rex Doornbos

Physical: 250 River Circle
Mailing: PO Box 3070
Alpine, WY 83128
Phone: 307-654-7757



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- Recreation Board – Shay Scaffide
- Tourism Board – Jeremiah Larsen
- Utility Easement – Jeremiah Larsen

Action Items:

Installation of Pickleball Court.

Shay Scaffide presented to the Town Council the proposal for the installation of the Pickleball Court. She was able to discuss the labor and materials needed.

Councilman Larsen made a Motion to approve the installation of the Pickleball Court with a price not to exceed \$21,000 from the 3 bids that were received. Councilman Burchard seconded the Motion.

Councilman Larsen made a Motion to amend the previous Motion for approval of resurfacing the Ferry Peak Park Basketball Court into a Pickleball Court by Stalls and Stripes with the cap of \$12,000 with the contingency of a \$7,000 donation from outside sources towards the project. Councilman Dickerson seconded the Motion. Voting Yes: Councilman Burchard, Councilman Castillo, Councilman Dickerson, Councilman Larsen. Voting Nay: Mayor Green.

Greys River Pathway Project Pay App #2 – DNS Excavation.

Motion to approve the Greys River Pathway Project Pay Application No. 2, and to authorize Mayor Pro tem to sign.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Greys River Pathway Project Pay CO #3 – DNS Excavation.

Motion to approve the Greys River Pathway Project Pay Change Order No. 3 – DNS Excavation, and to authorize Mayor Pro tem to sign.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

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Greys River Pathway Project Proposed Revision.

Motion to table the Greys River Pathway Project Proposed Revision project until the August 2023 meeting.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Civic Plus: Codification – One-time fee of \$8,949.99 and Annual fee of \$3,041.00.

Motion to approve the Civic Plus Codification and authorize Clerk Chenault to sign.

Motion was made by Councilman Larsen and seconded by Councilman Burchard. Motion passed unanimously.

Civic Plus: Website – One-time fee of \$5,492.40 and Annual fee of \$4,642.40.

Motion to approve the adoption of the Civic Plus Website and authorize Clerk Chenault to sign.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Civic Plus: Meeting Management – One-time fee of \$3,080.00 and Annual fee of \$2,080.00.

Motion to approve the adoption of the Civic Plus Meeting Management and authorize Clerk Chenault to sign.

Motion made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Lower Valley Energy: Agreement for Installation of Gas & Electric Service.

Motion to approve the Lower Valley Energy Gas & Electric Service Installation Agreement and authorize Mayor Pro tem to sign.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

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Motion to amend the Motion to approve the Lower Valley Energy Gas & Electric Service Installation Agreement and authorize Mayor Pro tem to sign UPON legal counsel approval.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Medicine Wagon & 2001 Suzuki Mini Truck

Motion to approve adding the Medicine Wagon and 2001 Suzuki Mini Truck to the Surplus Equipment List.

Motion was made by Councilman Larsen and seconded by Councilman Dickerson. Motion passed unanimously.

Adjournment.

Councilman Dickerson made a Motion to adjourn the Meeting. Motion carried and the Meeting was adjourned.

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Minutes recorded by:

A handwritten signature in blue ink, appearing to be "Monica L. Chenault", is written over a horizontal line.

Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website: 03/28/2024

Community Board: 03/28/2024

Alpine Post Office: 03/28/2024

Alpine Library: 03/28/2024

Alpine Information Center: 03/28/2024

Minutes approved in a legally advertised meeting on 04, 16, 2024.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk

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