



TOWN OF ALPINE

#45

EVENT APPLICATION/PERMIT

This Town of Alpine Special Events Application is required for any Special Event that is held within the Town of Alpine

PURSUANT TO THE WYOMING GOVERNMENTAL CLAIMS ACT W.S. §1-39-101 et. seq. - THE TOWN OF ALPINE, WYOMING, SHALL NOT BE LIABLE FOR ANY LOSS OR INJURY THAT MAY OCCUR TO PERSONS OR PROPERTY CAUSED BY EVENT PROMOTORS, VENDORS, PUBLIC, AND PARTICIPANTS

Table with 2 columns: Field Name, Value. Fields include Application Date (3.11.26), Event Name (Sip & Shop a market for mom), Event Date (May 8th & 9th), Event Hours (8th 6-8, 9th 9 to 3), Event Summary (Mother Day Craft fair), Location of Event (Civic Center), Attach a Map of the Event Area.

Use the following legend to label your event map: *Tents (T), *Food Vendor (FV), *Alcohol Vendor (AV), Other Beverage Vendors (BV), Portable Toilets (PT), Hand Washing (HW), Stages or Amplified Sound (SO), Garbage Receptacles (G), Recycling Receptacles (RR), Retail Merchants (RM), Security (S), Fire Lane (FL), Fire Extinguishers (FE), First Aid Station (FA), Barricades (B), Electricity/Generators (E), Trailer/Vehicle Storage (TL), Car Parking (CP), Bike Parking (BP), Entry Gates (EG), Bleachers (BL). If there are multiple venues for this event a site map will need to be included for each location!

Table with 2 columns: Number of Planned Attendees per Day, Value.

Table with 2 columns: Field Name, Value. Fields include Sponsoring Person or Organization (Star Valley Events LLC), Sponsoring Contact Information (Christa Tidwell), Name (Christa Tidwell), Address (PO Box 84 Fairview WY 83119), Contact Phone Number (307-730-6183), E-Mail Address (starvalleyeventsllc@gmail.com).

Table with 4 columns: Set-Up Date, Set-Up Time, Clean-Up Date, Clean-Up Time. Values: Set-Up Date (May 8th), Set-Up Time (12-6), Clean-Up Date (May 9th), Clean-Up Time (3-5).

Table with 2 columns: Field Name, Value. Fields include Where will event start (121 US Hwy 89), Responsible Party (Star Valley Events, LLC), Where does the event terminate, Responsible Party.

Table with 2 columns: Identify the Travel Route, Value.

Table with 2 columns: Field Name, Value. Fields include Identify Parking Area, Parking Capacity, Number of Attendants, Names and Contact Information for Attendants (Star Valley Events, LLC Christa Tidwell, 307-730-6183).

EVENT DETAILS

Staffing

How many people will be working at the event?

Staff:

Volunteers:

Independent Contractors:

Security:

Vendors:

Admission Fee

Will you be charging an admission fee?

No

Yes

Amplified Sound

Will your event have any amplified sound/music?

No

Yes

If you answered yes indicate the start and end time(s).

Food

Will food and/or beverages (including alcohol) of any type be served at this event?

No

Yes

If you answered "Yes", you would need to contact the Wyoming Department of Agriculture for any permits needed to serve food.

Describe the food and/or beverage services offered:

Will Mobile Food Preparation Vehicles (Food Trucks) of any type be used at this event?

No

Yes

If you answered "Yes", each food truck participating will need to comply with the requirements of the International Fire Code and/or State of Wyoming food truck requirements.

Insurance/Bond

Is this event insured?

No

Yes

Details of the insurance/bond will need to be provided.

Health & Sanitation

Describe the sanitation facilities to be used including the location and number of trash receptacles and toilets. ADA units may be required.

Include the name/number of personnel responsible for maintenance and cleanup.

Alcohol

Will alcohol be served at this event?

No

Yes

If you answered "Yes", you would need to check with the Alpine Town Clerk for any alcohol permit requirements.

Describe the plan for alcoholic beverage service and a name and phone number of the person responsible.

Security

Describe plans for security for the event and name and phone number of the person responsible.

Animals

Are animals of any kind involved in this event?

No

Yes

If yes, will the animals be allowed to mingle with the attendees (includes dogs, horses, etc.)

No

Yes

Please describe any other pertinent details of this event not previously covered (i.e. live band, helicopter landing, etc.)

Emergency Services

Are Fire/Rescue and/or Medical Services needed for this event?

No

Yes

If you answered yes, then **YOU** are responsible to secure contracts with the appropriate agencies to obtain approval. Payment for all services will be your sole responsibility.

I have read and understand the Standard Conditions for the Events. I have answered all the questions in the application truthfully and to the best of my knowledge.

Signature

Print Name

Date

Title

Christa Tidwell

Christa Tidwell

3-11-26

Owner



Town of Alpine WY
PO Box 3070
Alpine, WY 83128
(307) 654-7757

XBP Confirmation Number: **307974269**

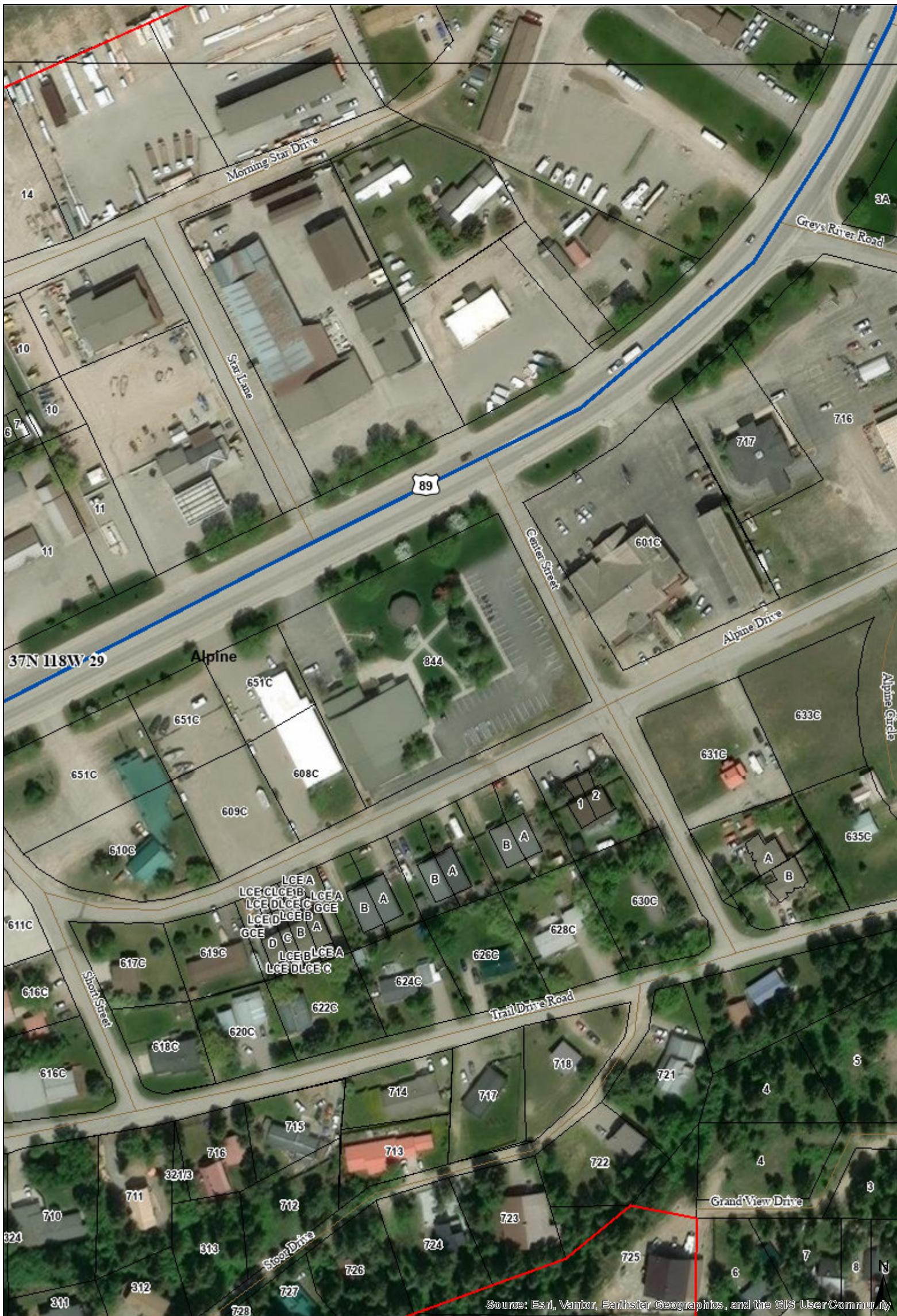
▶ Transaction detail for payment to Town of Alpine WY.		Date: 03/11/2026 - 12:47:31 PM MT	
Transaction Number: 265290247 Visa — XXXX-XXXX-XXXX-5041 Status: Successful			
Account #	Item	Quantity	Item Amount
Mothers Day	Event Mothers Day	1	\$45.00

TOTAL: \$45.00

Billing Information
SV Event LLC Tidwell
83110

Transaction taken by: Admin mleseberg

Web App Builder for ArcGIS



Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community

Date: 4/7/2026 © Lincoln County

0 0.0125 0.025 0.05 mi

1:2,257

Major Rivers/Streams	Roads	Other Named Roads
Township & Range Lines	US Highways	Municipal Roads
Section Lines	WY Highways	Municipal Boundaries
Major Water Bodies	County Roads	Parcels (Approximate)

This map is made possible through a joint effort of the Offices of Lincoln County Planning & Zoning and the Assessor's Office. This map is for locational and informational purposes only. No depiction should be construed to be an official survey of land. Accuracy of data contained or depicted is neither warranted nor assumed. Always contact a qualified surveyor for confirmation of property boundaries.