

MEMORANDUM

To:	Town Council
From:	Clerk/Treasurer's Office
Date:	April 16, 2026
Re:	Clerk/Treasurer's Office Report

Staff attended the Safety Action Plan kick-off meeting and began follow-up coordination. Work has continued on the FY 2026 amended budget and the FY 2027 budget, including a budget work session with Town Council. I am also working to schedule a midday budget meeting in early May to support development of a capital project plan for FY 2027 and future years.

The office continued work related to the Town Administrator recruitment process, and interviews are now underway. Staff has also been coordinating with insurance brokers to compile employee data for medical benefit pricing.

Sarah and I attended the State Loan and Investment Board meeting virtually and presented on behalf of the Town. The grant awards were tabled. Mayor Green is expected to attend the next meeting, either in person or virtually, on April 23, 2026. The emergency grant application for the Alpine Meadows project is scheduled for consideration on June 18, 2026.

I am also working with First Bank of Wyoming regarding potential financing costs for the paving of Greys River Road. The annual budget preparation handbook from WAM has still not been received.