



**TOWN OF ALPINE, WYOMING
RESOLUTION 2025-050**

**A RESOLUTION AUTHORIZING THE TOWN CLERK TO OPEN THREE BANK
ACCOUNTS FOR SEWER CAPACITY FEES, WATER CAPACITY FEES, AND
METER FEES AND RESTRICTING THE USE OF SAID FUNDS**

WHEREAS, the Governing Body of the Town of Alpine finds it necessary to establish separate bank accounts for the purpose of securely holding Sewer Capacity Fees, Water Capacity Fees, and Meter Fees collected by the Town; and

WHEREAS, it is in the best interest of the Town of Alpine to open and maintain said accounts with First Bank of Wyoming; and

WHEREAS, the Governing Body intends that all funds deposited into these accounts be reserved exclusively for capital improvements, system expansion, meter acquisition and replacement, or other lawful uses directly related to sewer capacity, water capacity, and meter-related infrastructure, and that such funds shall not be expended without explicit authorization from the Town Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
TOWN OF ALPINE, WYOMING:**

Authority to Open Accounts.

The Town of Alpine is hereby authorized to open two bank accounts with First Bank of Wyoming, designated respectively as:

- Sewer Capacity Fees Account
- Water Capacity Fees Account
- Meter Fees Account

Purpose of Accounts: The purpose of these accounts shall be to securely hold, manage, and track Sewer Capacity Fees, Water Capacity Fees, and Meter Fees collected by the Town.

- Sewer Capacity Fees and Water Capacity Fees shall be used solely for capital expenditures, system expansion, infrastructure improvements, or other purposes directly related to municipal sewer and water capacity needs.
- Meter Fees shall be used exclusively for the purchase, replacement, installation, maintenance, or upgrade of water meters and meter-related infrastructure, or any lawful use directly connected to the Town's metering system.

Restricted Use of Funds: Funds deposited into these accounts shall not be transferred, withdrawn, encumbered, or expended for any purpose without prior approval by the Town Council through motion, resolution, or other official action recorded in the minutes.

Administrative Authority: The Town Clerk is directed to take all actions necessary to establish and maintain these accounts in compliance with applicable laws, regulations, and policies of the Town of Alpine.



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Signatories: These accounts shall have the same authorized signatories as appointed in the most recent Official Appointments Resolution of the Town of Alpine, Wyoming, or any subsequent resolution modifying authorized signatories.

PASSED, APPROVED AND ADOPTED this 16th day of December 2025.

VOTE: ___ YES, ___ NO, ___ ABSTAIN, ___ ABSENT

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer