



TOWN OF ALPINE BOARD OF ADJUSTMENTS MEETING MINUTES

May 28, 2024, at 6:30 PM

Meeting Type – Special Meeting

1. CALL TO ORDER: The meeting was called to order at 6:40 p.m. by Christine Wagner, Zoning Administrator.

2. ROLL CALL & ESTABLISH QUORUM: Ms. Christine Wagner established roll call. Members present were Mr. Mike Kirkwood, Ms. Sue Kolbas, and Mr. Dan Schou. Ms. Melisa Wilson and Mr. Dave Jenkins were absent from the meeting. A quorum was established. Mr. Mike Hunsaker, Star Valley Health Representative (Applicant), was in attendance to discuss the variance application.

3. TONIGHT'S APPOINTMENTS/ NEW BUSINESS: The Board revisited the variance application for Star Valley Medical/Health, Lot #189 Alpine Meadows Subdivision, 37 Wintergreen Drive – (#V-01-2024) regarding the additional increase in property/business signage.

- **HOA Approval Received:** The Board acknowledged that the Alpine Meadows Homeowners Association (HOA) had provided their approval for the variance application after reviewing the proposal.
- **Review of Variance Application:** Chairman Wilson invited Mr. Hunsaker to provide a quick review of the variance request, which had been previously discussed at the last meeting. Mr. Hunsaker reiterated the need for additional signage, emphasizing its importance for public safety and wayfinding. Additionally, Mr. Hunsaker provided new handouts to the Board of Adjustments for their reference.
- **Discussion and Decision:** Commission members reviewed the staff report and deliberated on the variance request. Considering the approval from the HOA and the essential nature of the emergency services provided by Star Valley Medical/Health, the Board determined that the variance request met the necessary criteria.
- **Motion to Approve:** Mr. Dan Schou moved to approve the variance application for Star Valley Medical/Health, Permit #V-01-2024, as presented. Ms. Sue Kolbas seconded the motion. All in favor; Vote: 3 yes, 0 no, 0 abstain, 3 absent.

4. ADJOURNMENT: With no further business to discuss, Mr. Dan Schou moved to adjourn the meeting. Ms. Sue Kolbas seconded the motion. All in favor; Vote: 4 yes, 0 no, 0 abstain. The meeting was adjourned at 6:53 p.m.

** Minutes are a summary of the meeting **

Meeting minutes passed and approved:

Melisa Wilson, Chairman

Date

Attest:

Christine Wagner, Planning & Zoning Administrator

Date

Transcribed By:

Sarah Greenwald

Date