

FS Agreement No. 25-CS-11041500-023

Cooperator Agreement No. \_\_\_\_\_

**NON FUNDED CHALLENGE COST SHARE AGREEMENT**

**Between  
LINCOLN COUNTY, WYOMING  
AND  
TOWN OF ALPINE, WYOMING  
And The  
USDA, FOREST SERVICE  
CARIBOU-TARGHEE NATIONAL FOREST**

This NON FUNDED CHALLENGE COST SHARE AGREEMENT is hereby entered into by and between board of Commissioners, Lincoln County, Wyoming (Lincoln County, Wyoming) and the Town of Alpine, Wyoming (Town of Alpine, Wyoming), hereinafter referred to as “the Cooperators,” and the United States Department of Agriculture (USDA), Forest Service, Caribou-Targhee National Forest, hereinafter referred to as the “U.S. Forest Service,” under the authority: Department of Interior and Related Agencies Appropriation Act of 1992, Pub. L. 102-154.

Title: Alpine Boat Ramp and Dock Maintenance

**I. PURPOSE:**

The purpose of this agreement is to document the cooperation between the parties to provide a safe, well-maintained recreational boat ramp area for the public’s use in accordance with the following provisions and the hereby incorporated Operating Plan, attached as Exhibit A and Financial Plan, attached as Exhibit B.

**II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:**

The Alpine Boat Ramp is located on the right bank of the Snake River and upper reaches of Palisades Reservoir adjacent to the incorporated Town of Alpine, Lincoln County, Wyoming. The Alpine Boat Ramp is a concrete slip that provides public access to Palisades Reservoir and serves as a takeout location for Snake River and Grays River floaters. The access site is subject to reservoir level fluctuations, a steep ramp slope and heavy silt loading. The access site historically was maintained through an agreement between the Caribou-Targhee National Forest and Lincoln County, Wyoming. That agreement expired in 2022, and since that time, local volunteers have maintained the access site.

The Town of Alpine, Wyoming desires to have a safe boating site that is attractive to town residents and visitors. In addition, revenue to local businesses may increase from the many boating recreationalists that come to utilize the boat ramp.



Lincoln County, Wyoming is responsible for conducting Search and Rescue operations on the Palisades Reservoir. Having a maintained boat ramp and dock closer to their duty station would enable them to respond faster and safer.

The forest Service is responsible for managing the Alpine Boat Ramp, as authorized by the Bureau of Reclamation, in a safe manner for public land and water users.

This partnership will allow for improvements to the Alpine Boat Ramp that will provide public users a new, safe dock for water recreation access, increase public use and enjoyment of the area, reduce resource damage to the area, and help prevent the spread of invasive species.

In consideration of the above premises, the parties agree as follows:

### **III. LINCOLN COUNTY, WYOMING SHALL:**

- A. **LEGAL AUTHORITY.** Lincoln County Wyoming shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Perform in Accordance with the hereby incorporated Operating Plan, attached as Exhibit A, and Financial Plan, attached as Exhibit B.

### **IV. THE TOWN OF ALPINE, WYOMING SHALL:**

- A. **LEGAL AUTHORITY.** The Town of Alpine, Wyoming shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Performance in accordance with the hereby incorporated Operating Plan, attached as Exhibit A and Financial Plan, attached as Exhibit B.

### **C. THE U.S. FOREST SERVICE SHALL:**

- A. Perform in accordance with the hereby incorporated Operating Plan, attached as Exhibit A, and Financial Plan, attached as Exhibit B

### **D. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

- A. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

#### **Principal Cooperator Contacts:**



<b>Lincoln County Wyoming Program Contact</b>	<b>City of Alpine, Wyoming Program Contact</b>
Kent Connelly County Commissioner 925 Sage Street Kemmer, WY 83101 Telephone: (307) 877-2003 Email: <a href="mailto:kent.connelly@lincolncountywy.gov">kent.connelly@lincolncountywy.gov</a>	Eric Green Mayor P.O. Box 3070 Alpine, WY 83128 Telephone: (307) 654-7757 Email: <a href="mailto:mayor@alpinewy.gov">mayor@alpinewy.gov</a>
<b>Lincoln County Wyoming Administrative Contact</b>	<b>City of Alpine, Wyoming Administrative Contact</b>
Stephen Allen Executive Consultant 925 Sage Street Kemmer, WY 83101 Telephone: (307) 877-2005 Email: <a href="mailto:Stephen.allen@lincolncountywy.gov">Stephen.allen@lincolncountywy.gov</a>	Monica Chenault Clerk/Treasurer P.O. Box 3070 Alpine, WY 83128 Telephone: (307) 654-7757 Email: <a href="mailto:clerk@alpinewy.gov">clerk@alpinewy.gov</a>

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Colby Jacobson Natural Resource Specialist 1405 Hollipark Dr. Idaho Falls, ID 83401 Telephone: (208) 542-5812 Email: <a href="mailto:colby.jacobson@usda.gov">colby.jacobson@usda.gov</a>	Gina Jolley R4 Intermountain Region, North Zone Ctr 324 25 <sup>th</sup> Street Ogden, UT 84401 Telephone: (385) 832-9825 Email: <a href="mailto:gina.jolley@usda.gov">gina.jolley@usda.gov</a>

- B. **NOTICES.** Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or the Cooperators are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To the Cooperators, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.



- C. **PARTICIPATION IN SIMILAR ACTIVITIES.** This agreement in no way restricts the U.S. Forest Service or the Cooperators from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. **ENDORSEMENT.** Any of the Cooperators's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of the Cooperators 's products or activities.
- E. **USE OF U.S. FOREST SERVICE INSIGNIA.** In order for the Cooperators to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service Caribou-Targhee National Forest to the Office of Communications Assistant Director, Visual Information, and Publishing Services prior to use of the insignia. The U.S. Forest Service Caribou-Targhee National Forest will notify the the Cooperators when permission is granted.
- F. **NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS.** The Cooperators agree(s) that any of their employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the Cooperators has hereby willingly agreed to assume these responsibilities.
- Further, the Cooperators shall provide any necessary training to the Cooperators's employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. Lincoln County Wyoming shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.
- G. **MEMBERS OF U.S. CONGRESS.** Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- H. **NONDISCRIMINATION.** The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W.,



Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

- I. **ELIGIBLE WORKERS.** Lincoln County Wyoming shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). Lincoln County Wyoming shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- J. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** Lincoln County Wyoming shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).
- K. **AGREEMENT CLOSEOUT.** Within 120 days after expiration or notice of termination the parties shall close out the agreement.
- Within a maximum of 120 days following the date of expiration or termination of this agreement, all reports required by the terms of the agreement must be submitted to the U.S. Forest Service by Lincoln County Wyoming.
- L. **PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS.** The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.
- Reason(s) for delay if established goals were not met.
- Additional pertinent information

Lincoln County Wyoming shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period.



The final performance report must be submitted no later than 120 days from the expiration date of the agreement.

- M. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. Lincoln County Wyoming shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. Lincoln County Wyoming shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

- N. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- O. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- P. PUBLIC NOTICES. It is the U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. Lincoln County Wyoming is/are encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"Palisades Ranger District Recreation Program of the U.S. Forest Service,  
Department of Agriculture"



The Cooperators may call on the U.S. Forest Service's Office of Communication for advice regarding public notices. Lincoln County Wyoming is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to U.S. Forest Service's Office of Communications as far in advance of release as possible.

- Q. CONTRACT REQUIREMENTS. Any contract under this agreement must be awarded following the Cooperators's established procurement procedures, to ensure free and open competition, and avoid any conflict of interest (or appearance of a conflict). The Cooperators must maintain cost and price analysis documentation for potential U.S. Forest Service review. The Cooperators is/are encouraged to utilize small businesses, minority-owned firms, and women's business enterprises.
- R. GOVERNMENT-FURNISHED PROPERTY. The Cooperators may only use U.S. Forest Service property furnished under this agreement for performing tasks assigned in this agreement. Lincoln County Wyoming shall not modify, cannibalize, or make alterations to U.S. Forest Service property. A separate document, Form AD-107, must be completed to document the loan of U.S. Forest Service property. The U.S. Forest Service shall retain title to all U.S. Forest Service-furnished property. Title to U.S. Forest Service property must not be affected by its incorporation into or attachment to any property not owned by the U.S. Forest Service, nor must the property become a fixture or lose its identity as personal property by being attached to any real property.

*Cooperator Liability for Government Property.*

1. Unless otherwise provided for in the agreement, the Cooperators shall not be liable for loss, damage, destruction, or theft to the Government property furnished or acquired under this contract, except when any one of the following applies:
  - a. The risk is covered by insurance or the Cooperators is otherwise reimbursed (to the extent of such insurance or reimbursement).
  - b. The loss, damage, destruction, or theft is the result of willful misconduct or lack of good faith on the part of the Cooperators's managerial personnel. Lincoln County Wyoming's managerial personnel, in this provision, means the Cooperators's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of all or substantially all of the Cooperators's business; all or substantially all of the Cooperators's operation at any one plant or separate location; or a separate and complete major industrial operation.
2. Lincoln County Wyoming shall take all reasonable actions necessary to protect the Government property from further loss, damage, destruction, or theft. Lincoln County Wyoming shall separate the damaged and undamaged Government property, place all the affected Government property in the best possible order, and take such other action as the Property Administrator directs.



3. Lincoln County Wyoming shall do nothing to prejudice the Government's rights to recover against third parties for any loss, damage, destruction, or theft of Government property.
  4. Upon the request of the Grants Management Specialist, the Cooperators shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of agreements of assignment in favor of the Government in obtaining recovery.
- S. OFFSETS, CLAIMS AND RIGHTS. Any and all activities entered into or approved by this agreement will create and support afforestation/ reforestation efforts within the National Forest System without generating carbon credits. The U.S. Forest Service does not make claims of permanence or any guarantees of carbon sequestration on lands reforested or afforested through partner assistance. The U.S. Forest Service will provide for long-term management of reforested and afforested lands, according to applicable Federal statute, regulations and forest plans.
- T. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. Lincoln County Wyoming shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- U. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. Lincoln County Wyoming shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

*"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"*

To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer."

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

*"This institution is an equal opportunity provider."*

- V. REMEDIES FOR COMPLIANCE RELATED ISSUES. If the Cooperators materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may wholly or partly suspend or terminate the current agreement.



- W. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:
1. When the U.S. Forest Service and the Cooperators agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
  2. By 30 days written notification by the Cooperators to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement does not accomplish the purpose for which the award/agreement was made, the U.S. Forest Service may terminate the award upon 30 days written notice in its entirety.
- X. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- Y. DEBARMENT AND SUSPENSION. Lincoln County Wyoming shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should the Cooperators or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- Z. COPYRIGHTING. Lincoln County Wyoming is/are granted sole and exclusive right to copyright any publications developed as a result of this agreement. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this agreement.

No original text or graphics produced and submitted by the U.S. Forest Service must be copyrighted. The U.S. Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for Federal Government purposes. This right must be transferred to any sub-agreements or subcontracts.

This provision includes:

1. The copyright in any work developed by the Cooperators under this agreement.
2. Any right of copyright to which the Cooperators purchase(s) ownership with any Federal contributions.



- AA. **MODIFICATIONS.** Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.
- BB. **COMMENCEMENT/EXPIRATION DATE.** This agreement is executed as of the date of the last signature and is effective through May 20, 2030 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- CC. **AUTHORIZED REPRESENTATIVES.** By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

  
KENT CONNELLY, COUNTY COMMISSIONER  
LINCOLN COUNTY, WY

9-2-2025

ERIC GREEN, Mayor  
Town of Alpine

Date

KIM PIERSON, Forest Supervisor  
U.S. Forest Service, Caribou-Targhee National Forest

Date

The authority and format of this agreement have been reviewed and approved for signature.

GINA  
JOLLEY

Digitally signed by GINA  
JOLLEY  
Date: 2025.08.27  
08:05:14 -06'00'

GINA JOLLEY  
U.S. Forest Service Grants Management Specialist

Date



**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Exhibit: AUSFS Agreement No.: 25-CS-11041500-023  
Cooperator Agreement No.: Mod. No.: N/A

**Note: This Financial Plan may be used when:**  
**(1) No program income is expected and**  
**(2) The Cooperator is not giving cash to the FS and**  
**(3) There is no other Federal funding**

**Agreements Financial Plan (Short Form)****Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
<b>COST ELEMENTS</b>					
Direct Costs					
Salaries/Labor	\$6,360.00	\$0.00	\$23,200.00	\$0.00	\$29,560.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$2,400.00	\$0.00	\$30,000.00	\$0.00	\$32,400.00
Supplies/Materials	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00
Other					\$0.00
Subtotal	\$11,410.00	\$0.00	\$53,200.00	\$0.00	\$64,610.00
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$1,711.50				\$1,711.50
Total	\$13,121.50	\$0.00	\$53,200.00	\$0.00	
<b>Total Project Value:</b>					<b>\$66,321.50</b>

<b>Matching Costs Determination</b>	
Total Forest Service Share =	(f)
(a+b) ÷ (e) = (f)	19.78%
Total Cooperator Share	(g)
(c+d) ÷ (e) = (g)	80.22%
Total (f+g) = (h)	(h)
	100.00%

## WORKSHEET FOR

### FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g.  $\text{cost/day} \times \# \text{ of days} = \text{total}$ , where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by  $\text{cost/day} \times \# \text{ of days}$ , costs may be calculated simply by a contracted value that is not dependent on days worked, such as  $1 \text{ employee} \times \$1,200/\text{contract} = \$1,200$ . Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation (5 Years)				
Job Description		Cost/Day	# of Days	Total
Forestry Technician GS-05		\$53.00	120.00	\$6,360.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

<b>Total Salaries/Labor</b>	<b>\$6,360.00</b>
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Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

<b>Total Travel</b>	<b>\$0.00</b>
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Equipment				
Standard Calculation (5 Years)				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
4x4 truck	1.00	\$20.00	120.00	\$2,400.00
				\$0.00
				\$0.00

#### Non-Standard Calculation

<b>Total Equipment</b>	<b>\$2,400.00</b>
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Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation (5 years)				
Toilet Paper and cleaner				\$250.00
<b>Total Supplies/Materials</b>				<b>\$250.00</b>

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00
Non-Standard Calculation				
<b>Total Printing</b>				<b>\$0.00</b>

Other Expenses				
Standard Calculation				
Item (5 Years)		# of Units	Cost/Unit	Total
Toilet Pumping		3.00	\$800.00	\$2,400.00
				\$0.00
				\$0.00
Non-Standard Calculation				
<b>Total Other</b>				<b>\$2,400.00</b>

<b>Subtotal Direct Costs</b>	<b>\$11,410.00</b>
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Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
15.00%	\$11,410.00			\$1,711.50
<b>Total FS Overhead Costs</b>				<b>\$1,711.50</b>

<b>TOTAL COST</b>	<b>\$13,121.50</b>
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## WORKSHEET FOR

### Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.

NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract=\$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description (5 Years)		Cost/Day	# of Days		Total
Dock Maintenance (City)		\$40.00	120.00		\$4,800.00
Silt Removal_Labor (City)		\$100.00	50.00		\$5,000.00
Driftwood Removal (City)		\$100.00	50.00		\$5,000.00
Trash Service (City)		\$50.00	120.00		\$6,000.00
Patrol of Area (County)		\$20.00	120.00		\$2,400.00
Non-Standard Calculation					

<b>Total Salaries/Labor</b>	<b>\$23,200.00</b>
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

<b>Total Travel</b>	<b>\$0.00</b>
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Equipment					
Standard Calculation (5 Years)					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
Loader Silt Removal (city)	1.00	\$300.00	50.00		\$15,000.00
Loader Driftwood Removal (City)		\$300.00	50.00		\$15,000.00
					\$0.00
Non-Standard Calculation					

<b>Total Equipment</b>	<b>\$30,000.00</b>
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Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
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Total Supplies/Materials				\$0.00
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Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation				
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Total Printing				\$0.00
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Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
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Total Other				\$0.00
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<b>Subtotal Direct Costs</b>	<b>\$53,200.00</b>
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Cooperator Indirect Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	\$53,200.00			\$0.00
Total Coop. Indirect Costs				\$0.00

<b>TOTAL COST</b>	<b>\$53,200.00</b>
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## **Operating Plan 2025**

This Operating Plan is hereby made and entered into by and between the Board of Commissioners, Lincoln County, Wyoming hereinafter referred to as “the County”, the Town Council Alpine, Wyoming hereinafter referred to as “the Town” and the United States Department of Agriculture, Forest Service, Caribou-Targhee National Forest hereinafter referred to as the “U.S. Forest Service”, as specified under the provisions of Challenge Cost Share (CCS) Agreement #25-CS-11041500-023.

### **I. THE COUNTY SHALL:**

1. Perform routine checks on the County Search and Rescue Boat Building to ensure it is in proper functioning order. Perform any and all required maintenance on the County Search and Rescue building.
2. Conduct weekly patrols at the boat ramp site. Patrols shall include a visit to the site to get an overall view of activities and to enforce applicable County laws and boater safety. Weekly patrols shall be conducted between Memorial Day and Labor Day.

### **II. THE TOWN SHALL:**


1. Move the dock as the water level fluctuates during the boating season typically Labor Day to Memorial Day, or while the ramp is functional with water levels. The dock shall never extend into the current of the river; it shall always set in the stagnant water.
2. Remove the dock from the water by pulling it to the highest point of the ramp in the late fall, before the snow falls. The dock shall remain stored at this location during the winter.
3. Remove silt from the ramp on an as-needed basis to provide a safe clear ramp necessary for vehicles to use without getting stuck in silt. Temporarily closing ramp of public use during silt removal for safety is allowed.

4. Identify, and report as needed, any hazardous conditions of operations at the site.
5. Provide a garbage dumpster and garbage collection services either weekly or every two weeks from Labor Day to Memorial Day.

III. THE FOREST SERVICE SHALL:

1. Be responsible for pumping, cleaning and furnishing toilet paper in the vault toilet on a weekly basis, from Memorial Day to Labor Day.
2. Patrol the boating ramp area weekly to enforce applicable Federal laws and boater safety. Weekly patrols shall be conducted between Memorial Day and Labor Day.
3. Maintain the informational on-site kiosk including, painting and attaching informational signs to the bulletin boards.
4. Maintain the parking area at the dock site.

**IN WITNESS WHEREOF**, the parties hereto have executed the Operating Plan as of the last date written below.

  
\_\_\_\_\_  
Kent Connelly, Chair  
Board of Commissioners,  
Lincoln County, Wyoming

9-2-2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Eric Green, Mayor  
Town Council Alpine, Wyoming

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Pierson, Forest Supervisor  
Caribou-Targhee National Forest

\_\_\_\_\_  
Date