

# Town of Alpine Council Approval Request

**Date: February 13, 2024**

**Department Name: Public Works**

**Name: Craig Leseberg**

**Email Address: publicworks@alpinewy.gov**

Seeking approval from the Alpine Town Council to apply for a grant from the Alpine Travel & Tourism Board.

Almost 2 years ago we sought quotes for three new Welcome to the Town of Alpine signs. We are requesting approval to apply for a grant from the Travel and Tourism board to assist us with funding this project. We have reached out to several companies for quotes. Currently the information below is what we have obtained.

This project could be as simple as the standard aluminum signs on up to designed welcome signs. I recommend not exceeding \$25,000 each. My request is for approval from the Town to allow me to apply for a grant through travel and tourism and to agree to provide a match for the grant I will be requesting.

I would like the town to provide a match between 10% - 20%. At most I would be requesting the town to contribute \$15,000.

The basic sign would cost around \$6,000. I have included an estimate for the 4 x 8 aluminum signs. That quote does not include posts. I have estimated the costs of posts and labor that it would cost to install all three signs.

I have considered buying only the sign portion of the professional designs that come in, Then in house or with the assistance of our engineers configuring the base ourselves, and I am open to that however I feel it is worth the cost to have them engineer the base for their product, so it meets wind speed requirements etc. Sometimes piecing things out is not effective.

Attached you will find the concepts of one sign company that has been responsive to our request for quotes. Others did respond, however have not produced any concepts to date - they could still come in and the remaining sign companies have not yet responded, and my requests were submitted 4 weeks ago.

The costs of the attached sign designs b, c, d are estimated at 15,000 – 20,000 each, with concept C being the most expensive. Concept A will be the least expensive sign,

I have requested a quote for Concept A and Concept D. We can only request two quotes at no charge. If those quotes come in I will attach them to this request.

At this point picking out a design is not necessary. I only need approval to apply for the grant and if the council is willing to approve a match and if so, what is the match limitation so I can prepare my grant application.

fastsigns.com/552

Payment Terms: Cash Customer

Created Date: 2/1/2024

**DESCRIPTION: 3 Welcome signs**

**Bill To:** Town of Alpine  
PO Box 3070  
Alpine, WY 83128  
US

**Pickup At:** FASTSIGNS  
370 E Elva St  
Idaho Falls, ID 83401  
US

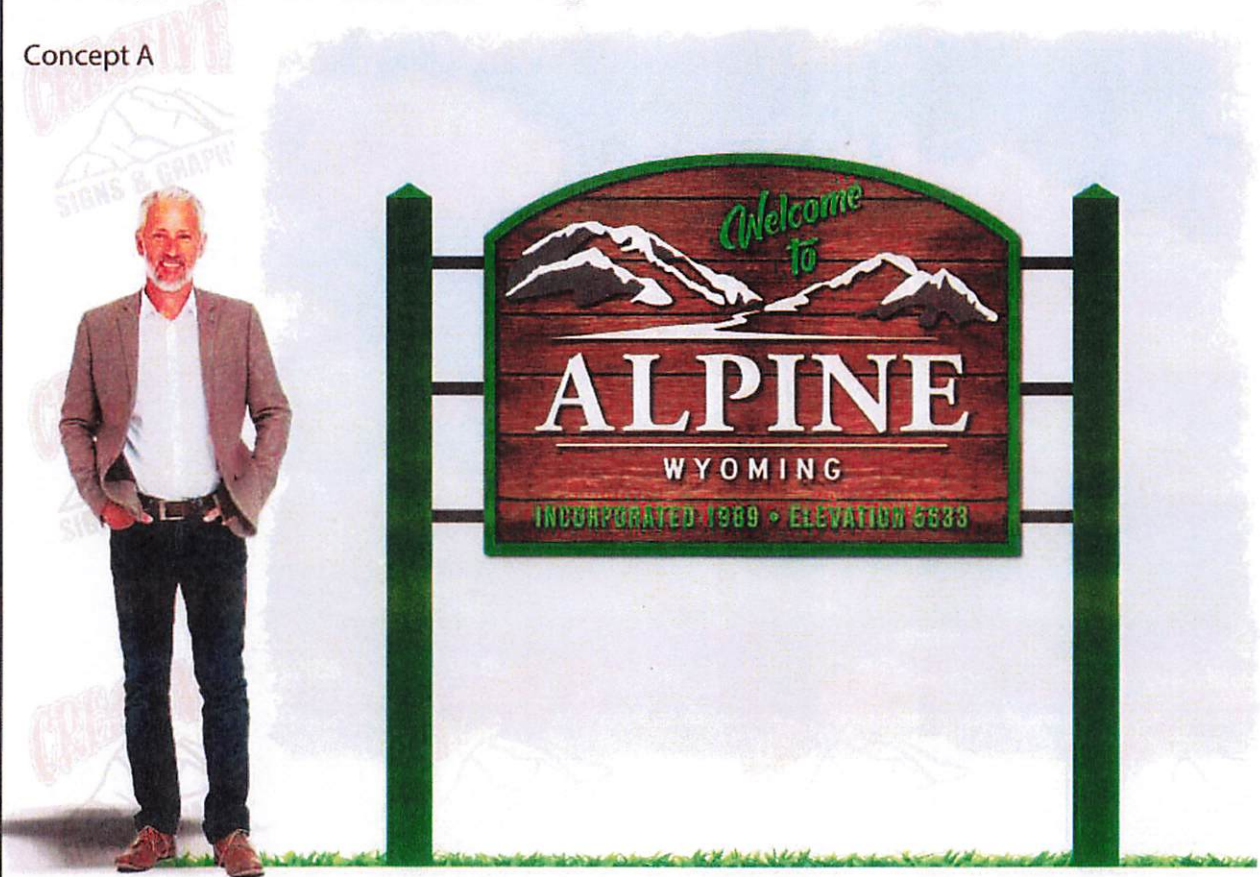
**Requested By:** Craig Leseberg  
Email: publicworks@alpinewy.gov  
Work Phone: (307) 880-2869  
Cell Phone: (307) 880-2869

**Salesperson:** Nathan Smith  
Email: nathan.smith@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	<b>-Print Set Up, Layout and Proofing</b> Includes basic design and proof, plus 1 revision. Each additional revision will be \$25 each.	1	\$38.00	\$0.00	\$38.00
1.1	<b>Print Set Up -</b> Part Qty: 1				
2	<b>6mm ACM Reflective w/ lam WxH</b>	3	\$916.7667	\$2,750.30	\$2,750.30
2.1.1	<b>Blank - ACM 6mm -</b> Part Qty: 1 Width: 96.00" Height: 48.00" Sides: 1 Text: WELCOME TO ALPINE				
2.1.2	<b>Vinyl - Reflective, Printed w lam - En.Grade -</b> Part Qty: 1 Width: 96.00" Height: 48.00"				
2.1.3	<b>Overlaminates- 2mil Gloss 3M 8518 -</b> Part Qty: 1 Width: 96.00" Height: 48.00" Sides: 1				

<b>Subtotal:</b>	\$2,788.30
<b>Taxable Amount:</b>	\$2,750.30
<b>Taxes:</b>	\$165.02
<b>Grand Total:</b>	\$2,953.32

Concept A



COMPANY NAME:

Alpine Town

INSTALL ADDRESS:

BILLING ADDRESS:  
Alpine, Wyoming

CONTACT NAME:  
Craig Leseberg

PHONE:  
(307) 880-2869

DATE:  
2-5-2024

DESIGN NUMBER:  
23284

SALES PERSON:  
Alyvia

DESIGNER:  
Darlene

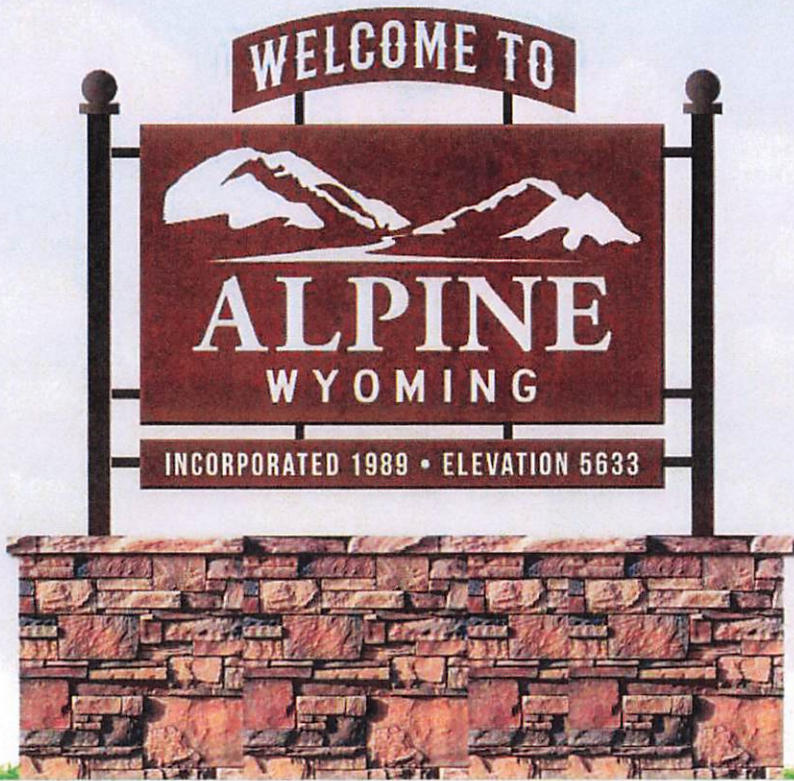
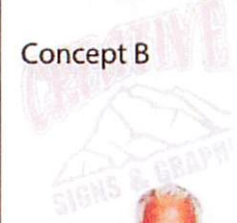
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CUSTOMER APPROVAL:

SALES PERSON SIGNATURE:

DATE: \_\_\_\_\_

Concept B



COMPANY NAME:

Alpine Town

INSTALL ADDRESS:

Alpine, Wyoming

BILLING ADDRESS:

Alpine, Wyoming

CONTACT NAME:

Craig Leseberg

PHONE:

(307) 880-2869

DATE:

2-5-2024

DESIGN NUMBER:

23284

SALES PERSON:

Alyvia

DESIGNER:

Darlene

CUSTOMER APPROVAL:

X

SALES PERSON SIGNATURE:

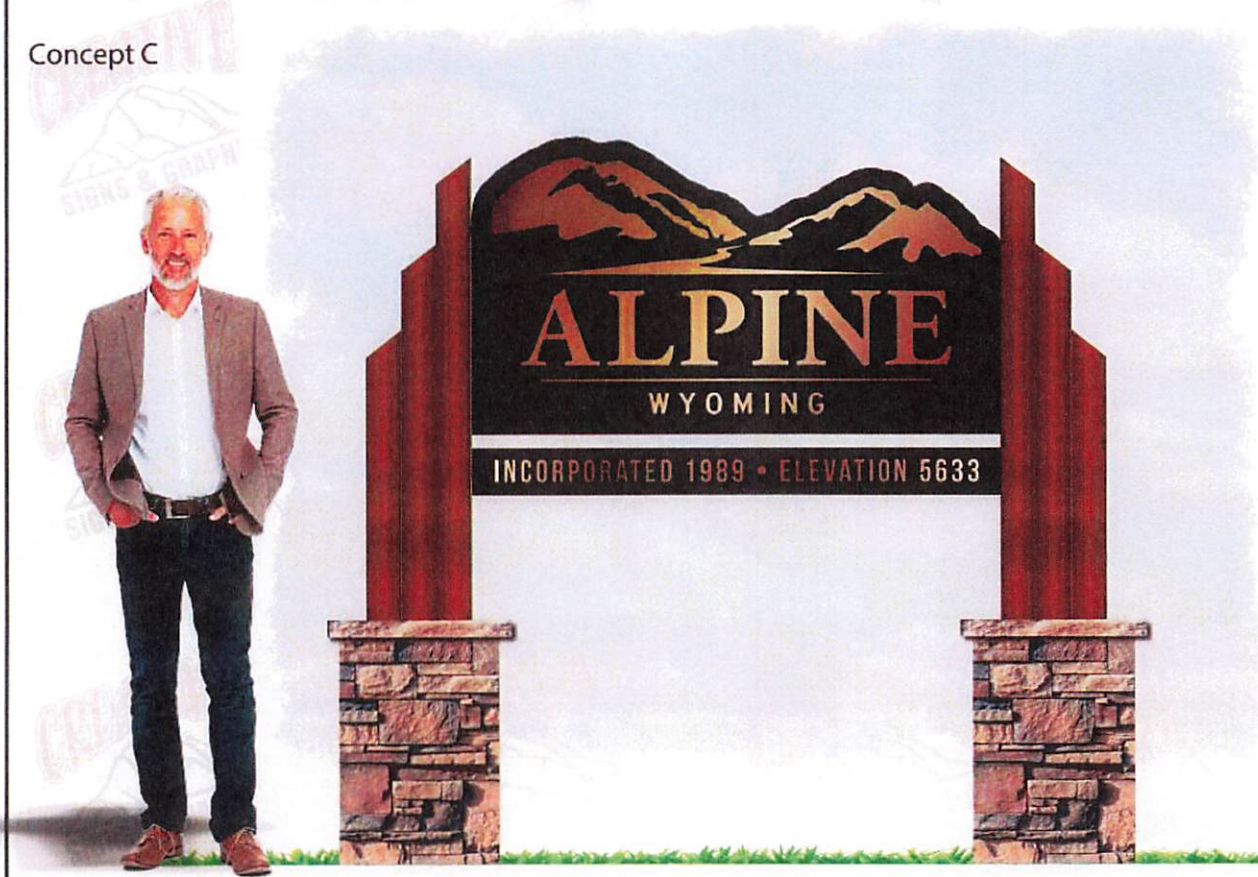
X

DATE:



23284-Alpine Town-Welcome Monument Sign

Concept C



COMPANY NAME:

Alpine Town

INSTALL ADDRESS:

BILING ADDRESS:

Alpine, Wyoming

CONTACT NAME:

Craig Leseberg

PHONE:  
(307) 880-2869

DATE:

2-5-2024

DESIGN NUMBER:

23284

SALES PERSON:

Alyvia

DESIGNER:

Darlene

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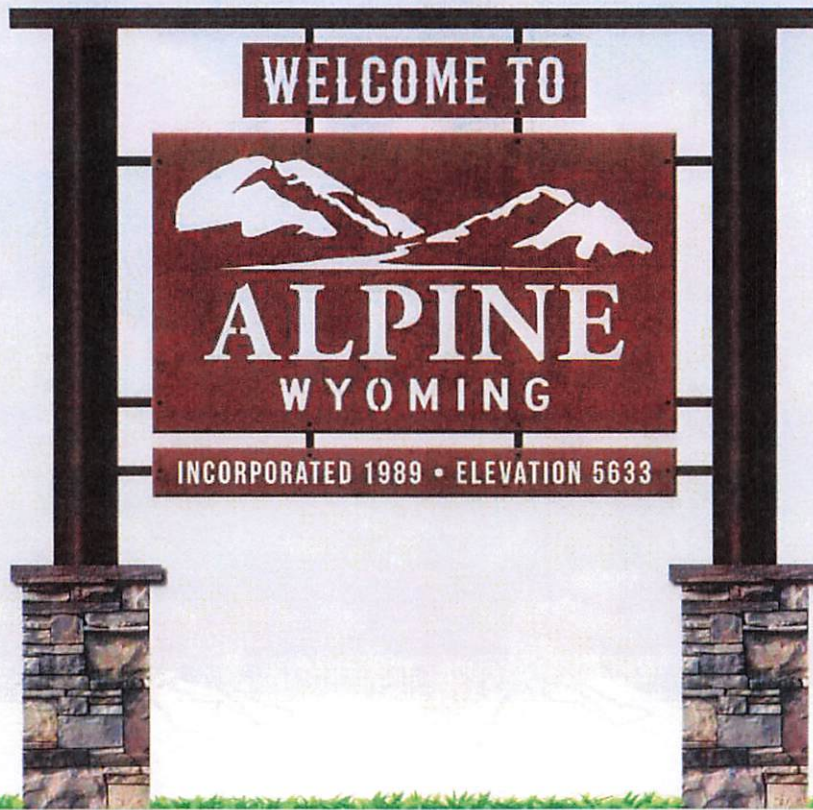
X

SALES PERSON SIGNATURE:

X

DATE:

Concept D



COMPANY NAME:

Alpine Town

INSTALL ADDRESS:

Alpine, Wyoming

BILLING ADDRESS:

Alpine, Wyoming

CONTACT NAME:

Craig Leseberg

PHONE:

(307) 880-2869

DATE:

2-5-2024

DESIGN NUMBER:

23284

SALES PERSON:

Alyvia

DESIGNER:

Darlene

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CUSTOMER APPROVAL:

X

SALES PERSON SIGNATURE:

X

DATE: