



## ORDINANCE NO. 2025-013

**AN ORDINANCE ESTABLISHING UTILITY RATES, FEES, AND CHARGES FOR WATER AND SEWER SERVICES WITHIN THE TOWN OF ALPINE, WYOMING; PROVIDING DEFINITIONS; ADOPTING A UTILITY RATE SCHEDULE; AND REPEALING ALL PRIOR RATE ORDINANCES IN CONFLICT HERewith.**

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**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:**

### **Section I. Title**

This ordinance shall be known and may be cited as the **“Town of Alpine Utility Rate Ordinance.”**

### **Section II. Ordinances Repealed**

All previous ordinances or resolutions setting water and sewer rates, fees, and charges inconsistent with this ordinance are hereby repealed.

### **Section III. Effective Date**

This ordinance shall be effective on the date of passage. All billing for rates specified herein shall begin on the first billing period after passage and approval of this Ordinance.

### **Section IV. Definitions**

For purposes of this ordinance, the following definitions apply:

- (a) **“Base Rate”** – Means the fixed monthly fee charged to each active water or sewer account to cover system infrastructure, administration, and availability of service, regardless of actual usage.
- (b) **“Per Gallon Charge”** – Means the volumetric fee billed to each water/sewer customer, based on actual metered consumption in gallons.
- (c) **“Readiness-to-Serve Fee”** – Means a monthly fee charged to properties or vacant lots that are connected to, or have service availability from, the Town system but are not actively consuming.
- (d) **“Connection Fee”** – Means a one-time fee assessed for the labor, inspection, and materials required to establish a new service connection.
- (e) **“Capacity Fee”** – Means a one-time fee to recover proportional costs of system capacity required to serve a new or expanded connection, based on Equivalent Residential Units (ERUs).

- (f) **“Equivalent Residential Unit (ERU)”** – Means a standardized measure of demand, equal to 25 fixture units under the International Building Code.
- (g) **“Fixture Unit”** – Means a standardized measure of water demand assigned to specific plumbing fixtures or groups of fixtures as set forth in the most recent International Building Code.
- (h) **“Bulk Water Rate”** – Means the charge for water dispensed directly through fire hydrants or approved bulk fill stations by permit.
- (i) **“Renter Fee”** – Means a monthly charge assessed when billing responsibility is transferred from the property owner to a renter.
- (j) **“Outside Municipal Limits Rate”** – Means any customer receiving service outside the Town boundaries shall be billed at a percentage above the in-Town rate as provided in the Utility Rate Schedule.

#### Section V. Utility Rate Schedule:

- (a) **Adoption of Rate Schedule:** All utility rates, fees, and charges shall be set forth in the **Town of Alpine Utility Rate Schedule**, which is hereby adopted below:

##### WATER RATE SCHEDULE:

Fee Type	Unit	In-Town Rate	Out-of-Town Multiplier	Out-of-Town Rate
<b>Monthly Water Base Rate</b>	Monthly based on water service line size	\$34.00	125%	\$42.50
<b>Water Per Gallon Charge</b>	per 1,000 gallons (or per gallon)	\$2.25	125%	\$2.81
<b>Water Service Fee</b>	Per Month	\$2.00	N/A	\$2.00
<b>Readiness-to-Serve (Water)</b>	Per account / month	\$31.00	125%	\$38.75
<b>Meter Tampering Fee</b>	Per Occurrence	\$500.00	N/A	\$500.00
<b>Meter Test Fee</b>	Per Test	\$100.00	N/A	\$100.00

<b>Bulk Water – Permit Fee</b>	Per Application	\$100.00	N/A	\$100.00
<b>Bulk Water – Per Gallon Rate</b>	Per Gallon	\$4.50	N/A	\$4.50
<b>Termination of Service Fee</b>	Per Event	\$120.00	N/A	\$120.00
<b>Voluntary Disconnection/Reconnection Fee</b>	Per Event	\$60.00	N/A	\$60.00

#### SEWER RATE SCHEDULE:

Fee Type	Unit	In-Town Rate	Out-of-Town Multiplier	Out-of-Town Rate
<b>Monthly Sewer Base Rate</b>	Monthly, per ERU (min 1 ERU)	\$67.50	150%	\$101.25
<b>Sewer Per Gallon Charge</b>	per 1,000 gallons (or per gallon)	\$0	150%	\$0
<b>Readiness-to-Serve (Sewer)</b>	per account / month	\$54.00	N/A	N/A
<b>Septage Disposal Fee</b>	Per 1,000 gallons	\$225.00	N/A	\$225.00

#### MISC. FEES SCHEDULE:

Fee Type	Unit	In-Town Rate	Out-of-Town Multiplier	Out-of-Town Rate
<b>Renter Fee</b>	per occurrence	\$50.00	N/A	N/A
<b>Returned Check Fee</b>	per occurrence	\$50.00	N/A	\$50.00
<b>Connection License Extension Fee</b>	per occurrence	\$100.00	N/A	\$100.00
<b>Late Fees</b>	per occurrence	\$5.00	N/A	\$5.00

<b>Transfer of Service</b>	per occurrence	\$300.00	N/A	\$300.00
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**If the Town of Alpine supplies any parts, fittings, or supplies in connection with a water or sewer connection and/or repair the purchaser shall be charged cost plus 30%.**

#### **WATER CONNECTION FEES**

<b>Fee Type</b>	<b>Unit</b>	<b>In-Town Rate</b>	<b>Out-of-Town Multiplier</b>	<b>Out-of-Town Rate</b>
<b>Water Connection</b>	¾"	1,500.00	125%	\$,1875.00
<b>Water Connection</b>	1"	\$1,750.00	125%	\$2,187.5
<b>Water Connection</b>	1.5"	Number needed		
<b>Water Connection</b>	2"	Number needed		

#### **WATER CAPACITY FEES**

<b>Meter Size inches</b>	<b>Max Allowable Capacity, gpm</b>	<b>Meter Ratio</b>	<b>Calculated Fee</b>
¾"	30	1.00	\$7,925
1"	50	1.67	\$13,120
1.5"	100	3.33	\$26,420
2"	160	5.33	\$42,270

#### **SEWER CONNECTION FEES**

<b>Fee Type</b>	<b>Unit</b>	<b>In-Town Rate</b>	<b>Out-of-Town Multiplier</b>	<b>Out-of-Town Rate</b>
<b>Sewer Connection Fee</b>	Per ERU (min 1 ERU)	1,000.00	150%	\$1,500.00

#### **SEWER CAPACITY FEES**

<b>Fee Type</b>	<b>Unit</b>	<b>Calculated Fee</b>
<b>Capacity Fee (per ERU)</b>	one time per ERU (min 1 ERU)	\$9,080.00

**(b) Authority to Amend**

- i. The Town Council may update or amend by ordinance.
- ii. The Council may also adopt administrative resolutions to adjust specific rates (e.g., bulk water, renter fees, readiness-to-serve) so long as the adjustments are consistent with the framework of this ordinance.

**Section VI. Water Rates and Fees**

Water-related charges, including but not limited to **base rates, usage charges, readiness-to-serve fees, connection fees, meter replacement fees, and out-of-town multipliers** shall be as set forth in Exhibit A.

**Section VII. Sewer Rates and Fees**

Sewer-related charges, including but not limited to **base rates, usage charges, readiness-to-serve fees, connection fees, capacity fees, ERU-based fees, and out-of-town multipliers** shall be as set forth in Exhibit A.

**Section VIII. Other Utility Fees**

Other charges, including but not limited to **bulk water rates, renter fees, returned check fees, voluntary shutoff/reconnection fees, meter tampering fees, and other administrative charges** shall be as set forth in Exhibit A.

**Section IX. Collection, Liens, and Enforcement**

- (a) All bills are due by the **25th of each month.**
- (b) Late payment, lien, and enforcement provisions remain as previously established in Town of Alpine Billing Procedure Ordinance and shall apply to all rates adopted under this Ordinance.
- (c) Accounts delinquent 60 days or more may be shut off and are subject to lien on the property served.
- (d) The Town shall recover attorney's fees and costs for collection actions.

**Section X. Severability**

If any portion of this ordinance is held invalid, the remaining provisions shall remain in full force and effect.

**Section XI. Adoption**

This ordinance passed and approved on the following dates:

**Passed First Reading on the 2<sup>nd</sup> day of September 2025.**

VOTE: \_\_\_ YES, \_\_\_ NO, \_\_\_ ABSTAIN, \_\_\_ ABSENT

**Passed Second Reading on the 16<sup>th</sup> day of September 2025.**

VOTE: \_\_\_ YES, \_\_\_ NO, \_\_\_ ABSTAIN, \_\_\_ ABSENT

**Passed on Third and Final Reading 7<sup>th</sup> day of October 2025.**

VOTE: \_\_\_ YES, \_\_\_ NO, \_\_\_ ABSTAIN, \_\_\_ ABSENT

TOWN OF ALPINE

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer

**ATTESTATION OF THE TOWN CLERK**

STATE OF WYOMING           )  
COUNTY OF LINCOLN       )  
TOWN OF ALPINE            )

I hereby certify that the forgoing Ordinance No. 2025-013 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

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Monica L. Chenault, Clerk / Treasurer

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1st Reading