



Date: September 15, 2026
Department: Clerk/Treasurer
Presenter: Monica Chenault, Clerk/Treasurer
Subject: AMI Meter Project- Pay Application No. 5

Purpose:

Council is being asked to approve Pay Application No. 5 for additional AMI meter and antenna materials and authorize release of the remaining retainage associated with Pay Application No. 1.

Background:

The AMI Radio Read Project has previously been presented to Council through Pay Applications 1-4. Pay Application No. 5 identifies the final Core & Main material costs for 78 additional meters and antennas for Targhee Village. The supporting project-related invoices are Core & Main invoice V000053180 for \$11,552.63 and invoice V000056371 for \$30,740.07, totaling \$42,292.70. Both invoices have already been paid from Repairs and Maintenance and are not new amounts due to Core & Main. Town installation labor and miscellaneous plumbing materials are separate project costs and are not included in Pay Application No. 5.

Approval of Pay Application No. 5 will authorize the Treasurer to transfer \$42,292.70 from the AMI Meter Project budget to reimburse Repairs and Maintenance. The remaining retainage associated with Pay Application No. 1 may also be released because the required 41-day public notice period is complete.

Alternatives:

Option A — Identify the two previously paid Core & Main invoices as Pay Application No. 5 project costs, authorize the Treasurer to transfer \$42,292.70 to reimburse Repairs and Maintenance, and release the remaining retainage associated with Pay Application No. 1.

- Benefits Include: Accurately assigns the previously paid Core & Main invoices to the AMI Meter Project, reimburses Repairs and Maintenance, and allows the Town to continue project closeout.

Option B — Postpone action pending additional information

- Benefits Include: Allows additional review of the pay application and supporting invoices.

- Challenges Include: Delays the budget transfer, release of retainage, and project closeout.

Fiscal Impact:

Pay Application No. 5 identifies \$42,292.70 in project-related Core & Main materials: invoice V000053180 for \$11,552.63 and invoice V000056371 for \$30,740.07. Both invoices have already been paid from Repairs and Maintenance; no additional payment to Core & Main is requested.

The Town budgeted \$100,000.00 in the FY 2027 budget for this project. Approval authorizes the Treasurer to transfer \$42,292.70 from the AMI Meter Project budget to reimburse Repairs and Maintenance for the two previously paid project invoices and to release the remaining retainage associated with Pay Application No. 1.

Strategic or Community Impact:

Completion of the AMI Radio Read Project improves meter-reading efficiency and accuracy and supports more efficient utility billing operations.

Key Questions:

1. Does Council wish to approve Pay Application No. 5 in the amount of \$42,292.70?
2. Does Council wish to authorize release of the remaining retainage associated with Pay App 1 now that the 41-day public notice period is complete?

Suggested Motion:

I move to approve Pay Application No. 5 to Core & Main, LP in the amount of \$42,292.70 and authorize release of the remaining retainage associated with Pay Application No. 1 following completion of the required 41-day public notice period.



Contractor's Application for Payment No. 5

Application Period: 06/31/2025 - 08/24/2026
Application Date: August 24, 2026

To (Owner): Town of Alpine, Wyoming

Via (Engineer): Jorgensen Associates, Inc.

Project: Town of Alpine AMI

Contractor's Project No.: PJ1000001358

Owner's Contract No.: XXXX

Engineer's Project No.: 23001

Application For Payment Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
1			1. ORIGINAL CONTRACT PRICE..... \$ 42,292.70
2			2. Net change by Change Orders..... \$ -
3			3. Current Contract Price (Line 1 ± 2)..... \$ 42,292.70
4			4. TOTAL COMPLETED AND STORED TO DATE (Column G total on Progress Estimate + Stored Materials)..... \$ 42,292.70
5			5. RETAINAGE:
6			a. X \$ 42,292.70 Work Completed..... \$ -
7			b. X Stored Material..... \$ -
8			c. Total Retainage (Line 5.a + Line 5.b)..... \$ -
9			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 42,292.70
TOTALS			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ -
NET CHANGE BY			8. GROSS AMOUNT DUE THIS APPLICATION..... \$ 42,292.70
CHANGE ORDERS			
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Drew Truscott

Date: 8/24/26

Payment of: \$ 42,292.70
(Line 8 - 9 - 10 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 9/1/2026 (Date)

Payment of: \$ 42,292.70
(Line 8 - 9 - 10 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)



Invoice

Remit To:
Core & Main LP
PO Box 28330
Saint Louis, MO 63146
USA

Invoice # V000053180
Invoice Date 7/16/2026
Branch # 1314 Idaho Falls ID
Branch Phone 208-523-3335
Terms NET 30 DAYS
Total Amount Due 0.00

Account # C00113184
TOWN OF ALPINE
ACCOUNTS PAYABLE
PO BOX 3070
ALPINE, WY 83128 0070
USA

Shipped On 7/16/2026
Shipped Via CNM-Flatbed
To: 289 BUFFALO DRIVE
ALPINE, WY 83128
USA

Customer Reference: meters
Ordered By: craig
Purchase Order # meters
SO1000087181

Item	Description	Quantity	Unit Price	UM	Extended
10093720	R900-V4 MIU PIT 6' 13442-200 Load ID: LD1000103700	25.00	202.88	EA	5,072.00
10098072	3/4X1/8 MTR GASKET,NEOPRENE Load ID: LD1000103700	200.00	0.22	EA	44.00
10094121	3/4 MACH10 GAL STAND ALONE EU1C1G1P CHEYENE PAR Load ID: LD1000103700	19.00	338.77	EA	6,436.63
Subtotal					11,552.63

Subtotal	Freight	Handling	Restocking	Delivery	Tax	Total
11,552.63	0.00	0.00	0.00	0.00	0.00	11,552.63

Pre Payment: 11,552.63

Proof of Delivery

Carrier: CNM
Tracking:
Delivered: 7/16/2026 11:06:44 AM



Invoice

Remit To:
Core & Main LP
PO Box 28330
Saint Louis, MO 63146
USA

Invoice # V000056371
Invoice Date 7/30/2026
Branch # 1314 Idaho Falls ID
Branch Phone 208-523-3335
Terms NET 30 DAYS
Total Amount Due 30,740.07

Account # C00113184
TOWN OF ALPINE
ACCOUNTS PAYABLE
PO BOX 3070
ALPINE, WY 83128 0070
USA

Shipped On 7/30/2026
Shipped Via CNM-Flatbed
To: 289 BUFFALO DRIVE
ALPINE, WY 83128
USA

Customer Reference: meters
Ordered By: craig
Purchase Order # meters
SO1000087181

Item	Description	Quantity	Unit Price	UM	Extended
10093720	R900-V4 MIU PIT 6' 13442-200 Load ID: LD1000103700	53.00	202.88	EA	10,752.64
10094121	3/4 MACH10 GAL STAND ALONE EU1C1G1P CHEYENE PAR Load ID: LD1000103700	59.00	338.77	EA	19,987.43
Subtotal					30,740.07

Subtotal	Freight	Handling	Restocking	Delivery	Tax	Total
30,740.07	0.00	0.00	0.00	0.00	0.00	30,740.07

Pre Payment: 0.00

Proof of Delivery

Carrier: CNM
Tracking:
Delivered: 7/16/2026 11:06:44 AM

DTT