### AFFIDAVIT OF MAILING

STATE OF WYOMING	)
	) ss
COUNTY OF LINCOLN	)

I, Jennifer Gunter, being first duly sworn, deposes and states as follows:

- 1. I am over the age of eighteen (18) and am competent to make this affidavit.
- 2. On the 21st day of August 2025, I mailed notices by First Class Mail (Exhibit A) and Certified Mail (Exhibit B) to the property owners and entities on the lists provided to the Town of Alpine as part of the Special Use Permit Application for Creative Properties, LLC.
- 3. A true and correct copy of the mailing lists are attached hereto as Exhibit A and Exhibit B.
- 4. A true and correct copy of the Notice of Hearing mailed to each property owner is attached hereto as Exhibit C.
- 5. I certify that the foregoing statements are true and correct to the best of my knowledge and belief.

Dated this 9th day of September 2025.

Jennifer Gunter

The foregoing instrument was subscribed and sworn to and acknowledged before me by Jennifer Gunter this 9th day of September 2025. Witness my hand and official seal.

[SEAL]

JAMIE DECORA
Notary Public - State of Wyoming
Commission ID: 101512
My Commission Expires July 3, 2028

Notary Public

My Commission Expires: 07/03/2028

# **EXHIBIT A**

# NEIGHBORS WITHIN 500 FT OF LOT 12 PALISADES HEIGHTS SUBDIVISION Information pulled from current LCWY GIS as of 12 MARCH 2025

Snow Peak Properties, LLC	Morning Star Baptist Mission	Robinson Rentals, LLC
PO Box 2911	156 Morning Star Drive	3695 Lake Creek
Alpine, WY 83128	Alpine, WY 83128	Wilson, WY 83014
Jim & Linda Sandner, Trustees	Danielle Raver, Trustee	Roger Brown, Trustee
PO Box 3274	PO Box 5612	PO Box 3867
Alpine, WY 83128	Etna, WY 83118	Alpine, WY 83128
Darrell & Scott Shervin	Sally Ruttenberg, Trustee	Quinnbella, LLC
PO Box 14450	13351 Riverside Dr. #314	PO Box 3581
Jackson, WY 83002	Sherman Oaks, CA 91423	Jackson, WY 83001
Robert & Jaclyn Shockey, Trustees	Star Valley Apostolic Church	Donald Sherman
PO Box 3377	173 US Highway 89	PO Box 3783
Alpine, WY 83128	Alpine, WY 83128	Alpine, WY 83128
Cynthia & Tiffany Barber	Joseph Meeks	Glenda Lawrence
PO Box 3181	PO Box 3977	PO Box 2076
Alpine, WY 83128	Alpine, WY 83128	Jackson, WY 83001
Michael Nugent	Laurie Vasko	Jeffrey & Marilyn Raver
PO Box 132	PO Box 3594	PO Box 3125
Jackson, WY 83001	Alpine, WY 83128	Alpine, WY 83128
Severson Investments, LLC	Ridge Creek Investment Co.	Jon & Senne Toolson
2452 Bramble Way	PO Box 1	PO Box 3828
Salt Lake City, UT 84117	Jackson, WY 83001	Alpine, WY 83128
Robinson Family Living Trust	Louis Browning	Goetz, LLC
3695 N Lake Creek Dr	671 Washington St	PO Box 3646
Wilson, WY 83014	Afton, WY 83110	Alpine, WY 83128
Brian & Megan Cook	Michael Bills & Kimberly Clark	Rental Property #3, LLC
152 Moose Manor Lane	10413 NW 41 <sup>st</sup> St	PO Box 649
Afton, WY 83110	Yukon, OR 73099	Jackson, WY 83001

# NEIGHBORS WITHIN 500 FT OF LOT 12 PALISADES HEIGHTS SUBDIVISION Information pulled from current LCWY GIS as of 12 MARCH 2025

Victoria Ross PO Box 3769 Alpine, WY 83128 Joshua Wendell PO Box 3992 Alpine, WY 83128 Rachel Grimes PO Box 5189 Etna, WY 83118

Annessa Melnick PO Box 11591 Jackson, WY 83002 Tani Randolff PO Box 13773 Jackson, WY 83002 Melinda Pavek, Trustee 4500 S Four Mile Run Dr #1025 Arlington, VA 22204

CK Jackson Holdings, LLC 4251 Melody Ranch Dr Jackson, WY 83001 Jeffrey & Kristin Barens, Trustees 14380 S Caddis Court Jackson, WY 83001

## **EXHIBIT B**





U.S. Postal Service™ **CERTIFIED MAIL® RECEIPT** 324. For delivery information, visit our website at www.usps.com Rock Springs, WY 82901 Certified Mall Fee \$5.30 40 2 Extra Services & Fees (check box, and fee as appropriate)

Return Receipt (hardcopy)

S Return Receipt (electronic) Certified Mail Restricted Delivery 5 10 100 527[ Adult Signature Restricted Delivery \$ Postage 0770 Tot Wyoming Dept of Transportation Sar District 3 Headquarters 9589 Str. 3200 Elk Street Rock Springs, WY 82901 PS Form 3800, January 2023 PSN 7530-92-000-9047 See Reverse for Instructions

### EXHIBIT C



#### SPECIAL USE PERMIT

Notice is hereby given that on August 19, 2025, Creative Properties, LLC filed a Special Use Permit Application for the property located at 160 US Highway 89, Lot #12 of the Palisades Heights Subdivision, GLO Lot 5 Section 29 T37N R118W Lincoln County, Wyoming.

The Town of Alpine Land Use Development Code does not specifically address divided ownership in buildings held by a separate property owner or a condominium-style ownership. The applicant is requesting a Special Use Permit to allow divided ownership of proposed live-work units on the property.

On behalf of the applicant, the Town of Alpine Planning and Zoning Commission will conduct a public hearing to receive public comment and consider the proposed special use. The public hearing is scheduled for:

Date: October 14th, 2025

Time: 7:00 PM

Location: Town Council Chambers- 250 Rivers Circle, Alpine, Wyoming

During the hearing, the applicant and/or their representative(s) will present an overview of the proposed special use request. Following the public hearing, the Planning and Zoning Commission will recommend approval, approval with conditions/modifications, or denial of the Special Use Permit to the Alpine Town Council.

A second public hearing will be held by the Alpine Town Council on:

Date: October 21st, 2025

Time: 7:00 PM

Location: Town Council Chambers- 250 Rivers Circle, Alpine, Wyoming

Plat map and other information are available for public review at the Town Hall Office. Additional staff reports and related documents will be available after August 20<sup>th</sup>, 2025.

Public comments, support letters, or protest letters may be submitted in writing to the Town of Alpine Zoning Administrator or by email to: planning@alpinewy.gov. Submissions by October 7<sup>th</sup>, 2025, are encouraged to ensure inclusion in the public record. All submitted letters will be read into the record during the public hearing. Public attendance is welcome and encouraged.



#### **Contact Information:**

Gina Corson Acting Planning and Zoning Administrator- Town of Alpine 250 River Circle, P.O. Box 3070 Alpine, WY 83128

Phone: (307) 654-7757

Email: planning@alpinewy.gov