



**TOWN OF ALPINE, WYOMING
RESOLUTION 2025-043**

**A RESOLUTION APPOINTING GINA CORSON AS THE PLANNING AND ZONING
ADMINISTRATOR FOR THE TOWN OF ALPINE, WYOMING**

WHEREAS, the Town of Alpine (“Town”) recognizes the need to designate an individual to fulfill the duties of the Planning and Zoning Administrator as outlined in the Town of Alpine Land Use and Development Code and related policies; and

WHEREAS, on May 20, 2025, the Town Council adopted a resolution appointing **Gina Corson** to serve as **Acting Planning and Zoning Administrator**, effective May 20, 2025, to support the Planning and Zoning Commission, Town staff, and the public during the interim period; and

WHEREAS, since May 20, 2025, Gina Corson has served in the Acting role and demonstrated the competence, experience, and commitment necessary to fulfill the position’s responsibilities; and

WHEREAS, the Mayor and Town Council desire to formally appoint Gina Corson as the **Planning and Zoning Administrator**.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the **Town of Alpine, Wyoming**, that:

Section 1. Appointment. Gina Corson is hereby appointed as the **Planning and Zoning Administrator** for the Town of Alpine.

Section 2. Effective Date; Supersession of Acting Appointment. This appointment is effective **upon adoption of this Resolution**. The Acting appointment made by resolution adopted **May 20, 2025**, is hereby superseded to the extent of any inconsistency.

Section 3. Duties and Authority. The Planning and Zoning Administrator shall perform the duties and exercise the authority set forth in the **Town of Alpine Land Use and Development Code**, the position job description as may be amended from time to time, and as directed by the Mayor and Town Council.

Section 5. Administrative Actions. Town staff are authorized and directed to take all administrative steps necessary to implement this appointment, including updating organizational charts, internal records, public-facing materials, and providing notice to relevant agencies and boards, including the Planning and Zoning Commission.

Section 6. Severability. All resolutions or parts of resolutions in conflict herewith are repealed only to the extent of such conflict. If any section, clause, or provision of this Resolution is adjudged invalid, the remainder shall not be affected thereby.



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PASSED, APPROVED AND ADOPTED this 7th day of October 2025

VOTE: ___YES, ___ NO, ___ ABSTAIN, ___ ABSENT

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer