



Minor Construction

Permit Application

INFORMATION TO BE PROVIDED BY APPLICANT ~ ALL BLANKS MUST BE FILLED IN

PROJECT NAME:

Physical Address:	141 US 89
Legal Description (Lot # and Subdivision):	lot # 609 C of the Lakeview Estates Subdivision
Estimated Valuation of Work:	3 Thousand
Description (Intent of Permit):	We added a Gas tank for our kitchen, need to place four metal / concrete posts around it.

APPLICANT/CONTRACTOR/CONSULTANTS:

Owner: B Don Uzielik	Phone: (818) 807-3882
Mailing Address:	
Contractor: MR MR. Pedro	Phone: (702) 350-0756
Mailing Address:	
Electrical Contractor:	Phone:
Mailing Address:	
Plumbing Contractor:	Phone:
Mailing Address:	
Mechanical Contractor:	Phone:
Mailing Address:	
Authorized Representative if different from Owner:	
Signature of Owner or Authorized Representative:	Date:

FOR USE BY TOWN:

Date Received:	Permit #:	Use Zone:
Permit Fees:	Paid Fees: (Check# / Cash)	Date Paid:

TOWN OF ALPINE
MINOR CONSTRUCTION
CHECKLIST

Please place a check mark on all lined items and initial the bottom of all pages, as requested

There will be NO guarantees of being on the following P & Z Agenda if...

- o You wait until the deadline day for turning in your paperwork or;
- o If your Minor Construction packet is not complete or;
- o Your Review is found to be incomplete or not approved by the Town Building Official.

Owner: Don Urdik Phone #'s: (818) 807-3882

Lot#/Subdiv. #609 C of the Physical Address: 14105 ga
Lakeview Estates Subdivision

You may submit your Building Application Packet by: Mail: PO Box 3070, Alpine, WY 83128
Person: 250 River Circle, Alpine, WY 83128

Please Complete:

- o ALL information is filled out and submitted as requested by the Town of Alpine
- o **ALL** Contractors/Subcontractors obtained a **Town of Alpine Business License**
- o Requested Water and Sewer Main Locates prior to ANY digging (Owner's Responsibility)
- o Requested all other utility(electrical, phone, cable, etc) lines located prior to ANY digging (Owner's Responsibility)
- o Must have written approval from Homeowner's Association on Building Plans (if Applicable)

The following items fall under a minor construction permit: (Please circle which one(s) applies to your application)

- Sheds which contain **less** than 300 sq. ft., of total floor area without Plumbing or Electrical; - (See Shed Affidavit)
- Sheds which contain **more** than 300 sq. ft., but **less** than 400 sq. ft., of total floor area with or without Plumbing or Electrical;
- Re-Roofing Applications:
 - o Replacement of existing roofing materials;
 - This could include any and all materials that increase or decrease existing roof load;
 - o Addition of roofing layers (Any and all materials that increase existing roof load);
 - o Change in under sheeting materials;
- Construction of Deck - (See Deck Affidavit)
 - o Addition of stair, dimensions and/or alterations to existing deck and/or building/structure
- Construction of perimeter fences - (See Fence Affidavit)
- ⓪ Installation of **new** propane/gas storage tanks (including underground propane tanks)
- Plumbing Additions or Adjustments (improvements) to Commercial Buildings
- Electrical Additions or Adjustment (improvements) to Commercial Buildings
 - o Completed Plan Review Check List- (State Department of Fire Preventions & Electrical Safety)
- Replacing doors and/or windows when dimensions are increased in size and/or changes egress
 - o Note - A Wyoming Certified Engineered Stamp Drawing will be required -
- Utility Improvements and/or Changes - (ex. Wood to Gas, Electric to Propane, etc.) (See Stove Affidavit)

GETTING A MINOR CONSTRUCTION PERMIT:

_____ Minor Construction Permit Application Completed and Signed

- Minor Construction Checklist Completed and Signed
- Fees, which **MUST** be paid when submitting Minor Construction Permit Application;
- ***See Fee Schedule ** all fees are non refundable**
- Site Preparation is Complete (Property Corners Identified and Clearly Marked) {If Applicable}

#3 - TOWN RESPONSIBILITIES:

- Town Building Official approves plans, by conducting a complete plan review;
- Planning & Zoning Board approves Minor Construction Permit.
- Town Building Official verifies and approves the site plan by conducting an on-site inspection;

YOUR MINOR CONSTRUCTION PACKET MUST INCLUDE: (as applicable)

Site plan on 11 x 17 paper containing:

- Blueprints (Drawings);
- Setback distances;
- Property Line & measurements according to surveyor's dimensions;
- Location & Dimensions of ALL buildings (home, garage, etc.), property lines, location of septic system, roads & easements;
- Detailed Utilities and Electrical Plan connections to the structure (water, sewer, power, telephone, propane tank, etc (*Ensure they are not located underneath driveways)
- Detailed Roof Plan
- Building Material Used and Application of Material
- Installation Factor for Windows and Doors
- Sketch proposed fencing, driveways, green space, and snow removal areas (if appropriate)
- Engineered Plans, Plan Calculations & Truss Calculation from a Wyoming Licensed Engineer
- Read Propane Tank Regulations (if applicable) Chapter 38 of IFC
- Application for State of Wyoming Department of Fire Prevention & Electrical Safety

ON-SITE SETBACK INSPECTION: (as applicable)

- Clearly string & stake the EXACT dimensions of where the proposed project is (***Dimensions on the ground MUST MATCH your 11 x 17 Site Plan**);
- Property stakes: All property monuments/surveyor pins must be exposed and visible.
**Wooden stakes without Surveyors Monuments will not be accepted.*

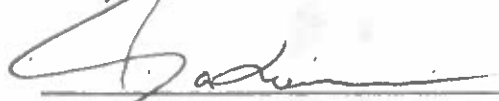
CERTIFICATE OF COMPLETION:

Upon completion; please contact the Town Office to **schedule a final inspection** once completed and approved by the Town Building Official you will receive your Certificate of Completion

***For more thorough information and instructions:**

Refer to the IBC/IRC and/or the Town of Alpine Land Use and Development Codes

Yes, I received and understand all items on the Permit Checklist



Signature

1/18/2024

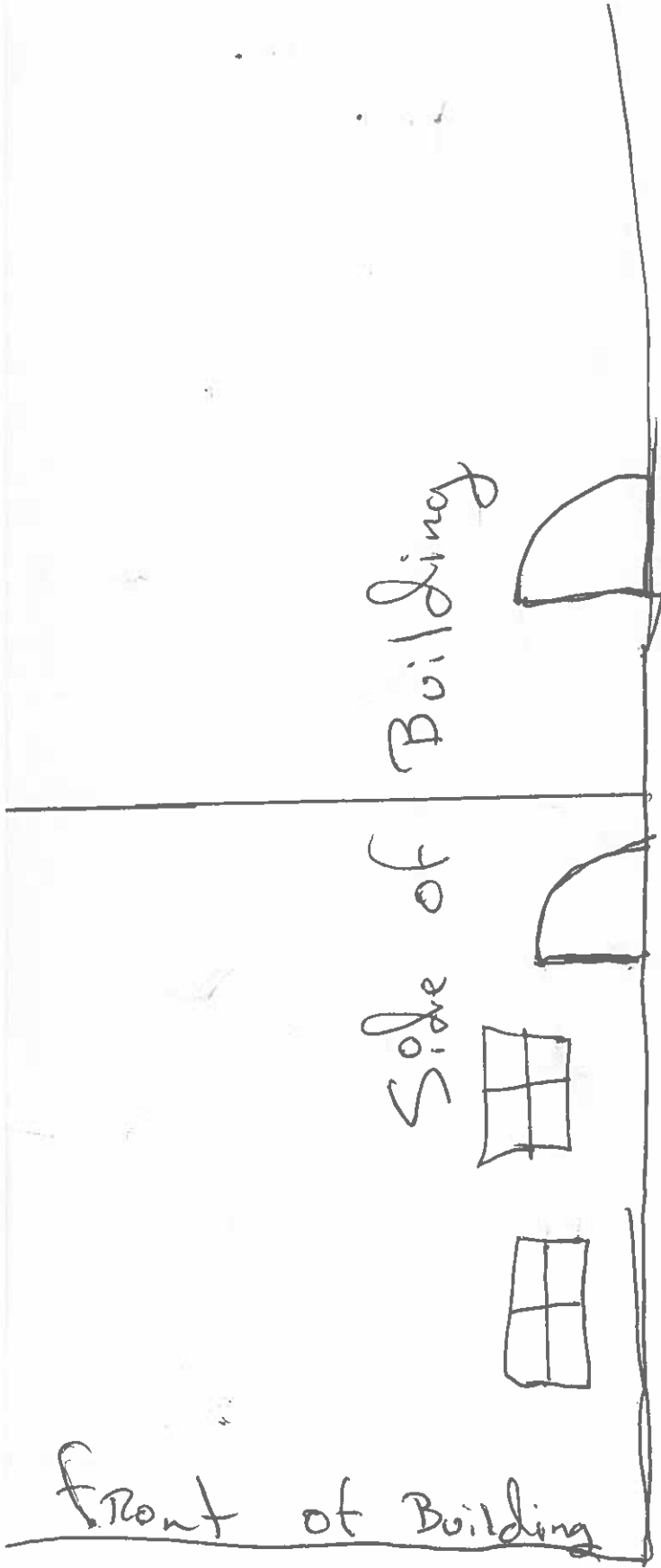
Date

FOR USE BY TOWN:

Received by:

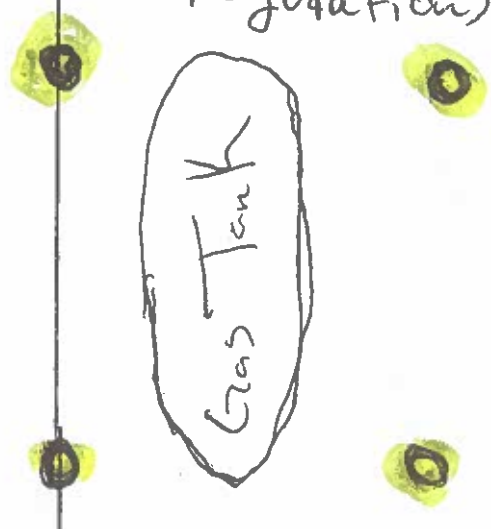
Date:

Initials:



Private Road

The objective is to comply with the safety measures agreed upon by the Gas Company & the town's Regulations



Transaction Record

Transaction Details (8D0945A76103)

SitelD:	NB74
Name:	Salomon M. Garcia
Address:	
Company:	Marquina, LLC
Card Type:	Visa
Card Number:	*****6202
Expiration Date:	1027
Approval Code:	081770
Amount:	\$250.00
Sales Tax:	\$0.00
Phone:	
Transaction:	Debit (Sale)
Status:	Approved
Date:	1/18/2024
Time:	18:44:03
Email Address:	
Payee Name:	Town of Alpine 2
Memo:	Permit Fee
Custom 1:	
Custom 2:	
Custom 3:	
Batch ID:	
Batch Date:	

This confirms that you have authorized Town of Alpine 2 to DEBIT your credit card or debit card in the amount of \$250.00. The payment date for this transaction is scheduled for 1/18/2024 and should be processed in 24 to 48 hours from the scheduled date. The confirmation number for this transaction is 8D0945A76103. I agree to pay the below total amount according to my Card Issuer Agreement.

Signature