TOWN OF ALPINE, WYOMING
ORDINANCE NO. 2025-005
DESIGN REVIEW COMMITTEE
AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE NO. 2023-10 ALPINE ARCHITECTURAL REVIEW COMMITTEE FOR THE TOWN OF ALPINE, WYOMING.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE:

TOWN OF ALPINE, WYOMING –DESIGN REVIEW COMMITTEE

§1   CREATION OF THE COMMITTEE
§2   MEMBERS OF THE COMMITTEE, TERMS
§3   OFFICERS
§4   JURISDICITON OF THE COMMITTEE
§5   COMPENSATION OF COMMITTEE MEMBERS
§6   MEETINGS
§7   EFFECTIVE DATE

Section 1. Creation Of The Committee:

There is hereby established a Design Review Committee for the Town of Alpine, Wyoming, which shall exist as directed by the Governing Body.

Section 2. Members Of The Committee, Terms:

The Committee shall consist of three (3) members and shall be appointed by the Mayor with the consent of the Town Council to serve for a terms as follows one (1) members shall be appointed for a term of three (3) years, one (1) members shall be appointed to serve for a term of two (2) years, and one (1) member shall serve for a term of one (1) year, provided however, that any member of the Committee may be removed by the Mayor with the Town Council concurring. In the event of vacancy, the Mayor may, with the concurrence of the Town Council,
appoint someone for the expired term.

Section 3. Officers:

During the month of January each year or as soon as possible thereafter, the Committee shall elect a president, a vice-president. The Town Treasurer will serve as Treasurer. A member of the Planning and Zoning Staff will be appointed Secretary for the committee.

Section 4. Jurisdiction Of Committee:

The Committee shall have jurisdiction over the design of buildings and landscape within the Town of Alpine and shall:

a) Develop Design Standards and Guidelines to be adopted by the Town of Alpine Town Council

    i.   Provide assistance to Zoning Staff to develop the process and procedure for submittals to the Design Review Committee.

b) Evaluate applications submitted to the Design Review Committee for compliance with the Alpine Design Review Committee Guidelines; review development applications for alignment with Design Review Committee requirements; and advise and provide technical assistance to the Planning & Zoning Commission, Board of Adjustment, and Town Council regarding adherence to the Alpine Design Review Committee Guidelines.

c) Hold public hearings, to hear citizen input regarding Design Review Standards.

d) Make recommendations to the Planning & Zoning Commission and the Governing Body of the Town of Alpine as may be needed for or as requested by the Governing Body.

Section 5. Compensation Of Committee Members.

Each member of the Design Review Committee shall be compensated fifty dollars ($50.00) per meeting attended. Compensation shall be paid on a monthly basis for meetings attended.

Section 6. Meetings.

The Design Review Committee will meet as needed on the 4th Tuesday of each month to review applications for compliance with the Alpine Design Review Committee Guidelines.

Section 7. Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: YES,   NO,   ABSTAIN,   ABSENT

Passed on Third and Final Reading 18th day of April 2025.

VOTE: YES,   NO,   ABSTAIN,   ABSENT

TOWN OF ALPINE

_____
Eric Green, Mayor of Alpine

ATTEST:

_____
Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-005 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

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Monica L. Chenault, Clerk / Treasurer