TOWN OF ALPINE

ORDINANCE NO. 2025-002
BUILDING AND DEVELOPMENT FEE SCHEDULE

AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2024-003 TOWN OF ALPINE BUILDING DEPARTMENT FEE SCHEDULE FOR BUILDING APPLICATIONS AND DEVELOPMENT APPLICATIONS IN THE TOWN OF ALPINE

WHEREAS the Town of Alpine Wyoming has reviewed and set forth the following charges for Services for Building and Development; and

NOW THEREFORE be it resolved by the Governing Body of the Town of alpine Wyoming that said fees shall be effect on the date of the passage of this ordinance.

Section I. Building Permit Fees

The Site Plan Review by the Town of Alpine Planning & Zoning Department, the Building Plan Review by the Building Official, and required Town of Alpine Inspections are included in the Building Permit Fees.

Any additional inspections and/or reinspection for any reason will be billed to the property owner at a rate of One Hundred Seventy-Five Dollars ($175.00) per Hour with a half (.5) Hour Minimum.

Any Plan Review conducted outside of regular permit submissions will be assessed Additional Fees at a rate of One Hundred Seventy-Five Dollars ($175.00) per Hour with a half (.5) Hour Minimum.

The Town reserves the right to require plans to be reviewed by a 3rd party entity (i.e. Town Engineer). 3rd Party reviews will be assessed to the property owner, these additional costs would be on any complex projects the Town deems necessary.

Building Fees:

Building Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Commercial	0.0075	
Multi-Unit Residential	0.0075	
Single Family Residential	0.0075	
(Garage with Primary Structure is included in 'SFR' Fee)		

Other Permits:

Permit Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Addition	0.0075	
Garage	0.0075	

Permit Type	Permit Fee	Building Plan Review/Inspections
Remodel	$1,620.00	(See Disclosure Below)
Minor Construction	$750.00	
Plan Review Fee/ Inspection Fees Disclosure: Shall be determined on a case-by-case basis at an hourly rate of One Hundred Seventy-Five Dollars ($175.00) with a Two (2) Hour Minimum.		

Affidavits:

Deck Affidavit	$360.00
Fence Affidavit	$210.00
Re-Roof Affidavit (All Like Kind Materials)	$300.00
Shed Affidavit **(Includes Greenhouses)**	$300.00
All Others	$300.00

Extension Affidavit:

Commercial Extension **(Built Through the International Building Code)**	$3,000.00	Allowed 1 Extension
Multi-Unit Residential Extension **(Built Through the International Residential Code)**	$3,000.00	Allowed 2 Extensions
Single Family Residential Extension **(Built Through the International Residential Code)**	$750.00	Allowed 2 Extensions

Sign Permit Fees:

Wall/Canopy	$360.00
Fee Standing	$480.00
Permanent Banners	$330.00 – Per Banner
Temporary Banners **(Must be removed 90 days from installation date)**	$150.00 – Per Banner

Miscellaneous Permits:

Demolition Permit **(not associated with new construction)**	$360.00
Special Hearing by Planning & Zoning Commission	$1,800.00
Temporary Use Permit (90 Day Use Only)	$900.00
Special Use Permit **(Person requesting SUP shall also pay all advertising separately)**	$1,800.00

Design Review Fees:

Commercial Building Design Review	$750.00
Multi-Unit Design Review	$500.00
Other Design Review	$250.00

Development Fees:

Variance Application **(Person requesting variance shall also pay all advertising separately)**	$5,000.00
Zoning Map Amendment Application (Rezone) **(Person requesting rezone shall also pay all advertising separately)**	$5,000.00

Replat/Subdivisions Application

Simple	$3,000.00
Minor	$5,000.00
Major	$5,000.00 (**plus $200.00 per lot**)

Additional Fees:

If any of the above fees do not fully cover the total costs of processing any application and/or additional inspections or re-inspections, including but not limited to, variable costs, other included variable costs, engineering, or professional fees, additional fees will be assessed pursuant to Section II of this Ordinance.

Charges for replating of a subdivision applications shall commence at the above cost basis. There may be extra costs incurred, as determined by the Town of Alpine, as every project is unique and may incur additional costs.

Fees listed do not include all costs for advertising which will be billed directly to the property owner along with all other out of ordinary expenses.

Section II: Payment/Refunds/Waiver of Fees.

All building permit fees are non-refundable. There shall be no waiver of fees.

Section III: Water And Sewer Connection Fees.

In conjunction with the building permit application process and before a building permit is issued, all water and sewer connection fees must be paid in full.

Section V: Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision, and such holding shall not affect the validity of the remaining portions of the ordinance.

Section VI: Ordinances Repealed.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section VII: Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: ___ YES, ___ NO, ___ ABSTAIN, ___ ABSENT

Passed on Third and Final Reading 18th day of April 2025.

VOTE: ___ YES, ___ NO, ___ ABSTAIN, ___ ABSENT

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TOWN OF ALPINE

_____
Eric Green, Mayor of Alpine

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ATTEST:

_____
Monica L. Chenault, Clerk / Treasurer

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ATTESTATION OF THE TOWN CLERK

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STATE OF WYOMING   )
COUNTY OF LINCOLN   )
TOWN OF ALPINE   )

I hereby certify that the forgoing Ordinance No. 2025-002 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

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ATTEST:

_____
Monica L. Chenault, Clerk / Treasurer

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