



## PLANNING & ZONING MEETING MINUTES

June 10, 2025 at 7:00 PM

Meeting Type – Regular Meeting

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**1. CALL TO ORDER:** The meeting was called to order by Chairman Melisa Wilson at 7:03 PM

**2. ROLL CALL & ESTABLISH QUORUM:**

**PRESENT**

Planning & Zoning Commission Member Dan Schou  
Planning & Zoning Vice Chairman Rachael Stewart  
Planning & Zoning Chairman Melisa Wilson

**3. TONIGHT'S APPOINTMENTS/ NEW BUSINESS:**

- a. KOVAC, DUSTIN, AND MAEVE: Lot #312 Lakeview Estates, 166 Stoor Dr. (MC-0425-0002)- Retaining Wall

Plans were submitted to Jorgensen Engineering for review. Jorgensen stated they did not need to review and approve them since they have been stamped by a licensed engineer. Site plan looks good.

Motion made by Planning & Zoning Vice Chairman Stewart to approve the Minor Construction Permit for Lot #312 Lakeview Estates, 166 Stoor Dr. (MC-0425-0002) with the contingency that they provide a clearer set of plans, seconded by Planning & Zoning Commission Member Schou.

Voting Yea: Planning & Zoning Commission Member Schou, Planning & Zoning Vice Chairman Stewart, Planning & Zoning Chairman Wilson

- b. AFFITTAMI, LLC AKA AUTO SERVICES ELEVATED (KRESAN, KATIE); Lot#3 Elk Meadows, 119 Sagebrush Ln. (C-0525-0003)- Commercial Building, Office, and Employee Apartments

Applicants have attended the Design Review Committee Meeting and were granted contingent approval. Ste plan looked good.

Motion made by Planning & Zoning Commission Member Schou to approve the site plan for Lot#3 Elk Meadows, 119 Sagebrush Ln. (C-0525-0003)- Commercial Building, Office, and Employee Apartments, seconded by Planning & Zoning Vice Chairman Stewart.

Voting Yea: Planning & Zoning Commission Member Schou, Planning & Zoning Vice Chairman Stewart, Planning & Zoning Chairman Wilson

- c. VIGNAROLI, AMY, AND ROBERT: Lot #15 Palis Park, 180 Canyon View Dr. (R1-0625-0001)- Single-family Residential (Modular)

Mr. Shou asked if they would be using propane. They will not. Site plan looks good.

Motion made by Planning & Zoning Commission Member Schou to approve site plan for VIGNAROLI, ANY, AND ROBERT: Lot #15 Palis Park, 180 Canyon View Dr. (R1-0625-0001)- Single-family Residential (Modular), seconded by Planning & Zoning Vice Chairman Stewart.

Voting Yea: Planning & Zoning Commission Member Schou, Planning & Zoning Vice Chairman Stewart, Planning & Zoning Chairman Wilson

**4. TABLED ITEMS:**

- a. EPLIN, CHERI: Lot #220, Lakeview Estates A, 672 Sunset Dr (R1-0425-0001) – New single-family residence

The contractor is still waiting for the engineered drawings for the septic system. The item will remain tabled.

- b. KURT LINFORD DDS: Lot #302 Riverview Meadows – Encroachment Application for parking lot

Mr. Linford has had the property surveyed and staked. As of Friday, June 6, he informed the Municipal Officer that he is still waiting on One-Call before proceeding further.

Gina Corson is planning to send a reminder letter to Mr. Linford outlining the next steps and the timeframe by which the issue must be resolved.

**5. UNFINISHED/ONGOING BUSINESS:**

**6. PLANNING/ZONING CORRESPONDENCE:**

**7. APPROVAL OF MINUTES:**

Motion made by Planning & Zoning Vice Chairman Stewart, seconded by Planning & Zoning Commission Member Schou.

Voting Yea: Planning & Zoning Commission Member Schou, Planning & Zoning Vice Chairman Stewart, Planning & Zoning Chairman Wilson

- a. Meeting Minutes May 13, 2025

**8. TOWN COUNCIL ASSIGNMENT:**

Chairman Wilson will attend the Town Council Meeting scheduled for June 17, 2025.

**9. ADJOURN MEETING:**

Motion made by Planning & Zoning Commission Member Schou to adjourn at 7:43 PM, seconded by Planning & Zoning Vice Chairman Stewart.

Voting Yea: Planning & Zoning Commission Member Schou, Planning & Zoning Vice Chairman Stewart, Planning & Zoning Chairman Wilson

Melisa Wilson

Melisa Wilson, Chairman

7-8-25

Date

Attest:

Gina Corson

Gina Corson, Acting Planning & Zoning Administrator

7/8/25

Date

Prepared and Transcribed By:

Gina Corson

Gina Corson, Acting Planning & Zoning Administrator

7/8/25

Date

\*\* Minutes are a summary of the meeting \*\*