



DESIGN REVIEW COMMITTEE MEETING MINUTES

November 14th, 2024, at 6:00 PM

CALL TO ORDER: Chairman Mr. Brett Bennett called the Design Review Committee Meeting to order at 6:07 p.m.

ROLL CALL & ESTABLISH QUORUM: Mr. Bennett conducted roll call. The members present were Design Review Committee Member, Bryan James; Design Review Committee Vice-Chair, Wendi Walton; and Design Review Committee Chair, Brett Bennett.

DISCUSSION TOPICS: No formal agenda was provided. Since their inaugural meeting, committee members have been actively researching design guidelines from other municipalities, such as Victor, ID, and Jackson, WY, to serve as references. They also began brainstorming and developing ideas tailored to the unique needs of the Town of Alpine. Mayor Eric Green was present and provided his ideas and input, contributing to the discussions and offering insights on the committee's objectives. The committee engaged in a broad discussion to lay the groundwork for the Design Review Committee's mission and operational framework. Key topics included:

1. **Reviewing Examples of Design Guidelines:** Exploring existing guidelines from other municipalities as potential references.
2. **Identifying Alpine's Unique Characteristics:** Considering the town's natural features, community values, and aesthetic priorities.
3. **Clarifying the Committee's Role:** Defining the scope of the committee's authority and its relationship with other governing bodies.
4. **Developing Clear, Consistent Guidelines:** Setting the stage for a unified approach to design reviews that reflect community needs. Members agreed on the need for transparent and consistent guidelines to facilitate predictable outcomes for applicants and ensure alignment with community values. The committee discussed creating a checklist for applicants to streamline the submission process and reduce misunderstandings.

The discussion underscored the committee's commitment to establishing a strong foundation for Alpine's design review process, focusing on balancing growth with the preservation of the town's unique character.

ADJOURNMENT: Mr. Bennett made a motion to adjourn the November 14th, 2024, Design Review Committee Meeting. The motion was seconded by Ms. Walton. Voting Yea: Mr. James, Ms. Walton, Mr. Bennett. The meeting was adjourned at 7:20 p.m.

MINUTES ARE A SUMMARY OF THE MEETING

Transcribed By:

Sarah Greenwald
Sarah Greenwald, Design Review Committee Secretary

12/19/2024
Date

Attest:

Brett Bennett
Brett Bennett, Chairman

12/19/2024
Date