



TOWN COUNCIL REGULAR MEETING MINUTES

October 6, 2026 / 250 River Circle - Alpine, WY 83128

CALL TO ORDER

Mayor Green called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION

Councilmember Larsen made a motion to enter into executive session on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party. Councilmember Burchard seconded the motion. **Voting Yea:** Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried. Council entered executive session at 6:02 PM.**

No action was taken in executive session.

Councilmember Burchard made a motion to exit executive session on reconvene the regular meeting. Councilmember Scaffide seconded the motion. **Voting Yea:** Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried. Executive session adjourned at 6:53 PM.**

RECONVENE THE REGULAR MEETING

Mayor Green reconvened the regular meeting at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Green led the attendees in the Pledge of Allegiance.

ROLL CALL

Town Administrator Hovorka conducted roll call. Present were Mayor Green and Councilmembers Larsen, Wierda, Burchard, and Scaffide. A quorum was established.

ADOPTION OF AGENDA

Councilmember Burchard made a motion to adopt the agenda with an amendment to add consideration and possible adoption of Resolution No. 2026-037 as Action Item D. Councilmember Larsen seconded the motion.

Mayor Green explained that the resolution would address Town concerns regarding the proposed Alpine Gravel Pit simple subdivision, scheduled for Lincoln County consideration the following morning at 10:00 a.m.

Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried.**

APPROVAL OF CONSENT AGENDA: *Items listed on the consent agenda are considered routine and are enacted by one motion unless a Council member or citizen requests separate consideration.*

Town Council Minutes: September 15, 2026, Town Council Meeting Minutes: Councilmember Larsen made a motion to approve the September 15, 2026, Town Council Meeting Minutes. Councilmember Scaffide seconded the motion.

Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried.**

Bills to Pay Report: September 1, 2026, through October 6, 2026: Councilmember Larsen made a motion to approve the Bills to Pay Report September 1, 2026, through October 6, 2026. Councilmember Scaffide seconded the motion.

Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried.**

F-66 and Report Summary Packet: September 1, 2026, through October 6, 2026: Councilmember Larsen made a motion to approve the Bills to Pay Report September 1, 2026, through October 6, 2026. Councilmember Scaffide seconded the motion.

Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried.**

REPORTS

Mayor's Report - Eric Green:

Mayor Green reported on the temporary roundabout demonstration and efforts to reduce traffic speeds through Alpine. Traffic counters and a WYDOT camera were being used to gather information for evaluation. He discussed rain delays during installation and encouraged the public to complete the project survey.

Councilmember Larsen raised concerns about the weather forecast for the planned removal date. Staff would coordinate with WYDOT regarding removal and restriping. Councilmember Scaffide expressed concern that school buses were using alternate routes through private businesses. Mayor Green stated that he had contacted the school district about the issue.

Events Committee Report - Andrea Burchard

Councilmember Burchard reported that the Fall Festival and cleanup held the previous Saturday were successful. Upcoming events included an American Legion and Auxiliary movie presentation in Thayne, a community blood drive at the Alpine Civic Center, bingo, a craft fair on October 24, and Trunk or Treat at Town Hall on October 31 at 5:00 p.m.

Engineering Report - Kevin Meagher, Jorgensen Engineering

Kevin Meagher of Jorgensen Engineering reported that radio-read meter project paperwork had been submitted to the State for final review. Remaining work included troubleshooting reading issues and completing a few installations. He stated that the equipment had a one-year warranty and discussed the Town's continued responsibility for meter replacement.

Generator bids for the wellhouse project were due Thursday, October 8, at 2:00 p.m. Design coordination with Musgrove Engineering was continuing for the wellhouse and Civic Center generator projects.

Wastewater treatment plant UV equipment proposals were approximately twice the budgeted amount. Engineering was reviewing scope differences, controls, and possible cost reductions. Mayor Green stated that the project would return to Council before proceeding at the higher cost.

Mr. Meagher also reported on troubleshooting at the wastewater pretreatment plant, a proposed updated sewer rate study through the Midwest Assistance Program at no charge, and a separate rate-study cost proposal. Engineering was reviewing missing infrastructure standards and preparing proposed next steps for surveying and an RFP for Greys River Road.

WORK SESSION ITEMS

Discussion: Bear Awareness and Wildlife Safety - Reducing Attractants and Keeping Residents and Pets Safe.

Rebecca Lyon of the U.S. Fish and Wildlife Service presented on behalf of Bear Wise Jackson Hole, joined by two additional representatives. The presentation covered securing garbage and other attractants, using bear-resistant containers, managing bird feeders and fruit trees, feeding pets indoors, and promptly reporting bear conflicts to Wyoming Game and Fish.

The Council discussed recurring bear conflicts, trash-container availability and costs, overflowing garbage, mountain lion sightings, and the relationship between feeding wildlife and attracting predators. A representative recommended bear-resistant containers in areas near Trail Drive and Greys River Road.

Mayor Green requested that representatives work with staff to map recommended areas and estimate the number of affected residences. The Council discussed reviewing possible requirements, provider capacity, and enforcement needs over the winter. No ordinance or container requirement was adopted.

Discussion: Ordinance No. 2026-015 - Establishing Regulations Prohibiting the Sale, Use, and Discharge of Fireworks within the Town of Alpine.

The Council discussed the proposed ordinance prohibiting the sale, use, and discharge of fireworks within Town limits, with permitted-event exceptions. Discussion addressed wildfire risk, existing discharge restrictions, enforcement, education, economic impacts, and whether vendors would relocate outside Town limits.

Councilmembers discussed alternatives including restrictions on aerial fireworks, restrictions tied to fire danger, safety information provided by retailers, and possible additional revenue for education and enforcement. The Council also discussed obtaining community feedback and coordinating with Lincoln County.

Isaac Aznoe opposed advancing a year-round ban and asked whether existing emergency restrictions and enforcement could address the concerns. Matt Hansen opposed the proposed ban, described its effect on his family's business and other local businesses, and offered to help with safety education. He described customer acknowledgment forms used at other locations and agreed to provide an example to the Clerk's Office.

Liane Hansen spoke about longstanding family traditions of purchasing fireworks in Alpine and supporting local businesses, and encouraged education and cooperation with retailers. Patricia McQuaid supported restricting sales, citing fire danger, existing discharge prohibitions, and nighttime noise.

Staff were asked to research alternatives, prepare a follow-up staff report, develop a community survey identifying whether respondents live within incorporated Alpine or the surrounding area, and seek further information on Lincoln County's willingness to coordinate.

Discussion: Business License Updates and Special Event Permit Process

Clerk/Treasurer Chenault explained that review of the fireworks and open-burning ordinances identified references to special event permits and pyrotechnics in the business license ordinance without a clearly defined permit process. The Council discussed whether permitted fireworks displays should include safety conditions and Fire Department standby requirements.

Mayor Green noted that inspection provisions and fees also needed review because the Fire Chief did not perform the referenced inspections. The Council discussed coordinating business license and special event permit updates with any changes to the fireworks regulations. No ordinance was adopted.

ACTION ITEMS

Resolution No. 2026-036 - A Resolution Adopting the Town of Alpine 2026 Master Plan as Adopted and Certified by the Town of Alpine Planning and Zoning Commission; Repealing Resolution No. 2025-014; And Reinstating Section 1-104(B)(7) Of the Town of Alpine Land Use and Development Code:

Councilmember Larsen made a motion to approve Resolution No. 2026-036, adopting the Town of Alpine 2026 Master Plan as adopted and certified by the Town of Alpine Planning and Zoning Commission, repealing Resolution No. 2025-014, and reinstating Section 1-104(B)(7) of the Town of Alpine Land Use and Development Code. Councilmember Burchard seconded the motion.

Nora Bland with Cushing Terrell participated remotely and was available for questions. Councilmembers discussed revisions made following their meetings with Ms. Bland, incorporation of community feedback, concerns about project cost and committee representation, and the importance of periodic updates to the plan.

Voting Yea: Mayor Green, Councilmember Burchard, Councilmember Wierda and Councilmember Larsen. **Voting Nay:** Councilmember Scaffide. **Motion carried.**

Authorization to Submit an Out-of-Cycle Travel & Tourism Grant Application for the 2027 Music in the Mountains Series - Up to \$32,000 from FY27 and FY28 Funds:

Councilmember Burchard made a motion to authorize staff to submit an out-of-cycle application to the Town of Alpine Travel and Tourism Board for the 2027 Music in the Mountains series in an amount up to \$32,000, including a request for approval of \$8,000 from FY27 Travel and Tourism funds for the June band bookings, and \$24,000 for FY28 Travel & Tourism funds for the July through September bookings subject to available funding and grant approval. Councilmember Scaffide seconded the motion.

Councilmember Larsen recused himself due to his service on the Travel and Tourism Board as Chair. Discussion addressed early band bookings, available funding, the lodging tax election, and adding two June dates in response to community survey feedback.

Voting Yea: Mayor Green and Councilmembers Burchard, Wierda, and Scaffide. Councilmember Larsen recused himself. **Motion carried**

Approval of an Additional \$3,500 in FY27 Expenses for the 2027 Music in the Mountains Summer Series, Increasing the Authorized Amount to \$23,500, with the Increase Funded from Prior-Year Fund Balance:

Councilmember Burchard motion to approve an additional \$3,500 in FY27 expenses for the Music in the Mountains 2027 Summer Series, increasing the total authorized amount from \$20,000 to \$23,500, and to fund the \$3,500 increase from the prior-year fund balance. Councilmember Scaffide seconded the motion.

Voting Yea: Mayor Green, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. Councilmember Larsen recused himself. **Motion carried.**

Resolution No. 2026-037 – A Resolution Requesting That Lincoln County Table Or Continue Consideration Of File 408 Ss 26, Alpine Gravel Pit Simple Subdivision, Pending Additional Review

Councilmember Burchard made a motion to approve Resolution No. 2026-037, requesting that Lincoln County table or continue consideration of File 408 SS 26, Alpine Gravel Pit Simple Subdivision, pending additional review. Councilmember Wierda seconded the motion.

Town Administrator Hovorka read the resolution into the record. It requested review of existing and nonconforming land-use rights, the effect of creating two independently conveyable parcels, setbacks along the proposed property line, compliance with current and proposed Alpine

Community Plan Area Overlay and Mixed Zone requirements, legal access from County Road 101, and independent water and wastewater provisions. The resolution also clarified that County subdivision approval would not constitute a Town commitment to provide municipal utility service.

The Council discussed the proposed subdivision, unanswered questions about future uses and existing improvements, and concerns regarding dust, noise, traffic, and impacts on neighboring residents. Mayor Green stated that he intended to present the resolution at the County meeting the following morning.

Voting Yea: Mayor Green, Councilmember Burchard, Councilmember Wierda and Councilmember Larsen, and Councilmember Scaffide. **Motion carried**

TABLED ITEMS

Used Service Pickup with Crane:

The item remained tabled. No action was taken.

PUBLIC COMMENT

Mike McElroy expressed concerns about how his previous public comments were characterized in the September 15 meeting minutes. He also raised concerns about inconsistent enforcement of Town ordinances, suggesting that enforcement decisions may be influenced by personal relationships and local elections. He requested that Council review enforcement practices to ensure consistent treatment of residents.

Bill Saks criticized a Facebook group and posts that he attributed to Mayor Green, addressed campaign-page moderation and the use of artificial intelligence, and encouraged residents to review original public records when evaluating candidates.

ADJOURNMENT

Councilmember Larsen made a motion to adjourn the meeting. Councilmember Burchard seconded the motion.

Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Wierda, and Councilmember Scaffide. **Motion carried.**

****MINUTES ARE A SUMMARY OF THE MEETING****

Transcribed By:

Sarah Greenwald, Town Assistant Clerk

Date

Attest:

Monica Chenault, Town Clerk

Date

Minutes approved in a legally advertised meeting on October 6th, 2026

Signed:

Attest:

Eric Green, Mayor

Monica Chenault, Town Clerk