



Minor Construction

Permit Application

INFORMATION TO BE PROVIDED BY APPLICANT ~ ALL BLANKS MUST BE FILLED IN

PROJECT NAME:

Alpine Ace Hardware Greenhouse

Physical Address:

100 Grey's River Road ALPINE, WY 83128

Legal Description (Lot # and Subdivision):

Lot # 603 - Redwood Estates

Detailed Description of Work to be Completed (Intent of Permit):

Green House for Seasonal Storage and growth of plants for retail sale

Proposed installation date 4-10-25

Removal date 10-1-25

APPLICANT/CONTRACTOR/CONSULTANTS:

Owner:

Robert Braulim

Phone:

208-745-9201

Mailing Address:

160 S. Clark St - Rigby ID 83442

Contractor:

ALPINE ACE EMPLOYEES

Phone:

Mailing Address:

Electrical Contractor:

Phone:

Mailing Address:

Plumbing Contractor:

Phone:

Mailing Address:

Mechanical Contractor:

Phone:

Mailing Address:

Authorized Representative if different from Owner:

Gary Herrad

Signature of Owner or Authorized Representative:

Gary Herrad

Date:

4-3-25

FOR USE BY TOWN:

Date Received:

Permit #:

Use Zone:

Permit Fees:

Payment: (Check# / Cash)

Date Paid:

4/3/25

11C-0425-0001

Commercial

\$750.00

100% payment

4/3/25

TOWN OF ALPINE

MINOR CONSTRUCTION

CHECKLIST

Please place a check mark on all lined items and initial the bottom of all pages, as requested

- There will be NO guarantees of being on the following P & Z Agenda if...
 - o You wait until the deadline day for turning in your paperwork or;
 - o If your Minor Construction packet is not complete or;
 - o Your Review is found to be incomplete or not approved by the Town Building Official.

Owner: Robert Braulim Phone #'s: 208-745-9201

Lot#/Subdiv. # 603 Physical Address: 100 Grays River Rd

You may submit your Building Application Packet by: Mail: PO Box 3070, Alpine, WY 83128
Person: 250 River Circle, Alpine, WY 83128

Please Complete:

- o ALL information is filled out and submitted as requested by the Town of Alpine
- o **ALL** Contractors/Subcontractors obtained a **Town of Alpine Business License**
- o Requested Water and Sewer Main Locates prior to ANY digging (Owner's Responsibility)
- o Requested all other utility (electrical, phone, cable, etc) lines located prior to ANY digging (Owner's Responsibility)
- o Must have written approval from Homeowner's Association on Building Plans (if Applicable)

The following items fall under a minor construction permit: (Please circle all items that apply to your application)

- Sheds which contain less than 300 sq. ft., of total floor area without Plumbing or Electrical; - (See Shed Affidavit)
- ☒ Sheds which contain more than 300 sq. ft., but less than 400 sq. ft., of total floor area with or without Plumbing or Electrical;
- Re-Roofing Applications:
 - o Replacement of existing roofing materials;
 - This could include any and all materials that increase or decrease existing roof load;
 - o Addition of roofing layers (Any and all materials that increase existing roof load);
 - o Change in under sheeting materials;
- Construction of Deck:
 - o Addition of stairs, dimensions and/or alterations to existing deck and/or building/structure
- Construction of perimeter fences - (See Fence Affidavit)
- Installation of new propane/gas storage tanks (including underground propane tanks)
- Plumbing Additions or Adjustments (improvements) to Commercial Buildings
- Electrical Additions or Adjustment (improvements) to Commercial Buildings
 - o Completed Plan Review Check List - (State Department of Fire Preventions & Electrical Safety)
- Replacing doors and/or windows when dimensions are increased in size and/or changes egress
 - o **Note - A Wyoming Certified Engineered Stamp Drawing will be required -**
- Utility Improvements and/or Changes - (ex. Wood to Gas, Electric to Propane, etc.) (See Stove Affidavit)
- Any Change in Building Occupancy.

Initials: 64H

GETTING A MINOR CONSTRUCTION PERMIT:

- ☒ Minor Construction Permit Application Completed and Signed
- ☒ Minor Construction Checklist Completed and Signed
- ☒ Fees, which **MUST** be paid when submitting Minor Construction Permit Application:
*****See Fee Schedule ** all fees are non refundable**

#3 - TOWN RESPONSIBILITIES:

- ☐ Town Building Official approves plans, by conducting a complete plan review
- ☐ Planning & Zoning Board approves Minor Construction Permit
- ☐ **Planning & Zoning Commission verifies and approves the site plan in compliance with the adopted Land Use and Development Code Regulations**

YOUR MINOR CONSTRUCTION PACKET MUST INCLUDE: (as applicable)

Site plan on two (2) foot by three (3) foot paper containing:

- ☐ Blueprints (Drawings);
- ☐ Setback distances;
- ☐ Property Line & measurements according to surveyor's dimensions;
- ☐ Location & Dimensions of **ALL** buildings (home, garage, etc.), property lines, location of septic system, roads & easements;
- ☐ Detailed Utilities and Electrical Plan connections to the structure (water, sewer, power, telephone, propane tank, etc) (*Ensure they are not located underneath driveways)
- ☐ Detailed Roof Plan
- ☐ Building Material Used and Application of Material
- ☐ Installation Factor for Windows and Doors
- ☐ Sketch proposed fencing, square footage of driveways and/or parking spaces, square footage of landscaping (green space), and square footage of snow removal areas (if appropriate)
- ☐ Engineered Plans, Plan Calculations & Truss Calculation from a Wyoming Licensed Engineer
- ☐ Read Propane Tank Regulations (if applicable) Chapter 38 of IFC
- ☐ Application for State of Wyoming Department of Fire Prevention & Electrical Safety

CERTIFICATE OF COMPLETION:

Upon completion, please contact the Town Building Official to **schedule your final inspection** once completed and approved by the Town Building Official you will receive your Certificate of Completion via US mail.

***For more thorough information and instructions:**

Refer to the IBC/IRC and/or the Town of Alpine Land Use and Development Codes

Yes, I received and understand all items on the Permit Checklist

Signature

Date

FOR USE BY TOWN:

Received by:

Date:

Initials:

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