



**TOWN OF ALPINE, WYOMING**  
**RESOLUTION 2026-010**  
**A RESOLUTION AUTHORIZING REPRESENTATION OF THE TOWN OF ALPINE AT**  
**MEETINGS OF THE ALPINE MEADOWS PROPERTY OWNERS' ASSOCIATION**

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**WHEREAS**, the Town of Alpine is the owner of two (2) parcels of real property located within the Alpine Meadows subdivision; and

**WHEREAS**, ownership of property within the Alpine Meadows subdivision confers membership in the Alpine Meadows Property Owners Association (“Association”); and

**WHEREAS**, the governing documents of the Association provide that when a property owner is an entity rather than a natural person, such owner may act through a designated Authorized Representative; and

**WHEREAS**, as a municipal corporation, the Town of Alpine must act only through duly authorized officials or representatives; and

**WHEREAS**, the Town Council desires to establish a clear and consistent process for representation of the Town at meetings of the Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Alpine, Wyoming, that:

**1. Authorized Representation:**

- a) The Mayor of the Town of Alpine shall serve as the Town’s Authorized Representative for purposes of participation in the Alpine Meadows Property Owners Association.
- b) The Mayor may designate another individual to serve as the Town’s Authorized Representative; however, such designation must be made in writing and signed by the Mayor.
- c) No person shall represent the Town before the Association without written authorization from the Mayor.

**2. Written Authorization Required:**

- a) If a designee attends any meeting of the Association on behalf of the Town, the designee shall possess written authorization signed by the Mayor and shall provide such written authorization to the Association upon request as proof of authority.

**3. Parcels Covered:**



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- a) This authorization applies to all parcels owned by the Town of Alpine within the Alpine Meadows subdivision.

**4. Scope of Authority:**

- a) The Authorized Representative is authorized to:
  - i. Attend meetings of the Association;
  - ii. Speak on behalf of the Town regarding matters affecting Town-owned property;
  - iii. Receive notices on behalf of the Town; and
  - iv. Exercise any membership or voting rights associated with the Town's ownership of property, consistent with the Association's governing documents and any direction provided by the Town Council.

**5. Limitations:**

- a) Nothing in this Resolution authorizes the Authorized Representative to:
  - i. Bind the Town to contracts, financial obligations, or agreements without prior approval of the Town Council; or
  - ii. Serve on the Association's Board of Directors unless separately elected or appointed pursuant to the Association's governing documents.

**6. Administration:**

- a) The Town Clerk is authorized to prepare and transmit written authorization documents as directed by the Mayor to implement this Resolution.

**7. Effective Date:**

- a) This Resolution shall take effect immediately upon adoption.



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**PASSED, APPROVED AND ADOPTED** this 17<sup>th</sup> day of February 2026.

**VOTING RECORD:**

<i>Ayes:</i>		<i>Mayor Green:</i>	
<i>Nays:</i>		<i>Burchard:</i>	
<i>Abstentions:</i>		<i>Larsen:</i>	
<i>Absent:</i>		<i>Wierda:</i>	
		<i>Scaffide:</i>	

SIGNED:

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

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Monica L. Chenault, Town Clerk/Treasurer