



**Date:** September 1, 2026

**Department:** Clerk/Treasurer

**Presenter:** Monica, Chenault

**Subject:** Rules for the Alpine Property Holdings Group, LLC, Premier Realty Investments, LLC, and Steve Turley Annexation Public Hearing

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**Purpose:**

To establish and announce a clear, content-neutral format for the annexation public hearing. The proposed format provides 30 minutes for the applicants' presentation and Town Council questions and answers, followed by a 30-minute public comment period with each speaker limited to three minutes.

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**Background:**

The Town Council adopted Rules of Procedure to promote orderly meetings while encouraging public participation. Rule 2-1 requires the Rules to be strictly followed unless temporarily suspended by a three-quarters vote of the Council members present. Rule 3-4 governs recognition, speaker procedure, time limits, questions, written communications, and comments during public hearings.

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**Recommended Hearing Format**

| Hearing Segment                           | Time          | Procedure                                                                                                                                                        |
|-------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Applicant presentation and Council Q&A | 30 minutes    | The applicants may present their request. Council questions and applicant answers are included within the same 30-minute allotment.                              |
| 2. Public comment                         | 30 minutes    | Public comment will have 30 minutes allotted. Each speaker receives three minutes for remarks concerning this annexation hearing.                                |
| 3. Close public hearing                   | After comment | After all eligible speakers have been recognized, the Chair closes the public hearing. Council may then deliberate and take action under the posted agenda item. |

### **Public Comment Rules to Be Announced by the Chair**

- A person who signs up to speak and complies with the Rules will be recognized. Recognition determines the order of speakers, not whether a person may speak.
- Each speaker must use the rostrum, state their name and any group affiliation, and direct all remarks to the Chair. Cross-talking is not permitted.
- Each speaker is limited to three minutes. Time may not be yielded, pooled, transferred, or accumulated, and no speaker may receive another person's time.
- Remarks must be confined to the Alpine Property Holdings Group, LLC, Premier Realty Investments, LLC, and Steve Turley annexation public hearing.
- The Mayor or his assign will keep time and will notify the speaker when time has expired.
- The Council is not obligated to respond to public comments.

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### **Suggested Motion:**

I move to approve the public hearing format for the Alpine Property Holdings Group, LLC, Premier Realty Investments, LLC, and Steve Turley annexation as presented, providing 30 minutes total for the applicants' presentation and Council questions and answers, followed by 30 minutes scheduled for public comment with three minutes per speaker, subject to the Town's adopted Rules of Procedure and recognition of all eligible speakers.