

PENSION AGREEMENT

Notification of Board or Commission Action to Participate in the Wyoming Retirement System

The following Agreement is

BETWEEN: Wyoming Retirement System (WRS) Defined Benefit Pension Plan
2515 Warren Ave
Cheyenne, WY 82002

AND: Town Council, Governing body of
Town of Alpine (Employer), who is eligible for participation as defined below:

- ☒ W.S. § 9-3-402(a)(vi)(C) *Public/Law Enforcement Plans*
- ☐ W.S. § 15-5-402(a)(ix) *Paid Fire B*
- ☐ W.S. § 35-9-616(a)(viii) *Volunteer EMT*
- ☐ W.S. § 35-9-616(a)(ix) *Volunteer Firefighter*
- ☐ W.S. § 35-9-616(a)(xiii) *Volunteer Search and Rescue*

And is located at:
250 River Circle
P O Box 3070
Alpine, WY 83128

- ☒ Employer is a city, town or county and has legally constituted departments or divisions
- ☐ Employer is NOT a city, town or county

Effective: November 01, 2003

Updated: August 06, 2026

IT IS HEREBY AGREED THAT:

- A. The governing body of Employer has elected to participate in WRS. All eligible employees will be covered as of the effective date of this Agreement. Eligible employees hired on or after the effective date will be covered starting with their first day of employment.
- B. Eligible employees include all full-time and regular part-time employees.
- C. Employees cannot opt out of participation, for any reason.
- D. If Employer is a city, town, or county, Wyoming Statute § 9-3-405(a)(ii)(A) allows Employer to cover only its full-time employees.
 - ☒ Employer is a city, town or county and ☒ WILL ☐ WILL NOT cover regular part-time employees. If regular part-time employees are not initially covered, they may be covered at a later date by separate Board or Commission actions. If Employer elects to cover regular part-time employees, please complete section "H." Coverage elections are not subject to change or cancellation after the effective date of the Agreement, except as provided by the Wyoming Retirement Act.
 - ☐ Employer is NOT a city, town, or county; all full-time and regular part-time employees will be covered.
- E. If Employer is a city, town or county with legally constituted departments or divisions, Employer may elect to cover only eligible employees of the following departments or divisions (please list the departments/divisions below and attach an organizational chart); if all departments and divisions will be covered, write "All": All
 - ☐ Election of only full-time coverage applies throughout all departments or divisions to be covered. Departments or divisions not originally covered as of the effective date of this Agreement may be covered at a later date by separate Board or Commission action.
- F. The coverage outlined above shall not be subject to change or cancellation after the effective date of the Agreement, except as provided for by the Wyoming Retirement Act.
- G. All provisions of the Wyoming Retirement Act, the Wyoming Retirement Board's Rules and policies of WRS shall prevail.

- H. An employee is considered regular part-time if the employee works 25 hours or more per week and must be enrolled in WRS. An employer may have a more inclusive definition of regular part-time by including employees regularly working less than 25 hours per week; however, this definition is not subject to change or cancellation after the effective date of the Agreement.

X Employer's definition of regular part-time* if covering employees who work less than 25 hours per week is:
Any permanent full-time employee that works 30 or more hours per week.

**(not required if employer is a city, town, or county not covering regular part-time employees)*

- I. If Employer chooses to pay any portion of the employee contribution as Untaxed, Employer must complete a 414(h)(2) Employer Pick-Up Resolution form. Employee contributions will be paid to WRS as:

☐ Taxed (taxes are already deducted) OR ☒ Untaxed (taxes not yet deducted) OR ☐ Both

J. LATE PAYMENTS:

If required employee and employer contributions are not received by WRS by the 12th of the month for the preceding month, interest shall be assessed at the assumed rate of return as determined by the Wyoming Board of Directors, compounded annually.

K. TERMINATION OF AGREEMENT BY EMPLOYER:

The Wyoming Retirement Act does not provide a legal mechanism for an employer to disaffiliate with WRS.

The governing body of Town of Alpine voted at its meeting on September 16, 2003 to participate in the Wyoming Retirement System and certify all eligible employees will be enrolled in the following Plan(s) as of Effective Date: November 01, 2003.

- ☒ Public Employee Plan
☒ Law Enforcement Plan (employees must be POST certified)
☐ Paid Firefighter Plan B
☐ Volunteer Firefighter and EMT Pension Account

Agreement is not subject to change or cancellation, unless Employer is a city, town, or county and according to Wyoming Statute § 9-3-405(a)(ii)(A) elects to cover additional departments or divisions, or to elect coverage for its regular part-time employees if previous coverage was not originally elected. Upon modification to Agreement, Employer must complete another Agreement, which will supersede any existing Agreement(s).

Attest: X
(Signature of Agency Clerk or Secretary)

X
(Signature of Chairman or President of Governing Body)

X
(Printed name of Agency Clerk or Secretary)

X
(Printed name of Chairman or President of Governing Body)

(Date)

(Date)

Employer Contact Information:

Name (please print): Monica Chenault

Email Address: clerk@alpinewy.gov

Phone Number: 307-654-7757

WRS Office Use Only

RAIN ID # _____

Approved by: _____

Date Approved: _____