



TOWN OF ALPINE, WYOMING

PLANNING AND ZONING COMMISSION RESOLUTION NO. 2026-001

A RESOLUTION ADOPTING AND CERTIFYING THE TOWN OF ALPINE 2026 MASTER PLAN TO THE GOVERNING BODY OF THE TOWN OF ALPINE

WHEREAS, the Town of Alpine Planning and Zoning Commission is the planning commission authorized to prepare and adopt a master plan for the physical development of the Town of Alpine pursuant to W.S. §§ 15-1-503 through 15-1-505; and

WHEREAS, W.S. § 15-1-503 requires the Planning and Zoning Commission, after holding public hearings, to adopt and certify a master plan to the governing body of the municipality; and

WHEREAS, the Planning and Zoning Commission has reviewed the existing conditions and probable future growth of the Town of Alpine and its surrounding area for the purpose of guiding the coordinated, adjusted, and harmonious development of the Town; and

WHEREAS, a master plan entitled “The Town of Alpine 2026 Master Plan” dated August 2026, has been prepared for the Town of Alpine and includes the maps, plats, charts, appendices, descriptive and explanatory materials contained therein (collectively, the “Master Plan”); and

WHEREAS, the Planning and Zoning Commission held a duly noticed public hearing concerning the proposed Master Plan on July 28, 2026, at which time interested persons were given an opportunity to provide comments; and

WHEREAS, portions of the proposed Master Plan address territory outside the corporate limits of the Town of Alpine, and the concurrence required by **W.S. § 15-1-503(a)** has been initiated; and

WHEREAS, following the public hearing and consideration of the information and comments presented, the Planning and Zoning Commission finds that adoption of the Master Plan will promote the general welfare and support the efficient, economical, coordinated, and harmonious development of the Town of Alpine; and

WHEREAS, the Planning and Zoning Commission desires to adopt and certify the portion of the Master Plan applicable within the Town’s corporate limits and to defer adoption of the outside-territory portions pending the concurrence required by W.S. § 15-1-503(a).

WHEREAS, the Planning and Zoning Commission has reviewed the Master Plan provisions that may involve territory outside the Town’s corporate limits and has prepared Exhibit A, attached hereto and incorporated herein, to expressly identify and limit the maps, descriptive matter, policies, actions, and other materials being adopted and certified by this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the Town of Alpine, Wyoming, as follows:

Section 1. Adoption of Municipal Portion of Master Plan. Pursuant to W.S. § 15-1-505, the Planning and Zoning Commission hereby adopts the Town of Alpine 2026 Master Plan, dated August 2026, only to the extent expressly identified and limited in **Exhibit A—Scope of Adoption and Certification**, attached hereto and incorporated herein. Exhibit A identifies the maps, descriptive matter, policies, implementation actions, and other materials constituting the adopted and certified municipal portion of the Master Plan. If any provision of the Master Plan conflicts with the limitations established by Exhibit A, Exhibit A shall control.

Section 2. Identification and Incorporation of Plan Materials. The municipal portion adopted by this Resolution includes all text, goals, policies, implementation strategies, maps, figures, tables, charts, appendices, and descriptive and explanatory materials contained in The Town of Alpine 2026 Master Plan, but only to the extent that those materials apply to property and matters within the Town’s corporate limits. Any materials establishing policies, future land uses, recommendations, or other planning direction for territory outside the Town’s corporate limits are expressly excluded from this adoption and deferred pending the concurrence required by W.S. § 15-1-503(a).

Section 3. Outside-Territory Portion Deferred.

Any application of the Master Plan to territory outside the Town’s corporate limits that is excluded, limited, or deferred under Exhibit A is not adopted or certified by this Resolution. Such material remains subject to further legal review, any concurrence required under W.S. § 15-1-503(a), and subsequent action by the Planning and Zoning Commission. The depiction of surrounding territory for geographic or regional context does not constitute adoption of municipal planning direction for that territory or an assertion of Town regulatory jurisdiction.

Section 4. County Coordination.

Town staff is directed to transmit the applicable outside-territory portions of the proposed Master Plan to Lincoln County for review and concurrence. Following County action, the Planning and Zoning Commission may consider adoption of those portions as an amendment or addition to the Master Plan.

Section 5. Record of Commission Action

The Planning and Zoning Administrator of the Planning and Zoning Commission shall record the Commission’s adoption of the municipal portion of the Master Plan on a certification page attached to and made part of the Master Plan, over the Secretary’s signature, as required by W.S. § 15-1-505.

Section 6. Certification to Town Council

The Planning and Zoning Administrator of the Planning and Zoning Commission shall certify a complete copy of the adopted Master Plan, together with this Resolution, to the Town Council of the Town of Alpine for its consideration and action.

Section 7. Record of Commission Action and Limited Designation.

For the limited purpose of recording and certifying the Commission's action concerning the Town of Alpine 2026 Master Plan pursuant to W.S. § 15-1-505, Gina Corson, Planning and Zoning Administrator, is hereby designated Secretary Pro Tempore. This limited designation does not constitute appointment as the Commission's permanent secretary or otherwise change her employment title. The Secretary Pro Tempore shall record the Commission's adoption on the adopted municipal portion of the Master Plan and certify and transmit the required documents to the Town Council.

Section 8. Effective Date

This Resolution shall become effective immediately upon its adoption by the affirmative vote of not less than a majority of the Planning and Zoning Commission.

PASSED, APPROVED, ADOPTED, AND CERTIFIED by the Planning and Zoning Commission of the Town of Alpine, Wyoming, this 25th day of August 2026.

VOTING RECORD

Chairperson _____: _____
Commissioner _____: _____
Commissioner _____: _____

**TOWN OF ALPINE
PLANNING AND ZONING COMMISSION**

Melisa Wilson, Chairperson
Town of Alpine Planning and Zoning Commission

ATTEST:

Gina Corson, Planning and Zoning Administrator
Secretary Pro Tempore for purposes of this Resolution and certification only

CERTIFICATION OF ADOPTION

I, Gina Corson Administrator of the Town of Alpine Planning and Zoning Commission, certify that the foregoing Resolution, including Exhibit A, was adopted by the affirmative vote of not less than a majority of the Planning and Zoning Commission on the ____ day of _____ 2026.

I further certify that the attached document is a true and correct copy of the portion of the Town of Alpine 2026 Master Plan, dated August 2026, adopted by the Planning and Zoning Commission as expressly identified and limited by Exhibit A; that the Commission's adoption has been recorded on the adopted portion of the Master Plan; and that a complete copy of the adopted portion, together with the Resolution and Exhibit A, has been certified and transmitted to the Town Council of the Town of Alpine pursuant to W.S. § 15-1-505.

Gina Corson, Planning and Zoning Administrator
Secretary Pro Tempore for purposes of this Resolution and certification only

Date: August 25, 2026