



# TOWN COUNCIL REGULAR MEETING

September 17, 2024

## MINUTES

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**1. CALL TO ORDER - Mayor Green.**

Mayor Green called the September 17, 2024, Town Council Regular Meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE – Mayor Green.**

Mayor Green led the attendees in the Pledge of Allegiance.

**3. ROLL CALL – Monica Chenault.**

Clerk Chenault conducted Roll Call. Present: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

**APPROVAL OF CONSENT AGENDA**

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

**4. CONSENT AGENDA – Mayor Green.**

**a. Town Council Minutes:**

August 21, 2024 - Public Hearing - Alpine Lakes; August 21, 2024 - Bid Opening Minutes; August 21, 2024 - Town Council Meeting Minutes; September 3, 2024 - Work Session Minutes.

Councilman Larsen made a motion to approve the August 21, 2024 - Public Hearing - Alpine Lakes; August 21, 2024 - Bid Opening Minutes; August 21, 2024 - Town Council Meeting Minutes; September 3, 2024 - Work Session Minutes. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

**b. Planning & Zoning Commission Minutes: August 16, 2024, Planning & Zoning Commission Meeting Minutes.**

Councilman Larsen made a motion to approve August 16, 2024, Planning & Zoning Commission Meeting Minutes. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

- c. Bills to Pay Report: 08.20.2024 through 09.17.2024.

Councilman Larsen made a motion to approve the Bills to Pay Report: 08.20.2024 through 09.17.2024. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

## 5. REPORTS

- a. Mayor's Report – Eric Green.

Mayor Eric Green noted that most current topics, including the proposed charter, have already been thoroughly discussed in previous meetings. As there were no additional updates at this time, Mayor Green turned the floor over to Kevin from Jorgensen for the Engineer's Report.

- b. Engineering Report – Jorgensen Engineering.

Kevin Meagher from Jorgensen Engineering presented the engineering report:

- **Radio Read Project:** The bid for the Radio Read project was opened, with one qualified bidder submitting a proposal within the town's budget. The next step is to send the project to the state for ARPA grant approval.
- **Wastewater Treatment Plant Update:** Progress is being made with several workers on-site. However, Cambrian did not order one of the pumps, and a control panel is delayed. As a result, the expected completion date of October 14th has been pushed back by two weeks due to the parts delay.
- **Impact Fee Study:** Ongoing discussions involve the wastewater treatment and water infrastructure.
- **County Roads 100 and 101:** It was reported that it would cost approximately \$140,000 to repair the roads, with an additional \$20,000 quoted for yearly maintenance.

- c. Planning & Zoning Report – Melisa Wilson.

Ms. Melisa Wilson, Chairman of the Planning and Zoning Commission, provided the report focusing on the most recent commission meeting:

- A few individuals presented upcoming projects with conceptual plans.
- Some rebranding is planned for the façade at KJ's.

- Overall, the Planning and Zoning Commission meeting on September 10<sup>th</sup> was a relatively quiet meeting.

Councilman Castillo inquired about any upcoming high-density projects. Ms. Wilson responded that there were no significant developments, only conceptual ideas, and nothing too drastic at this time.

d. Economic Development Report and Utility Easement Update – Jeremiah Larsen.

**Fiber Issues on the Hill:** There have been some complications with the fiber installation on the hill. While it is currently causing some disruption, Councilman Larsen reassured the community that the issues will be resolved soon and, by this time next year, it will be a distant memory. He encouraged anyone experiencing difficulties to contact him directly.

e. Alpine Travel & Tourism Board Report – Jeremiah Larsen.

Planning is underway for either the October 3rd or October 22nd meeting. Although the date is not yet confirmed, public notices will be posted as usual. The meeting will gather feedback from recipients of summer grants.

- **Fire Department:** The department recently purchased a new ladder truck.
- **Star Valley Arts Council:** Hosted a successful car show over the summer. Feedback from attendees indicated that the event went well. Additionally, the "Music in the Mountains" series was held on Thursdays.

Shay Scaffide provided further details on **Music in the Mountains**, which featured 10 concerts. The primary goal for next summer is to adjust the schedule, possibly holding concerts earlier, from 6:00-8:00 PM, and shortening the series to six weeks, starting after July 4th and running until school begins. The concerts were a positive community event with great performances.

- Councilman Larsen mentioned that the town previously approved the purchase of soccer nets for Alpine's recreational program. Shay Scaffide added that **new soccer nets** were necessary because kids had been using the pickleball nets. There will be an event at Ferry Peak Park this Saturday to repaint the park.
- **Ferry Peak Park Rebuild Anniversary:** Andrea Burchard reminded the council that this year marks the 5th anniversary of the park's rebuild.
- **Chili Cook-off:** Mayor Eric Green announced that Maria James won first place in the Chili Cook-off at Mountain Days. She received a congratulatory letter from Senator Barrasso, and Mayor Green presented her with an award to commemorate her victory.

f. Lincoln County Sheriff's Report – Submitted in writing.

## 6. ACTION ITEMS

a. Alpine Charter School - Letter of Intent to Lease Town Property.



Mayor Eric Green reported on the recent meeting with the Alpine Charter School Board, noting the productive discussion. He emphasized that the Charter Board could benefit from a formal Letter of Intent from the Town to demonstrate their mutual intent to collaborate. A letter of intent was drafted by Town Attorney James Sanderson.

**James Sanderson:** The letter of intent expresses that the Town is open to negotiating with the Charter Board. However, there are several due diligence tasks that need to be completed, including reviewing technical zoning access and requiring the submission of economic and conceptual plans to ensure the Town is fully aware of the Charter Board's intentions. He also clarified that the Town will not be providing financial assistance for the project.

Councilman Larsen made a motion for Mayor Green to provide a Letter of Intent to the Alpine Charter School Board evidencing the Town of Alpine's willingness to lease Town-owned property for the purpose of constructing and maintaining a Charter School. Seconded by Councilman Dickerson.

- **Discussion:**

**Mayor Green:** Raised concerns discussed by the community, including the school's proximity to a bar and potential traffic issues. He suggested exploring the possibility of creating a new access road and conducting a full traffic study with input from WYDOT. He also recommended that the Charter Board provide a business plan outlining the costs and timeline for paying off the school.

**Councilman Castillo:** Mentioned that many of the public survey responses raised concerns about traffic, particularly due to the school's proximity to Melvin Brewing. Castillo also suggested starting with a smaller parcel of land and focusing on educational development first.

**Safety Concerns:** Castillo emphasized the importance of including safety barriers and conducting traffic and safety studies.

**Temporary School Trailers:** Mayor Green, Councilman Larsen, and Dave Jenkins discussed the option of using temporary school trailers to expedite the project.

**Dave Jenkins:** Jenkins expressed the urgency of moving forward with the Letter of Intent, as it was needed for the upcoming Charter Authorization Board meeting. He mentioned that the Charter Board hoped to receive approval on October 10th, with the goal of opening the school by August. He explained that there would be two boards involved: the Alpine Education Foundation Incorporated (for the facility) and the Alpine Charter School Incorporated (for the school itself).

**Councilman Larsen:** Compared the situation to the Alpine Fire District, where the Town leases land to the district, suggesting a similar approach could be used with the Alpine Education Foundation. He reiterated his support for the project and encouraged the council to approve the letter.

**Steve Funk:** Representing the Charter School's inaugural board, Funk outlined the four committees of the board: Finance (chaired by Steve Funk), Public Relations (chaired by Jeremy Larsen), Development (chaired by Dave Jenkins), and Operations (chaired by Carolyn Sharette). Funk stressed the need to move forward, noting the overflow in Afton and Alpine's exponential growth. He assured the council that the project was unlikely to fail, and if it did, the Town would

own the building. Funk also addressed concerns about the traffic study, agreeing to cover the cost if the Town provided a firm capable of conducting the study.

**Colby Cox (Melvin Brewing):** Presented his vision for the development of the Alpine West Subdivision, which included commercial, residential, and educational opportunities. He urged the council to support the school as part of the broader development plan.

**Councilman Larsen:** Thanked everyone for their input at the work session on September 11th, acknowledging the civility and thoughtfulness of the discussions. He apologized for not returning all phone calls and expressed his support for the school. Larsen also mentioned that he was particularly concerned with the Town's due diligence and emphasized the importance of moving forward with the letter of intent.

**Council Conclusion:** Councilman Larsen made a motion to accept the presented draft and updated Letter of Intent to the Alpine Charter School Board, evidencing the Town of Alpine's willingness to lease Town-owned property for the purpose of constructing and maintaining a Charter School.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green

*(Transcriber Note: See below for the approved draft Letter of Intent to the Alpine Charter School Board)*

**September 17<sup>th</sup>, 2024**

The Governing Body of the Town of Alpine, Wyoming (Town) met on September 17, 2024 and voted to authorize me, Mayor Eric Green, to provide the Alpine Education Foundation, Inc. with this *Letter of Intent* evidencing the Town's willingness to lease, a parcel of property owned by the Town to the Alpine Education Foundation, Inc. for the purpose of constructing and maintaining a charter school.

The Governing Body expresses their support for the proposed charter school and is anxious to see the school's completion and success in providing a superior education experience for the children of Alpine, Wyoming and surrounding areas.

At present the Town's willingness to enter into a long – term lease will be contingent upon the proper due diligence of both parties, resolution of any technical, re-plat, access and infrastructure issues and replacement, safety barriers, traffic studies, placement of a representative of the Governing Body of the Town of Alpine, Wyoming on the governing board for the charter school, and satisfactory provision of economic and conceptual plans on the part of the Alpine Education Foundation, Inc. The Town will also require the Alpine Education Foundation, Inc. to provide a final version of the architectural drawings in which it will be shown by the Alpine Education Foundation, Inc. that the proposed building will be an appropriate and attractive edifice fitting to the area and surroundings.

Perhaps of most importance, yet not to be interpreted as the only prerequisite, it is the understanding of the Governing Body that all parties are aware that, aside from the lease of the property to the Alpine Education Foundation, Inc., the Town shall not be responsible for any financial commitment whether it be in money, equipment or human capital. The Alpine Education Foundation, Inc. shall be responsible for all costs associated with the construction, maintenance, insurance, utilities to the building and on the property for the term of the lease.

The Town intends to use all reasonable efforts to accomplish its legislative procedures in as a timely manner as the law will allow.

Respectfully,



Eric Green, Mayor  
Town of Alpine, WY

b. Advance (Final) Plat Approval for the Griest Addition to the Town of Alpine.

Councilman Dickerson made a motion to approve the Final Plat for the Griest Addition to the Town of Alpine, seconded by Councilman Castillo.

- Marloe Scherbel of Surveyor Scherbel, Ltd. suggested removing the word “advance” from the motion, as it was a final plat and the term “advance” was included only because the approval was not yet official.
- Councilman Larsen made a motion to amend the wording, changing it to "motion to approve Final Plat Approval for the Griest Addition to the Town of Alpine." This amendment was seconded by Councilman Castillo.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

Following the amendment, Councilman Larsen made a final motion to approve the Final Plat for the Griest Addition, seconded by Councilman Castillo.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

c. Simple Replat Application for Tyler Doucette, to be Known as Lot #105 - Palis Park 8th Addition to the Town of Alpine.

Clerk Chenault informed the council that one public comment was submitted regarding the replat, expressing full support for the application.

- Councilman Dickerson made a motion to approve the Simple Replat Application for Tyler Doucette, to be known as Lot #105 - Palis Park 8th Addition to the Town of Alpine. The motion was seconded by Councilman Castillo.
- Mayor Green confirmed with Clerk Chenault that all necessary requirements and procedures had been fulfilled.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

d. Alpine Lakes Annexation Agreement.

Clerk Chenault informed the council that the annexation agreement needs to be finalized prior to the third and final reading of the Alpine Lakes Annexation Ordinance No. 2024-008. She noted that the agreement addresses concerns raised in the annexation report and includes a clause where the town agrees to the prior master plan, which was approved by Lincoln County.

- **Mayor Green:** Expressed that he had not seen the master plan and emphasized the need for the council to review and discuss it thoroughly.

- **Sue Kolbas**, Vice Chair of Planning and Zoning, noted that the Planning and Zoning Commission had met with Trevor Funk at their last meeting, but there was confusion about the details of the master plan. The commission understood that the development is currently in the county and could potentially be annexed into the town. The front section of the plan showed more employee housing, and there were requests to remove apartment buildings. Kolbas mentioned that the commission liked the concept overall but had never seen the 2018 master plan for Alpine Lakes, which had been approved by the county.
- **Marloe Scherbel**: Clarified that the 2018 master plan was approved by the county. In previous annexations, the town respected county-approved plans unless amendments were made. Scherbel explained the need to decide whether the town should annex the property with the existing county-approved master plan or bring it in as a clean slate. He highlighted that the plan would be grandfathered in if it remained in the county, and the town would need to determine how to handle future amendments once annexed.
- **Mayor Green**: Expressed the importance of aligning the annexation with the town's ordinance and suggested discussing how the town wants to recognize the existing master plan—either by adopting it as is or starting fresh with the town's guidelines.
- **Clerk Chenault** asked about the procedural aspects of this process.
- **Town Attorney Jim Sanderson**: Mentioned that Exhibit D of the annexation report references the county's approved master plan. The council, along with Sanderson, discussed the procedural and zoning aspects associated with the county-approved plan.
- **Scherbel**: Raised the question of dual governance, with the development also being part of an HOA. He asked for clarity on how the town wanted to recognize the existing plan and whether it would annex the property under the current master plan or with a clean slate.
- **Mayor Green**: Asked for input on the pros and cons of annexing the property under the existing master plan versus starting fresh.
- **Melisa Wilson**, Chair of the Planning and Zoning Commission, pointed out that this issue had been discussed previously, and it was understood that the developers would adhere to the county's 2018 master plan. However, Wilson noted that she was unfamiliar with the county's rules and regulations and how they might conflict with the town's guidelines, as she had not reviewed the county's master plan.
- **Scherbel**: Responded that a new master plan could not be presented until the property was within the town's jurisdiction, meaning the only current plan available is the one approved by the county.

The council continued its review of the Alpine Lakes Annexation Agreement, drafted by the petitioner's attorney, which addressed concerns from the annexation report.

- **Shay Scaffide**: Raised questions about the developer's agreement, noting that this annexation involves 32 acres, making it the second-largest annexation into the town. She also inquired about hook-up fees and possible credits that Alpine Lakes may have in regard to those fees.
- e. Ordinance No. 2024-008 - Alpine Lakes Annexation - 2nd Reading.

Councilman Larsen made a motion to approve the 2nd Reading of Alpine Lakes Annexation Ordinance No. 2024-008. The motion was seconded by Councilman Dickerson.

- **Mayor Green** called for a brief recess as he did not have a PDF copy of the annexation ordinance for display. A 5-minute break was taken while copies of Ordinance No. 2024-008 were printed for review.
- After the recess, Mayor Green reconvened the meeting, and the Council reviewed the ordinance.
- **Councilman Castillo** acknowledged the diligent efforts of Trevor Funk, the petitioner for the Alpine Lakes Annexation, and his collaboration with the Planning and Zoning Committee. She expressed concerns regarding the town's current infrastructure capacity, noting that recent annexations had placed strain on the town's resources. Castillo emphasized the need for annexations to benefit both the developer and the Town of Alpine, adding that she did not see sufficient revenue offsets from this project to justify the costs. She voiced apprehension about the financial burden that infrastructure improvements would place on residents, concluding that it could be several years before the town would have the capacity to accommodate this annexation.
- **Councilman Larsen** inquired about the approval process from the HOA.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

f. Master Plan RFP.

Mayor Green provided an overview of the Master Plan Request for Proposals (RFP). Initially, the document was six pages long, but it was later shortened to allow the firms submitting proposals to define what they believe is necessary for the master plan.

Marloe Scherbel inquired about the scope of the master plan. Mayor Green clarified that it will cover the Greater Alpine area and include zoning recommendations, as well as plans for roads, trails, bike paths, and areas where the town should focus on potential annexations.

Councilman Dickerson made a motion to approve the Master Plan RFP. The motion was seconded by Councilman Castillo.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

The RFP will be published on **September 18th, 2024**.

Mayor Green explained that the town is seeking consultants to provide recommendations on what the town should charge for impact fees related to building infrastructure and connecting to the town's systems. A major focus is the connection to the mega well, which is a significant need for the Town of Alpine.

Councilman Dickerson made a motion to approve the issuance of the Request for Proposals (RFP) for the Impact Fee Study. The motion was seconded by Councilman Castillo.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.



The RFP will be published on **September 18th, 2024**.

- h. Funds Transfer: Melvin Brewing sent ACH to water reserve account in error. Transfer of these funds to the operating account require Town Council approval.

It was noted that Melvin Brewing had sent an ACH payment to the water reserve account in error. In order to correct this, the funds need to be transferred to the operating account, which requires Town Council approval.

Councilman Larsen made a motion to transfer \$7,746.34 from the water reserve fund to the operating account. The motion was seconded by Councilman Dickerson.

Clerk Chenault explained that historically, Melvin Brewing deposited their monthly water bill directly into the water operating account. However, during the recent consolidation, Melvin Brewing's new employee deposited the funds into the water reserve account by mistake. Clerk Chenault emphasized that, as per the process set up, council approval is required to transfer money out of the water reserve account. She clarified that this was a simple accounting issue and would typically be corrected without discussion, but transparency and legal requirements necessitate a council vote.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

- i. Codes Enforcement Officer Appointment.

Councilman Dickerson made a motion to appoint Chantal Heiner as the Codes Enforcement Officer for the Town of Alpine. The motion was seconded by Councilman Castillo.

Mayor Green explained that Chantal Heiner was hired on a part-time basis, with her employment contract allowing up to 30 hours per week. As the town continues to grow, the position may evolve into a full-time role, depending on the town's needs. He noted that he was unsure if Ms. Heiner would be interested in a full-time position but stated that she had already begun her duties, starting the previous Monday.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

- j. Sale of Surplus Equipment - MACK Truck.

Mayor Green explained that the Town of Afton held a council meeting the previous night, during which they voted to purchase the surplus 2012 MACK Truck from the Town of Alpine. Since the sale is to another municipality, the town is not required to conduct a bid process or hold a bid opening.

Councilman Larsen made a motion to sell the 2012 MACK Truck to the Town of Afton, Wyoming, for \$101,375.59. The motion was seconded by Councilman Dickerson.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

## **7. TABLED ITEMS**

a. Ordinance No. 2024-007- Noise Control - 2nd Reading.

There was no new information presented for the 2nd Reading of Ordinance No. 2024-007 - Noise Control. Mayor Green stated that the intention is to collaborate with the Planning and Zoning Commission to modify the ordinance. Since that discussion has not yet taken place, the ordinance remained tabled.

## 8. PUBLIC COMMENT

**Justin Scott:** Mr. Scott made several comments regarding the proposed charter school. He mentioned that he was unable to attend the last town council work session at the civic center where it was discussed, or the meeting held the previous week, but wanted to express his concerns. He advised the council to be cautious when considering the parcel of land for the proposed new school. He urged the council to carefully review the numbers provided by APA (Alpine Preparatory Academy). While Mr. Scott acknowledged that Alpine may need a school, he expressed his opinion that it may not be in the town's best interest to allocate town land for this purpose. He suggested that the school be built on private land instead, noting that even though the charter school is a nonprofit, someone could potentially profit from the project. He questioned whether it was in the town's best interest to provide land for this school.

**Andrew Brooks:** Mr. Brooks echoed some of the concerns raised by Mr. Scott, emphasizing the long-term impact of the decisions being made by the town council. He stressed the importance of careful planning, especially with regard to the master plan and future land use. Mr. Brooks, who has been visiting Alpine since 2011 and living there full-time for the past five years, observed that the town's approach to development has been somewhat disorganized. He expressed concern that valuable town land, such as riverfront property, could be used for a school, which he believed may not be the best use of this asset. He implored the council to carefully consider the long-term implications of their decisions for the town's growth and development.

## 9. ADJOURNMENT

Councilman Larsen made a motion to adjourn the Town Council August 21<sup>st</sup>, 2024, Regular Meeting. Councilman Dickerson seconded. Voting Yea: Councilman Burchard, Councilman Dickerson, Councilman Larsen, Mayor Green Councilman Castillo. The meeting was adjourned at 10:15 p.m.

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Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
<b>AT&amp;T MOBILITY</b>									
410	AT&T MOBILITY	287316048352	Telephone	08/12/2024	44.07	44.07	08/27/2024		10-50-410 P & Z Office Supplies & Sten
410	AT&T MOBILITY	287316048352	Telephone	08/12/2024	44.07	44.07	08/27/2024		10-50-452 Codes Utilities
410	AT&T MOBILITY	287316048352	Telephone	08/12/2024	44.07	44.07	08/27/2024		51-80-452 Utilities (Distribution)
410	AT&T MOBILITY	287316048352	Scada - Communications	08/12/2024	172.12	172.12	08/27/2024		52-82-454 Utilities
410	AT&T MOBILITY	287316048352	Mayor Green Phone Line	08/12/2024	48.11	48.11	08/27/2024		10-42-340 Telephone/Fax
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		52-84-454 Utilities
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		10-58-400 Facilities Tools & Equipment
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		10-63-450 Parts - Vehicles, Tools, & Eq
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		10-50-410 P & Z Office Supplies & Sten
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		51-80-420 Operation Parts & Supplies
410	AT&T MOBILITY	287316048352	pad - Maintenance Module Use -	08/12/2024	40.04	40.04	08/27/2024		52-84-420 Ops Parts & Supplies
<b>Idaho Park and Recreation</b>									
1220	Idaho Park and Recreation	SEPT 2024	Trail Permits	08/01/2024	32.00	32.00	08/05/2024		10-52-451 Information Center COGS
<b>Lower Valley Energy</b>									
1550	Lower Valley Energy	92040003 - SE	Ferry Peak Park	08/12/2024	17.35	17.35	08/23/2024		10-65-452 Parks Utilities
1550	Lower Valley Energy	92040008 SEP	Old Sewer Treatment Plant	08/12/2024	16.00	16.00	08/23/2024		52-84-454 Utilities
1550	Lower Valley Energy	92040007 SEP	Well Control Bldg	08/12/2024	4,335.30	4,335.30	08/23/2024		51-80-453 Utilities Wells (Generation)
1550	Lower Valley Energy	92040003 SEP	Town Hall Bldg - Utilities	08/12/2024	64.82	64.82	08/23/2024		10-58-450 Facilities - T.H. Utilities
1550	Lower Valley Energy	92040003 SEP	Town Hall - Utilities	08/12/2024	24.68	24.68	08/21/2024		10-58-330 Facilities - Town Hall R & M
1550	Lower Valley Energy	92040010 - SE	Town Hall Bldg - Utilities	08/12/2024	24.22	24.22	08/21/2024		10-58-450 Facilities - T.H. Utilities
1550	Lower Valley Energy	92040011 - SE	Shop - Utilities	08/12/2024	33.83	33.83	08/23/2024		10-58-454 Facilities - Shop Utilities
1550	Lower Valley Energy	92040012 - SE	WWTP - Utilities	08/12/2024	3,088.40	3,088.40	08/23/2024		52-84-454 Utilities
1550	Lower Valley Energy	92040013 SEP	Ball Park	08/12/2024	21.46	21.46	08/23/2024		10-65-452 Parks Utilities
1550	Lower Valley Energy	92040014 - SE	Pala Park Lin Station	08/12/2024	54.64	54.64	08/23/2024		52-82-454 Utilities
1550	Lower Valley Energy	92040015 - SE	Three Rivers Meadow Lin Station	08/12/2024	30.80	30.80	08/23/2024		52-82-454 Utilities
1550	Lower Valley Energy	92040017 SEP	Water Meter Bridge	08/12/2024	18.11	18.11	08/21/2024		51-80-452 Utilities (Distribution)
1550	Lower Valley Energy	92040016 - SE	Susie River Bridge Heat Tape	08/12/2024	16.08	16.08	08/21/2024		52-84-454 Utilities
1550	Lower Valley Energy	92040018 - SE	Sewer Pump Station	08/12/2024	40.00	40.00	08/21/2024		52-82-454 Utilities
1550	Lower Valley Energy	92040021 - SE	Alpha Meadows Lin Station	08/12/2024	98.15	98.15	08/23/2024		52-82-454 Utilities
1550	Lower Valley Energy	92040022 - SE	Pump Service	08/12/2024	45.14	45.14	08/23/2024		51-80-453 Utilities Wells (Generation)
1550	Lower Valley Energy	92040023 - SE	Water Service	08/12/2024	17.64	17.64	08/23/2024		51-80-452 Utilities (Distribution)
1550	Lower Valley Energy	92040024 - SE	Shop Utilities	08/12/2024	42.70	42.70	08/21/2024		10-58-454 Facilities - Shop Utilities
1550	Lower Valley Energy	92040024 - SE	Jordan Canyon Lin Station	08/12/2024	25.15	25.15	08/21/2024		52-82-454 Utilities
1550	Lower Valley Energy	92040025 - SE	Well Service	08/12/2024	77.03	77.03	08/21/2024		51-80-453 Utilities Wells (Generation)

Town of Alpine

## Payment Approval Report - Bills to Pay Report

Report dates: 8/20/2024-8/17/2024

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
1660	Lower Valley Energy	92040028 - SE	Mega Well	08/18/2024	388.59	388.59	08/21/2024		51-80-453 Utilities Wells (Generation)
1660	Lower Valley Energy	92040028 - SE	Alpine Lakes Sewer Lift Station	08/12/2024	42.70	42.70	08/21/2024		52-82-454 Utilities
1660	Lower Valley Energy	92040029 - SE	Sunbeam Lift Station	08/12/2024	52.32	52.32	08/21/2024		52-82-454 Utilities
1660	Lower Valley Energy	92040030 SEP	H-Frame	08/12/2024	31.02	31.02	08/21/2024		10-58-452 Facilities - C.C. Utilities
1660	Lower Valley Energy	94040002 - SE	Civic Center	08/12/2024	314.09	314.09	08/23/2024		10-58-452 Facilities - C.C. Utilities
Rhinehart Oil									
1810	Rhinehart Oil	P1002685 -AU	Bulk Fuel	08/14/2024	277.89	277.89	08/19/2024		51-80-454 Fuel
1810	Rhinehart Oil	P1002685 -AU	Bulk Fuel	08/14/2024	138.85	138.85	08/19/2024		10-65-454 Parks Fuel
1810	Rhinehart Oil	P1002685 -AU	Bulk Fuel	08/14/2024	138.85	138.85	08/19/2024		10-64-454 Fuel - Streets
1810	Rhinehart Oil	P1002685 -AU	Bulk Fuel	08/14/2024	277.70	277.70	08/19/2024		52-82-455 Fuel
Ries, Carolyn									
3620	Ries, Carolyn	082924MUSIC	Music Series	08/28/2024	750.00	750.00	09/05/2024		10-66-431 Music Series Expenses
Sanderson Law Office									
2870	Sanderson Law Office	5184	Prosecutor Fees	08/18/2024	300.00	300.00	08/18/2024		10-45-311 Court Legal & Professional
Silver Star Communications									
1940	Silver Star Communications	100558 SEPT.	Telephone and Internet WWTP	08/31/2024	321.17	321.17	09/03/2024		52-84-454 Utilities
1940	Silver Star Communications	307204 SEPT	Fire Alarm Civic Center	08/31/2024	48.72	48.72	09/03/2024		10-58-452 Facilities - C.C. Utilities
1940	Silver Star Communications	307204 SEPT	Visitor Center Internet - Phone	08/31/2024	37.73	37.73	09/03/2024		10-52-452 Utilities
1940	Silver Star Communications	307204 SEPT	Lift Station Internet	08/31/2024	44.88	44.88	09/03/2024		52-82-454 Utilities
1940	Silver Star Communications	307204 SEPT	Maintenance Shop Internet	08/31/2024	33.99	33.99	09/03/2024		10-58-454 Facilities - Shop Utilities
1940	Silver Star Communications	307204 SEPT	Telephone and Internet	08/31/2024	340.29	340.29	09/03/2024		10-42-340 Telephone/Fax
1940	Silver Star Communications	307204 SEPT	Lift Station Internet	08/31/2024	48.13	48.13	09/03/2024		52-82-454 Utilities
1940	Silver Star Communications	8100 SEPT. 24	Civic Center Internet	08/31/2024	285.22	285.22	09/03/2024		10-58-452 Facilities - C.C. Utilities
WY Office of State Lands & Investments									
2810	WY Office of State Lands & Invest	CW080	WWTP Loan	07/08/2024	172,198.82	172,198.82	08/19/2024		52-95-620 Debt Service Principal
Wyoming Game and Fish Department									
2720	Wyoming Game and Fish Depart	12109 SEPT 2	Fishing & Hunting License	09/03/2024	3,500.50	3,500.50	09/05/2024		10-52-451 Information Center COGS
Wyoming State Trails Program									
2770	Wyoming State Trails Program	SEPT. 24	Trail Sticker Sales	08/31/2024	98.00	98.00	09/05/2024		10-52-451 Information Center COGS
Grand Totals:					188,394.52	188,394.52			

Transcribed By:

Sarah Greenwald  
Sarah Greenwald, Town Assistant Clerk

09-27-24  
Date

Attest:

Monica L. Chenault  
Monica L. Chenault, Town Clerk

09-27-24  
Date

Minutes approved in a legally advertised meeting on 10, 15, 2024.

Signed:

\_\_\_\_\_  
Eric Green, Mayor

Attest:

\_\_\_\_\_  
Monica L. Chenault, Town Clerk