



# TOWN COUNCIL REGULAR MEETING

October 15, 2024

## MINUTES

---

**1. CALL TO ORDER - Mayor Green.**

Mayor Green called the October 15, 2024, Town Council Regular Meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE – Mayor Green.**

Mayor Green led the attendees in the Pledge of Allegiance.

**3. ROLL CALL – Monica Chenault.**

Clerk Chenault conducted Roll Call. Present: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

James Sanderson, Town Attorney, was absent.

Mayor Green made a quick announcement of the upcoming special meeting on November 6<sup>th</sup>, 2024. The regularly scheduled work session on November 5<sup>th</sup>, 2024, has been canceled due to the election. The next Town Council meeting will be November 19<sup>th</sup>, 2024.

### APPROVAL OF AGENDA

Councilman Larsen made a motion to approve the agenda. Councilman Dickerson seconded the motion.

### APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

**4. CONSENT AGENDA – Mayor Green.**

- a. Town Council Minutes: September 17, 2024, Town Council Meeting Minutes and September 24, 2024, Town Council Work Session Minutes.

Councilman Larsen made a motion to approve the September 17, 2024, Town Council Meeting Minutes and the September 24, 2024, Town Council Work Session Minutes. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

- b. Planning & Zoning Commission Minutes: August 27, 2024, Planning and Zoning Commission Meeting Minutes and September 24, 2024, Planning and Zoning Commission Meeting Minutes.

Councilman Larsen made a motion to approve August 27, 2024, Planning & Zoning Commission Meeting Minutes and September 24, 2024, Planning and Zoning Commission Meeting Minutes. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

- c. Bills to Pay Report: 9/18/2024 - 10/15/2024.

Councilman Larsen made a motion to approve the Bills to Pay Report: 9/18/2024 - 10/15/2024. Councilman Dickerson seconded.

Voting Yea: Councilman Emily Castillo, Councilman Andrea Burchard, Councilman Frank Dickerson, Councilman Jerney Larsen, Mayor Eric Green.

## **5. REPORTS**

- a. Mayor's Report – Eric Green.

### **Women's Health Clinic Ribbon Cutting**

Mayor Eric Green announced a ribbon-cutting ceremony for the new Women's Health Clinic located at 230 Elk Run Suite, scheduled for October 16, 2024, from 4:00 to 6:00 p.m. The clinic held a soft opening approximately a month prior, and Mayor Green expressed excitement and support for the new facility.

### **Halloween Bash and Trunk or Treat**

Mayor Green reminded the community about the upcoming Halloween Bash and Trunk or Treat, set to take place at the Town Hall on October 31, 2024.

### **Voting Encouragement**

With the election approaching on November 5, 2024, the Mayor encouraged all community members to participate in the election, highlighting its importance.

### **Special Excise Tax Informational Meeting**

The Mayor informed attendees of a Special Excise Tax informational meeting scheduled for Thursday, October 17, 2024, at 6:30 p.m. at the Alpine Civic Center. This meeting will also be live streamed as usual for remote attendees:

- b. Engineering Report – Jorgensen Engineering.

Mayor Eric Green reported that Kevin Meagher from Jorgensen Engineering was unable to attend the meeting. However, a written report from Jorgensen Engineering was included in the meeting packet. Mayor Green encouraged council members to reach out with any questions regarding the report.

c. Planning & Zoning Report – Melisa Wilson.

Chairman Melisa Wilson provided an update on the Planning and Zoning Commission's most recent meeting held on October 8, 2024. The commission reviewed several permits, with two applications tabled pending additional information. Ms. Wilson noted that the meeting included productive discussions on the current moratorium, as well as other ongoing matters. Due to time constraints, a few items will be revisited for further review at the next meeting.

**Discussion:** Mayor Green asked how many new applications were received this week. Ms. Wilson reported a total of four new applications, with two currently being tabled.

d. Economic Development Report and Utility Easement Update – Jeremiah Larsen.

**Utility Easement Update:**

Councilman Larsen provided an update on the utility easement project, noting that work is progressing well on the hill, marked by the appearance of white flags indicating that fiber installation to homes is imminent. Once fiber connections are completed, the project team plans to finalize the work with regrading and gravel application. Councilman Larsen commended the team's efficiency and quality of work, highlighting the project's steady progress.

e. Alpine Travel & Tourism Board Report – Jeremiah Larsen.

Councilman Larsen provided an update from the Alpine Travel and Tourism Board's October meeting, held two weeks ago. Feedback from the summer grant recipients highlighted successful events, including the *Music in the Mountains* series organized by Shay Scaffide and the arts fair, both of which were well-executed and well-received.

Councilman Larsen also announced the launch of a new website, SVIalpine.com, created through a collaborative effort between SVI Media, the Town of Alpine, and the Travel and Tourism Board. The site is tailored specifically to Alpine, offering local news, event updates, and information on accommodations. This coordinated project is intended to focus on happenings in Alpine and serve as a central resource for residents and visitors alike. A formal rollout will be announced soon.

f. Lincoln County Sheriff's Report – Submitted in writing.

**MASTER PLAN, WATER AND WASTEWATER CAPACITY FEE, AND GMC 7500 SINGLE-AXLE DUMP TRUCK - BID OPENING**

Mayor Eric Green conducted the bid openings for the Master Plan, Water and Wastewater Capacity Fee, and the GMC 7500 Single-Axle Dump Truck, referred to as "Winnie."

- GMC Dump Truck Bids: Mayor Green opened the four bids received for the GMC Dump Truck:
  - Bid 1: \$15,250

- Bid 2: \$16,000
- Bid 3: \$11,000
- Bid 4: \$10,111

The final bid selection will occur during the Action Items section.

- Master Plan RFPs: Mayor Green announced that six proposals were received for the Town of Alpine Master Plan. The Town Council will review each proposal to determine which best meets the requirements for the plan. The contract award decision will be made at the special meeting scheduled for November 6, 2024.
- Water & Wastewater Capacity Fee RFPs: Three proposals were submitted for the Water and Wastewater Capacity Fee study. As with the Master Plan RFPs, the Council will evaluate each submission and make an award decision at the November 6, 2024, meeting. Mayor Green emphasized the importance of selecting a consultant to assist in expediting this process.

Mayor Green also encouraged any residents interested in reviewing the proposals for the Master Plan or Impact Fee study to access the agenda packet on the town's website or obtain a copy after the meeting to share their comments.

## 6. ACTION ITEMS

### a. Annexation Agreement - Palisades Investments, LLC.

Councilman Emily Castillo made a motion to table the Annexation Agreement for Palisades Investments, LLC, pending further review by legal and accounting advisors. Councilman Frank Dickerson seconded the motion.

Mayor Eric Green explained that the agreement has been under consideration for an extended period, and Town Attorney Mr. Sanderson will be reviewing the documents. Given the ongoing due diligence required, Mayor Green recommended leaving the item on the table for at least one month, especially in light of Mr. Sanderson's absence from the meeting, which prevents moving forward with a third reading at this time.

Councilman Castillo highlighted the complexity of the developer agreement, emphasizing the need to understand the financial obligations for the Town, the required infrastructure, and the innovative credit structure tied to infrastructure development. Castillo noted that input from the Public Works Director had been limited during the agreement's drafting, underscoring the importance of thorough review from both a legal and accounting perspective to clarify anticipated revenues and the implications of the credit structure.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

### b. Ordinance No. 2024-008 - Alpine Lakes Annexation.

Councilman Emily Castillo made a motion to table the third reading of Ordinance No. 2024-008, concerning the Alpine Lakes Annexation, pending further legal and accounting review. Councilman Frank Dickerson seconded the motion.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

- c. Ordinance No. 2024-008 - Land Use and Development Code.

**Transcriber's Note:** There was a typo on the agenda, listing this as Ordinance No. 2024-008; the correct ordinance number is 2024-009.

Councilman Frank Dickerson made a motion to approve the first reading of Ordinance No. 2024-009, the Land Use and Development Code. Councilman Jeremy Larsen seconded the motion.

**Discussion:**

Mayor Eric Green asked Councilman Larsen if he had been able to watch the live feed of the joint work session held with the Planning and Zoning Commission on September 24, where proposed changes to Alpine's current land use and development code were discussed. Councilman Larsen confirmed he was not in attendance but had submitted suggestions for changes, particularly to residential building standards for minimum setbacks.

**Proposed Change by Councilman Larsen:**

- **Article 3.2 – District Regulations**  
**Section 3-202 – R-1 Single-Family Residential District**  
**Minimum Setbacks (Section e)**
  - **Current Text:** "Detached accessory buildings will not be located beyond the front line of any primary residential structure."
  - **Suggested Amendment:** Remove the phrase: "Detached accessory buildings will not be located beyond the front line of any primary residential structure."
  - **Reasoning:** Councilman Larsen proposed that this restriction be managed by homeowners' associations (HOAs) rather than enforced at the town level. This adjustment would allow for greater flexibility and support individual property rights. Additionally:
    - Approximately 50% of properties in Lakeview Estates currently do not comply with this requirement.
    - Removing this restriction could reduce building costs for homeowners and eliminate the necessity of a breezeway for garages.
    - The change would benefit properties with unconventional lot configurations.

**Comments from the Planning and Zoning Commission:**

Dan Schou, representing the Planning and Zoning Commission, shared insights on the use of setbacks, especially in R1 districts. He emphasized that while setbacks can serve purposes like snow storage or green space, they also often contain easements for utilities such as power, sewer, and water. Schou cautioned against using setbacks for parking in commercial developments, as these areas need to remain accessible for utility maintenance without disruption.

Councilman Larsen also raised a point regarding landscaping requirements.



During the first reading of Ordinance No. 2024-009, the council held an in-depth discussion on proposed regulations for construction hours within the Land Use and Development Code (LUDC), focusing on balancing residents' need for peace with the flexibility for homeowners and contractors to complete projects.

**Key Points of Discussion:**

- **Dan Schou, Planning and Zoning Commission:** Schou addressed the need for reasonable restrictions on construction hours, using the example of a homeowner working on a noisy metal project late at night, which could disturb neighbors. He questioned why weekend hours were restricted more than weekday hours, suggesting that the weekend might be a more suitable time for leniency, as people often complete personal projects on weekends after work.
- **Sue Kolbas, Planning and Zoning Commission:** Kolbas supported shorter construction hours on weekends, explaining that many people value peace and quiet after a busy workweek. She emphasized the “right to quiet enjoyment” for residents, noting that many towns across the U.S. implement shorter weekend hours to respect neighbors' rest time. Kolbas shared a personal experience with a noisy neighbor, underscoring the importance of boundaries on late-night activities.
- **Melisa Wilson, Planning and Zoning Chairman:** Wilson acknowledged the challenge of setting hours that balance individual needs for productivity with neighbors' right to quiet time. She noted that many residents use weekends to complete time-sensitive tasks, such as grading or landscaping, while equipment is available. Wilson suggested starting with basic guidelines and revisiting them as needed based on community feedback.
- **Councilman Jeremy Larsen:** Larsen expressed concern regarding the landscaping requirements within the LUDC, specifically whether xeriscaping (using rock instead of grass or plants) meets the 10% landscaping requirement for residential areas. Larsen highlighted the need for clarity on acceptable materials to ensure consistency across neighborhoods.
- **Public Input and Feedback:** The council expressed a desire to involve the community in shaping the construction hours policy. Mayor Eric Green encouraged residents to review the proposed changes to the LUDC, available on the town’s website ([alpinewy.gov](http://alpinewy.gov)), and to attend Planning and Zoning meetings to share feedback. He noted that in-person engagement would ensure the council receives a broad spectrum of perspectives and concerns from residents.
- **Forward Planning Considerations:** Dan Schou and others highlighted the importance of updating and honoring the master plan for Alpine, particularly in areas like Main Street zoning and parking configurations, to support cohesive growth over the next 20 years. Schou and Brett Bennett both stressed that setbacks, including parking, play a key role in Alpine's future development, and further analysis will be conducted to align building and parking regulations.

The council and Planning and Zoning Commission emphasized the importance of community-driven decisions in developing policies that will work well for Alpine’s residents, with the acknowledgment that no single policy will satisfy everyone’s needs.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

d. Mega Well Tie in Design - Jorgensen Engineering.

Councilman Dickerson made a motion to authorize Jorgenson to proceed with design estimated cost \$56,000 for the Mega will tie in. Councilman Larsen seconded.

Mayor Green provided context on the need for this project, especially in light of increased annexation and development. The Mega Well, capable of delivering approximately 2,000 gallons per minute, would enhance the town's water supply capacity and serve as a critical resource for the entire community, including high-demand summer periods.

**Project Background:** Mayor Green emphasized the importance of the Mega Well in supporting water demand town-wide, particularly in cases of equipment failure or maintenance needs. Currently, the town's three main wells operate continuously during peak seasons, which leaves the water supply vulnerable to outages. With the Mega Well tie-in, Alpine could better withstand demand fluctuations and avoid conservation measures, as experienced in July 2023 when one pump failed.

**Funding Strategy:** The design phase's estimated cost of \$56,000 will likely not be reimbursable, as state grants generally require pre-approved grant agreements. Mayor Green mentioned the intent to apply for funding from the State Lands and Investment Board (SLIB) to cover the full project cost, estimated between \$1.2 to \$1.4 million. However, due to requirements for industrial growth indicators for certain grant types, the town may instead seek SLIB's 60-40 matching grant program in February 2024, with Alpine potentially using impact fees to cover its portion of the project's cost.

**Community and Technical Inquiry:** Resident Brett Jacobs asked about the projected increase in water volume from the Mega Well. Mayor Green responded that Jorgensen Engineering has performed calculations to ensure adequate capacity for current and future growth, including subdivisions that have yet to start building. Jacobs also inquired about existing storage capacity, with Mayor Green confirming the town's limited storage, which relies on gravity-fed tanks and falls below a million gallons due to elevation constraints.

**Forward Planning:** Jorgensen's design will include a GIS layout to map all water lines, enhancing system management capabilities and future planning for storage improvements. Mayor Green invited residents to review detailed projections from the October 9th council meeting, available on the town's website, where Jorgensen presented specific volume and growth data.

The council stressed the importance of proceeding with design promptly to meet future grant requirements and establish a shovel-ready project. This step is critical for securing funds from SLIB or other sources and supporting Alpine's expanding water needs.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

e. 7500 Single-Axle Dump Truck Bids.

Councilman Dickerson made a motion to accept the bid from 4W, LLC for the purchase of the 7500 single-axle dump truck in the amount of \$16,000. The motion included authorization for the clerk's office to execute all necessary documentation to complete the sale. Councilman Jeremy Larsen seconded the motion.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

f. Radio Read Meter Project - Bid Award.

Councilman Castillo made a motion to approve Jorgensen Engineering's recommendation to award the provision of water meter materials to Core and Main for the bid amount of \$134,214.02. The motion also authorized Mayor Eric Green to execute all contract documents. Councilman Dickerson seconded the motion.

**Discussion:**

Mayor Green explained that the Town of Alpine received a 60-40 matching grant from the State Lands and Investment Board (SLIB) last year to upgrade the town's water meter system to include radio-read capabilities. Currently, water usage readings are conducted annually by town staff, who visit each property to collect readings. The new system will enable monthly billing based on actual usage, which will enhance the town's ability to identify issues such as leaks or inconsistencies in water usage. The Mayor highlighted the benefit of this system for both the town and residents, as it will provide a more accurate and timely picture of water consumption.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

h. Water & Wastewater Capacity Fee / Impact Fee Study - Bid Award.

Councilman Larsen made a motion to postpone the award of the bid for the Water and Wastewater Capacity Fee / Impact Fee Study until the special meeting on November 6, 2024. Councilman Dickerson seconded the motion.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

i. Comprehensive Master Plan - Bid Award.

Councilman Dickerson made a motion to postpone the award of the bid for the Comprehensive Master Plan until the special meeting on November 6, 2024. Councilman Larsen seconded the motion.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

j. Resolution No. 2024-034 - A Resolution to Switch from a Public Funds Checking Account to a Commercial Checking Account and Open a Repurchase Account with First Bank of Wyoming.



Councilman Larsen made a motion to approve Resolution No. 2024-034 A Resolution to Switch from a Public Funds Checking Account to a Commercial Checking Account and Open a Repurchase Account with First Bank of Wyoming. Councilman Burchard seconded.

held. Previously, First Bank offered an increased interest rate on this account; however, due to structural changes within the bank, maintaining this rate requires switching from a public funds checking account to a commercial checking account and opening a repurchase account.

The new arrangement will function as a sweep account, where all funds except for \$350,000 will be swept into an investment account each night, allowing the town to continue benefiting from an interest rate. Clerk Chenault noted that First Bank initially provided a 5% interest rate due to favorable market conditions for savers. Although recent changes by the Federal Reserve have lowered rates, First Bank will continue to offer a competitive rate of 4.25%. Clerk Chenault confirmed that this change will not affect the town's bank account number or require new checks, only updated banking agreements.

Voting Yea: Councilman Castillo, Councilman Dickerson, Councilman Larsen, Councilman Burchard, and Mayor Green.

## **7. TABLED ITEMS**

- a. Ordinance No. 2024-007- Noise Control - 2nd Reading.

Clerk Chenault recommended that the council keep this ordinance on the table, as further discussion is required regarding specific language changes. The council agreed to table the item until these details are resolved.

## **8. PUBLIC COMMENT**

### **Dee Conger:**

Dee Conger introduced himself and expressed concerns regarding the Alpine Lakes Annexation. He emphasized the need for thorough financial and liability assessments before approving the annexation, noting that the Town of Alpine must fully understand the costs, potential liabilities, and revenue benefits. Conger recommended tabling the annexation indefinitely until concrete studies and financial reviews are completed. He raised concerns about Alpine's current utility capacity, noting that the town is already at full capacity. He urged the council to consider the implications of an old utility credit agreement associated with the annexation and advised that this agreement be audited for accuracy and legitimacy before any approval. Conger also recommended reviewing FAA guidelines (AC 150) on land development near airports, as the Alpine Lakes project abuts an airport. He called on Councilman Jeremy Larsen to recuse himself from voting on the annexation due to perceived conflicts of interest.

### **Councilman Jeremy Larsen:**

Councilman Larsen responded, stating that Conger is welcome to file a formal complaint with county officials regarding his concerns.

### **Shay Scaffide:**

Shay Scaffide, a long-time resident and candidate for Town Council, expressed concern about the town's approach to large-scale development projects, citing a pattern of approvals without sufficient impact assessments or fees. Scaffide highlighted examples of previous projects approved by the

council without impact fees or water studies and recommended the town adopt a pause on annexations to address these issues. Scaffide also supported separating annexation and commercial development moratoriums to provide the town with more control and planning time.

**Megan Ramsey:**

Megan Ramsey voiced concerns about the conduct of a recent town meeting, mentioning that council discussions on emergency considerations, especially by Councilman Larsen, were lengthy and inappropriate. Ramsey expressed that following the meeting, some community members felt intimidated and threatened, leading her to question Councilman Larsen's continued role on the council.

**Heather Goodrich:**

Heather Goodrich corroborated Ramsey's account of the meeting, expressing her distress over how Ramsey and others were treated. She recounted recording part of the incident out of concern for Ramsey's safety, clarifying that it was not shared publicly.

**Mayor Eric Green:**

Mayor Green addressed concerns raised at the previous council meeting about the wastewater treatment plant's budget status. He acknowledged that the budget is a living document with ongoing updates and explained that cost increases were partly due to necessary changes in engineering and regulatory requirements. He encouraged the public to reach out to town officials or attend budget meetings to gain clarity on budget matters.

**Rachel Jacobs:**

Rachel Jacobs, an Alpine resident, inquired about the process for the Alpine Lakes Annexation approval, specifically the timeline for the final reading. Mayor Green explained that the third reading is tentatively scheduled for November 19, 2024, depending on the completion of legal and accounting reviews. He assured Jacobs that the town would ensure ample review time and transparency for public input.

**9. ADJOURNMENT**

Councilman Larsen made a motion to adjourn the Town Council October 15<sup>th</sup>, 2024, Regular Meeting. Councilman Dickerson seconded. Voting Yea: Councilman Burchard, Councilman Dickerson, Councilman Larsen, Mayor Green Councilman Castillo. The meeting was adjourned at 9:00 p.m.

---

## Report Criteria:

Report type: Summary

Check Type = (&lt;-) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/15/2024	0	200	Alarmlogix	10-20100	35.00
10/24	10/15/2024	0	250	Alpine Ace Hardware	10-20100	292.54
10/24	10/15/2024	0	290	Alpine Excavation LLC	51-20100	2,550.00
10/24	10/15/2024	0	340	Altitude Air, LLC	52-20100	3,754.00
10/24	10/15/2024	0	480	Belinda Penny	10-20100	560.00
10/24	10/15/2024	0	570	Broulms-Alpine	10-20100	135.02
10/24	10/15/2024	0	620	Caselle	10-20100	2,460.00
10/24	10/15/2024	0	650	CNA Surety	10-20100	1,250.00
10/24	10/15/2024	0	670	Comtech Digital Solutions	10-20100	2,450.00
10/24	10/15/2024	0	710	Core & Main	51-20100	3,299.00
10/24	10/15/2024	0	790	Deplatco	51-20100	132.50
10/24	10/15/2024	0	810	Dex Imaging	10-20100	426.28
10/24	10/15/2024	0	860	Dry Creek Enterprises, Inc	10-20100	7,725.00
10/24	10/15/2024	0	870	Energy Laboratories, Inc	52-20100	55.00
10/24	10/15/2024	0	1310	Jenkins Building Supply	10-20100	814.36
10/24	10/15/2024	0	1340	Jorgensen Engineering	52-20100	21,707.63
10/24	10/15/2024	0	1510	Lincoln County Sheriff's Office	10-20100	608.50
10/24	10/15/2024	0	1520	Lincoln County Treasurer	10-20100	20,379.20
10/24	10/15/2024	0	1530	Lincoln County Water Quality Lab	51-20100	199.00
10/24	10/15/2024	0	1680	Norco, Inc	10-20100	38.70
10/24	10/15/2024	0	1700	One Call of Wyoming	51-20100	208.50
10/24	10/15/2024	0	1770	Quality Service	10-20100	2,289.00
10/24	10/15/2024	0	1810	Rhinehart Oil	52-20100	1,470.09
10/24	10/15/2024	0	1910	Servant Electric, PC	10-20100	787.79
10/24	10/15/2024	0	2030	Star Valley Glass and Lock	10-20100	428.20
10/24	10/15/2024	0	2140	SVI Media	52-20100	841.26
10/24	10/15/2024	0	2150	Mike Lamere	10-20100	945.00
10/24	10/15/2024	0	2310	Town of Pinedale	52-20100	4,432.14
10/24	10/15/2024	0	2390	USA Blue book	51-20100	958.72
10/24	10/15/2024	0	2430	USGS	10-20100	228.60
10/24	10/15/2024	0	2450	Valley Auto Supply	10-20100	114.85
10/24	10/15/2024	0	2470	Valley Tech, LLC	10-20100	112.50
10/24	10/15/2024	0	2590	Western States Equipment	10-20100	457.60
10/24	10/15/2024	0	2820	Xerox Financial Services	10-20100	277.32
10/24	10/15/2024	0	2860	Robert Wagner	10-20100	142.18
10/24	10/15/2024	0	2870	Sanderson Law Office	10-20100	3,875.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/15/2024	0	2890	High Country Linen	10-20100	373.26
10/24	10/15/2024	0	3090	Rod's Diesel and Generator Service Inc	52-20100	1,079.44
10/24	10/15/2024	0	3160	Dustin Murrell	52-20100	24.12
10/24	10/15/2024	0	3360	Cobblestone Hotel & Suites - Alpine	10-20100	995.00
10/24	10/15/2024	0	3530	Westbank Sanitation	10-20100	355.02
10/24	10/15/2024	0	3650	Chantal Heiner	10-20100	45.43
10/24	10/15/2024	0	3710	Ricky's Truck & Repair	10-20100	2,852.12
09/24	09/18/2024	19786	200	Alarmlogix	10-20100	35.00
09/24	09/18/2024	19787	250	Alpine Ace Hardware	10-20100	292.22
09/24	09/18/2024	19789	290	Alpine Excavation LLC	51-20100	6,388.75
10/24	10/02/2024	19789	340	Altitude Air, LLC	10-20100	00 V
09/24	09/18/2024	19790	480	Belinda Penny	10-20100	840.00
09/24	09/18/2024	19791	570	Broulins-Alpine	52-20100	597.31
09/24	09/18/2024	19792	3360	Cobblestone Hotel & Suites - Alpine	10-20100	194.00
09/24	09/18/2024	19793	670	Comtech Digital Solutions	10-20100	500.00
09/24	09/18/2024	19794	700	Control Engineers, PA	52-20100	875.00
09/24	09/18/2024	19795	710	Core & Main	51-20100	1,309.38
09/24	09/18/2024	19796	3610	Covert Company Scales	52-20100	150.00
09/24	09/18/2024	19797	810	Dex Imaging	10-20100	517.27
09/24	09/18/2024	19798	860	Dry Creek Enterprises, Inc	52-20100	11,370.00
09/24	09/18/2024	19799	870	Energy Laboratories, Inc	51-20100	106.00
09/24	09/18/2024	19800	910	Fall River Propane	52-20100	18.50
09/24	09/18/2024	19801	3640	Gopher	10-20100	921.35
09/24	09/18/2024	19802	2980	Halstead, Dan	10-20100	3,555.00
09/24	09/18/2024	19803	2890	High Country Linen	10-20100	450.52
09/24	09/18/2024	19804	1210	Huber Technology	52-20100	4,498.70
09/24	09/18/2024	19805	1290	International Code Council	10-20100	355.00
09/24	09/18/2024	19806	1310	Jenkins Building Supply	52-20100	664.49
09/24	09/18/2024	19807	1340	Jorgensen Engineering	52-20100	35,288.75
09/24	09/18/2024	19808	3475	Leseberg, Craig	10-20100	208.90
09/24	09/18/2024	19809	1510	Lincoln County Sheriff's Office	10-20100	606.50
09/24	09/18/2024	19810	1580	LSE, Inc	51-20100	1,100.00
09/24	09/18/2024	19811	2150	Mike Lamere	10-20100	2,283.75
09/24	09/18/2024	19812	1610	Mission Communications, LLC	51-20100	7,039.07
09/24	09/18/2024	19813	1680	Norco, Inc	10-20100	39.99
09/24	09/18/2024	19814	1700	One Call of Wyoming	52-20100	66.00
09/24	09/18/2024	19815	1780	RE Investment Company	10-20100	665.73
09/24	09/18/2024	19816	1810	Rhinehart Oil	10-20100	341.95
09/24	09/18/2024	19817	2860	Robert Wagner	10-20100	140.91
09/24	09/18/2024	19818	3090	Rod's Diesel and Generator Service Inc	52-20100	3,287.35

M = Manual Check, V = Void Check

Check Register - Town of Alpine  
 Check Issue Dates: 9/18/2024 - 10/15/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/24	09/18/2024	19819	1880	Sail River Motors	10-20100	38.00
09/24	09/18/2024	19820	2870	Sanderson Law Office	10-20100	2,837.50
09/24	09/18/2024	19821	1910	Servant Electric, PC	52-20100	157.50
09/24	09/18/2024	19822	1830	Shewin-Williams	10-20100	898.35
09/24	09/18/2024	19823	3830	Stoltz Equipment	10-20100	2,009.87
09/24	09/18/2024	19824	2140	SVI Media	51-20100	1,657.75
09/24	09/18/2024	19825	2160	Tapco	10-20100	2,183.25
10/24	10/02/2024	19826	2230	The Jefferson Star	10-20100	.00 V
09/24	09/18/2024	19827	2310	Town of Pinedale	52-20100	3,232.59
09/24	09/18/2024	19828	2360	U-Line	10-20100	676.44
09/24	09/18/2024	19829	2450	Valley Auto Supply	51-20100	2,404.31
09/24	09/18/2024	19830	3530	Westbank Sanitation	10-20100	839.17
09/24	09/19/2024	19831	2640	Wyoming Association of Rural Water Syst	52-20100	.00 V
09/24	09/18/2024	19832	2820	Xerox Financial Services	10-20100	341.92
09/24	09/18/2024	19833	2880	Xpress Bill Pay	52-20100	495.39
10/24	10/01/2024	19834	1560	Lower Valley Energy	10-20100	241.33 M
09/24	09/26/2024	19835	450	Bank of Star Valley	10-20100	101,375.59
09/24	09/26/2024	19836	3680	Creek, Shane	10-20100	120.00
09/24	09/30/2024	19837	3700	Apri's Face Painting	10-20100	375.00
09/24	09/30/2024	19837	3700	Hailey Victory	10-20100	375.00
10/24	10/02/2024	19839	2350	U.S.D.A. Forest Service Office	10-20100	882.00
10/24	10/02/2024	19940	340	Altitude Air, LLC	10-20100	2,101.60
10/24	10/02/2024	19941	3720	Department of Revenue	51-20100	136.67
10/24	10/02/2024	19942	1220	Idaho Parks and Recreation	10-20100	21.00
10/24	10/02/2024	19943	2720	Wyoming Game and Fish Department	10-20100	50.00
10/24	10/02/2024	19944	2770	Wyoming State Trails Program	10-20100	56.00
10/24	10/03/2024	19945	3730	Alpine Fire District	10-20100	10,000.00
10/24	10/03/2024	19946	2000	Star Valley Arts Council	10-20100	3,990.00
10/24	10/03/2024	19947	2140	SVI Media	10-20100	20,000.00
09/24	09/26/2024	92624	3670	Teton Technology	10-20100	1,104.00 M
10/24	10/01/2024	100124	1560	Lower Valley Energy	10-20100	17.23 M
10/24	10/01/2024	100125	1560	Lower Valley Energy	52-20100	16.00 M
10/24	10/01/2024	100126	1560	Lower Valley Energy	51-20100	3,685.80 M
10/24	10/01/2024	100127	1560	Lower Valley Energy	10-20100	47.16 M
10/24	10/01/2024	100128	1560	Lower Valley Energy	10-20100	32.92 M
10/24	10/01/2024	100129	1560	Lower Valley Energy	52-20100	2,914.60 M
10/24	10/01/2024	100130	1560	Lower Valley Energy	10-20100	21.11 M
10/24	10/01/2024	100131	1560	Lower Valley Energy	52-20100	49.35 M
10/24	10/01/2024	100132	1560	Lower Valley Energy	52-20100	28.67 M
10/24	10/01/2024	100133	1560	Lower Valley Energy	52-20100	68.76 M

M = Manual Check, V = Void Check



Town of Alpine  
Check Register - Town of Alpine  
Check Issue Dates: 9/18/2024 - 10/15/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/01/2024	100134	1560	Lower Valley Energy	91-20100	38.42 M
10/24	10/01/2024	100135	1560	Lower Valley Energy	91-20100	17.41 M
10/24	10/01/2024	100136	1560	Lower Valley Energy	10-20100	23.34 M
10/24	10/01/2024	100137	1560	Lower Valley Energy	10-20100	24.33 M
10/24	10/01/2024	100138	1560	Lower Valley Energy	10-20100	19.42 M
10/24	10/01/2024	100139	1560	Lower Valley Energy	92-20100	44.17 M
10/24	10/01/2024	100140	1560	Lower Valley Energy	92-20100	37.42 M
10/24	10/01/2024	100141	1560	Lower Valley Energy	92-20100	22.04 M
10/24	10/01/2024	100142	1560	Lower Valley Energy	91-20100	363.73 M
10/24	10/01/2024	100143	1560	Lower Valley Energy	91-20100	67.84 M
10/24	10/01/2024	100144	1560	Lower Valley Energy	10-20100	40.70 M
10/24	10/01/2024	100145	1560	Lower Valley Energy	92-20100	34.95 M
10/24	10/01/2024	100146	1560	Lower Valley Energy	92-20100	16.06 M
10/24	10/01/2024	100147	1560	Lower Valley Energy	91-20100	19.11 M
10/24	10/02/2024	10012024	3670	Teton Technology	92-20100	2,203.00 M
10/24	10/02/2024	10022024	2720	Wyoming Game and Fish Department	10-20100	2,675.00 M
10/24	10/07/2024	10052024	2680	Xpress 811 Pay	10-20100	542.37 M
10/24	10/02/2024	10102024	1940	Silver Star Communications	10-20100	553.88 M
10/24	10/02/2024	10112024	1940	Silver Star Communications	10-20100	98.40 M
10/24	10/02/2024	10122024	1940	Silver Star Communications	92-20100	321.85 M
Grand Totals:						348,299.17

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-20100	1,258.44	222,883.60	221,635.16
10-31-100	20,379.20	.00	20,379.20
10-42-315	12,469.25	.00	12,469.25
10-42-335	2,014.50	.00	2,014.50
10-42-340	341.83	.00	341.83
10-42-345	683.25	.00	683.25
10-42-350	1,850.57	247.44	1,603.13
10-42-370	362.70	.00	362.70
10-42-381	1,250.00	.00	1,250.00
10-42-410	938.24	.00	938.24
10-42-415	36.47	.00	36.47

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-45-311	687.50	.00	687.50
10-45-411	220.00	.00	220.00
10-48-410	23.75	.00	23.75
10-48-415	13,990.00	.00	13,990.00
10-50-331	6,307.73	.00	6,307.73
10-50-335	138.00	.00	138.00
10-50-350	21.38	.00	21.38
10-50-397	29.82	.00	29.82
10-50-410	384.58	.00	384.58
10-50-411	220.00	.00	220.00
10-52-451	3,912.60	.00	3,912.60
10-52-452	38.00	.00	38.00
10-54-350	3,424.67	.00	3,424.67
10-54-351	2,289.00	.00	2,289.00
10-54-400	2,163.25	.00	2,163.25
10-58-319	1,213.00	.00	1,213.00
10-58-454	45.43	.00	45.43
10-58-330	400.00	.00	400.00
10-58-332	5,181.87	1,011.00	4,170.87
10-58-335	2,558.00	.00	2,558.00
10-58-336	438.22	.00	438.22
10-58-410	847.24	.00	847.24
10-58-411	676.44	.00	676.44
10-58-450	188.82	.00	188.82
10-58-452	406.04	.00	406.04
10-58-454	690.80	.00	690.80
10-65-315	3,555.00	.00	3,555.00
10-65-332	4,728.83	.00	4,728.83
10-65-340	3,757.88	.00	3,757.88
10-65-452	538.63	.00	538.63
10-65-454	78.42	.00	78.42
10-66-423	750.00	.00	750.00
10-66-428	995.00	.00	995.00
10-66-430	314.00	.00	314.00
10-70-315	20,000.00	.00	20,000.00
10-95-620	101,041.32	.00	101,041.32
10-95-630	334.27	.00	334.27
51-20100	.00	47,420.63	47,420.63
51-42-315	2,492.75	.00	2,492.75
51-42-370	345.92	.00	345.92

GL Account	Debit	Credit	Proof
51-80-320	199.00	.00	199.00
51-80-332	14,061.05	.00	14,061.05
51-80-335	2,699.40	.00	2,699.40
51-80-395	105.99	.00	105.99
51-80-400	109.90	.00	109.90
51-80-420	4,498.48	.00	4,498.48
51-80-430	1,100.00	.00	1,100.00
51-80-452	3,740.74	.00	3,740.74
51-80-453	433.37	.00	433.37
51-80-454	265.53	.00	265.53
51-80-545	17,368.50	.00	17,368.50
52-20100	1,329.60	81,572.98-	80,243.38-
52-42-370	345.92	.00	345.92
52-42-410	80.75	.00	80.75
52-82-320	55.00	.00	55.00
52-82-332	3,878.42	.00	3,878.42
52-82-335	6,685.67	.00	6,685.67
52-82-454	430.99	.00	430.99
52-82-455	1,470.09	.00	1,470.09
52-83-300	185.00	.00	185.00
52-84-315	875.00	.00	875.00
52-84-318	28,284.73	.00	28,284.73
52-84-320	4.98	.00	4.98
52-84-332	11,948.24	1,090.60-	10,857.64
52-84-335	1,338.00	.00	1,338.00
52-84-390	376.69	239.00-	137.69
52-84-484	3,252.45	.00	3,252.45
52-90-541	24,381.05	.00	24,381.05
Grand Totals:	354,475.25	354,475.25-	.00

Transcribed By:

Sarah Greenwald

Sarah Greenwald, Town Assistant Clerk

10-25-2024

Date

Attest:

Monica L. Chenault

Monica L. Chenault, Town Clerk

10-25-2024

Date

Minutes approved in a legally advertised meeting on 11, 19, 2024.

Signed:

Attest:

\_\_\_\_\_  
Eric Green, Mayor

\_\_\_\_\_  
Monica L. Chenault, Town Clerk