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December 27, 2025

Dear Mayor and Council,

Thank you for your patience as I get up to speed with Alpine Education Foundation (AEF) happenings. Business is moving quickly now that we've entered the 1-year countdown to opening day. Below please find a summary of AEF happenings from October through December.

Q4 Summary :

Alpine Charter School Board and Alpine Education Foundation jointly held a groundbreaking ceremony on October 23rd that was well attended. Construction activities at the site are ongoing. New roofing was installed and the buildings are dried in. The ramp to the main entrance is attached. Interior plumbing and electrical work are in progress. A landscape design plan is the works. Structures survived the recent windstorm without incident or damage. It is our plan to host walkthroughs with parents once a temporary certificate of occupancy is obtained.

We purchased a number of desks and chairs from Jackson Hole Classical Academy for future use in classrooms. Additional office furniture, like filing cabinets and shelving units, was generously donated by a local business. More purchases will be made in the coming months as future needs are refined.

The Foundation was granted 501(c)(3) status by the IRS, which allows us to directly receive donations. We approved a donation policy and are working to prepare a 'donor packet' to attract and retain future and existing donors. We established a brokerage account so that we are able to accept a wider variety of donations.

The summer Golf Tournament was wildly successful. We are currently planning a Gala for the evening of February 21, to be held at the Alpine Civic Center. The theme will be "I have no where to wear it." Entertainment details are coming soon. Additionally, registration proceeds from the Alpine Holiday Craft Fair were generously gifted to the Foundation. The Foundation expresses our sincerest gratitude to those who have contributed time and resources thus far to bring the new school to life.

If you have any questions, please let me know. I will report back in the spring with a Q1 update.

Sincerely,

Riley Hovorka

Town of Alpine representative to the Alpine Education Foundation