

## Monica Chenault

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**From:** Christine Wagner  
**Sent:** Wednesday, December 13, 2023 9:40 AM  
**To:** Hayley Ruland, PE; Vera Donovan; Kevin Meagher  
**Cc:** Eric Green; Monica Chenault  
**Subject:** FW: SS4A Funding Awarded

Great Job Hayley:

Let the fun and work begin!!!

Thanks and Have a Great Day!  
Christine Wagner  
Zoning Administrator  
Deputy Clerk

Town of Alpine



(307) 654-7757, Ext. #7  
<https://www.alpinewy.gov>

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**From:** Teicher, Paul (OST) <Paul.Teicher@dot.gov>  
**Sent:** Wednesday, December 13, 2023 9:35 AM  
**To:** Christine Wagner <planning@alpinewy.gov>  
**Subject:** SS4A Funding Awarded

To Whom It May Concern from Town of Alpine,

The Town of Alpine Transportation Safety Action Plan and HWY 89 Demonstration Project, for the Notice of Funding Opportunity (NOFO) Fiscal Year (FY) 2023 Safe Streets and Roads for All grant program, was selected for an award of \$ 240,000.00 in Federal funding. Congratulations! This funding is to develop an Action Plan, as well as conduct supplemental planning and/or carry out demonstration activities.

This email is not authorization to begin work, and it does not guarantee Federal funding. The United States Department of Transportation (USDOT) and Town of Alpine UEI #F2ZNZLWBYBC9 must establish and execute a signed, mutually agreed upon grant agreement prior to the obligation of award funds.

**Immediate Next Steps:** USDOT made the public announcements related to the awards on December 13<sup>th</sup>, 2023. See the [press release](#) and the award recipient list here: [FY 2023 SS4A Awards](#). We published a short summary of the proposal from your application on our Safe Streets and Roads for All website as part of the public announcement, pursuant to Section H Part 2 of the Notice of Funding Opportunity (NOFO). If you

need to correct what is provided on our website once you see it, please let me know by emailing [SS4A@dot.gov](mailto:SS4A@dot.gov). The website link is <https://www.transportation.gov/grants/SS4A>.

**What to Expect in the Next Few Weeks:** My colleagues at the Federal Highway Administration (FHWA) are responsible for establishing and executing a SS4A grant agreement with Town of Alpine. You can expect to hear from a FHWA representative with your State's FHWA Division Office in the near future. In the weeks ahead you will receive more information about next steps, including an invitation to a FHWA-sponsored webinar for grant recipients to describe the process leading to an executed grant agreement. The webinar will be recorded for those who are unable to attend and will be posted to the SS4A website. In the meantime, **if you have questions about next steps, please direct them to FHWA using the email [SS4A.FHWA@dot.gov](mailto:SS4A.FHWA@dot.gov).**

Finally, we ask for your patience as we work diligently toward executing grant agreements so your important safety work may begin. FHWA staff will be working with hundreds of new grant recipients to expeditiously process new grant agreements, and this will take time.

It's exciting to see so many communities on the path to improving roadway safety, and the whole SS4A Program team is passionate about helping you succeed. Thank you for your commitment to roadway safety.

Paul

Paul D. Teicher  
Grantor, Safe Streets and Roads for All

**Summary of Award Information:**

**Project Name:** Town of Alpine Transportation Safety Action Plan and HWY 89 Demonstration Project

**Applicant:** Town of Alpine

**Unique Entity Identifier:** F2ZNZLWBYBC9

**Grant Type:** Planning and Demonstration

**SS4A Grant Funding Amount:** \$ 240,000.00

**Estimated Total Project Costs:** \$ 300,000.00

**Project Description:** This award will be used by the Town of Alpine to develop a comprehensive safety action plan and conduct demonstration activities. The demonstration activities will trial solutions to address the multimodal safety concerns and vehicle speeding along Highway 89/26.

**Preparing to Establish a Grant Agreement**

The terms of the grant agreement will be in accordance with the FY 2023 SS4A NOFO and applicable Federal requirements. Below highlights key information to start becoming familiar with as the grant agreement development process begins.

- **Scope of Activities:** Your award is to develop an Action Plan, as well as conduct supplemental planning and/or carry out demonstration activities.
  - **Action Plan:** The funding awarded to develop a comprehensive safety action plan must result in a final product that includes all Action Plan components outlined in Table 1 of the NOFO. See <https://www.transportation.gov/grants/ss4a/action-plan-components>.
  - **Supplemental Planning:** Funds awarded to conduct supplemental planning must result in a final written product that connects to, supports, and enhances an Action Plan. If your award does not include supplemental planning, please disregard.
  - **Demonstration Activities:** The funding awarded to carry out demonstration activities must inform an Action Plan’s list of selected projects and strategies and their future implementation, and/or inform another part of the Action Plan. Demonstration activities are temporary in nature, and materials to be used must also be temporary and/or easily reversible. Additionally, demonstration activities must also measure potential benefits through data collection and evaluation as part of the grant agreement. Demonstration activities are subject to additional reviews and oversight to ensure compliance with Federal requirements, including but not limited to the National Environmental Policy Act. If your award does not include demonstration activities, please disregard.
  
- **2 CFR part 200:** All SS4A awards will be administered pursuant to the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found in [2 CFR part 200](#) (NOFO p. 36). We encourage awardees to take the [free FHWA training](#) on these requirements ([https://www.nhi.fhwa.dot.gov/course-search?tab=1&key=231034&sf=0&course\\_no=231034](https://www.nhi.fhwa.dot.gov/course-search?tab=1&key=231034&sf=0&course_no=231034)).
  
- **Pre-Agreement Costs:** No costs incurred before USDOT signs and executes the grant agreement will be reimbursed or counted toward the 20% match or cost-share requirement.
  
- **Allowable Costs:** To be considered allowable, costs incurred must be reasonable, necessary, and allocable, as described in [2 CFR Part 200 Subpart E – Cost Principles](#).

- **Match and Cost-Sharing:** Grant recipients are required to contribute no less than a 20% non-Federal match. Please review: <https://www.transportation.gov/grants/ss4a/match-and-cost-share-examples>.
- **Maintenance Activities:** Maintenance activities for an existing roadway primarily to maintain a state of good repair are not an eligible activity.
- **Enforcement Activities:** Any activities related to compliance or enforcement efforts to make our roads safer should affirmatively improve equity outcomes as part of a comprehensive approach to achieve zero roadway fatalities and serious injuries. (NOFO p. 15)
- **Educational and Outreach Materials:** Any educational or outreach materials charged to the grant must align with the project goals and roadway safety. Costs of promotional items and memorabilia, including models, gifts, and souvenirs are not allowable expenses. Costs of advertising and public relations designed solely to promote the non-Federal entity are unallowable ([2 CFR § 200.421](#)). USDOT's [Use of DOT Funds for Public Involvement FAQs](#) (<https://www.transportation.gov/grants/dot-navigator/use-of-dot-funds-for-public-involvement>) can assist in determining eligibility of related costs.