# KING COUNTY

1200 King County Courthouse 516 Third Avenue Seattle, WA 98104

# Signature Report

## Ordinance 19623

**Proposed No.** 2023-0172.1 **Sponsors** McDermott 1 AN ORDINANCE relating to rates and charges for sewage 2 treatment and disposal; and amending Ordinance 12353, Section 2, as amended, and K.C.C. 4A.670.100, Ordinance 3 4 18745, Section 2, and Ordinance 11398, Section 1, as 5 amended, and K.C.C. 28.84.055. 6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY: 7 SECTION 1. Ordinance 12353, Section 2, as amended, and K.C.C. 4A.670.100 8 are hereby amended to read as follows: 9 A. Having determined the monetary requirements for the disposal of sewage, the 10 council hereby adopts a ((2023)) 2024 sewer rate of ((fifty-two)) fifty-five dollars and 11 eleven cents per residential customer equivalent per month. Once a sewer rate ordinance 12 becomes effective, the clerk of the council is directed to deliver a copy of that ordinance to 13 each agency having an agreement for sewage disposal with King County. 14 B. The King County council approves the application of Statement No. 62 of the 15 Governmental Accounting Standards Board (GASB-62) as it pertains to regulatory assets 16 and liabilities to treat pollution remediation obligations and RainWise Program 17 expenditures and strategic planning costs as regulatory assets, recovered ratably over the 18 life of the underlying financing, and to establish a rate stabilization reserve for the 19 purpose of leveling rates between years.

C. As required for GASB-62 application, amounts are to be placed in the rate
stabilization reserve from operating revenues and removed from the calculation of debt
service coverage. The reserve balance shall be an amount at least sufficient to maintain a
level sewer rate between 2023 and 2024, and shall be used solely for the purposes of:
maintaining the level sewer rate in 2024; and if additional reserve balance is available,
moderating future rate increases beyond 2024. The estimated amount of the reserve, as
shown in the financial forecast, Attachment A to ((Ordinance 19447)) this ordinance,
shall be revised in accordance with the 2023-2024 Biennial Budget Ordinance and
financial plan. If the reserve needs to be reduced to meet debt service coverage
requirements for $((2022))$ 2023, the county executive shall notify the council of the
change by providing an updated financial plan.
SECTION 2. Ordinance 18745, Section 2, as amended, is hereby amended to
read as follows:
Monetary requirements for the disposal of sewage as defined by contract with the
component sewer agencies for the fiscal year beginning January 1, $((2023))$ 2024, and
ending December 31, $((2023))$ 2024. The council hereby determines the monetary
requirements for the disposal of sewage as follows:
Administration, operating, maintenance repair and replacement (net of other
income): ((\$73,541,834)) \$76,762,508.
Establishment and maintenance of necessary working capital reserves:
((\$ <del>112,291,106</del> )) <u>\$151,283,097</u> .
Requirements of revenue bond resolutions (not included in above items and net of
interest income): ((\$289,269,486)) \$285,003,893.

62

63

64

January 1, 2007, and December 31, 2007;

between and including January 1, 2008, and December 31, 2008;

43 TOTAL: ((\$475,102,427)) \$513,049,498. 44 SECTION 3. Ordinance 11398, Section 1, as amended, and K.C.C. 28.84.055 are 45 hereby amended as follows: 46 A. The amount of the metropolitan sewage facility capacity charge adopted by 47 K.C.C. 28.84.050.O. that is charged monthly for fifteen years per residential customer or 48 residential customer equivalent shall be: 49 1. Seven dollars for sewer connections occurring between and including January 50 1, 1994, and December 31, 1997; 51 2. Ten dollars and fifty cents for sewer connections occurring between and 52 including January 1, 1998, and December 31, 2001; 53 3. Seventeen dollars and twenty cents for sewer connections occurring between 54 and including January 1, 2002, and December 31, 2002; 55 4. Seventeen dollars and sixty cents for sewer connections occurring between 56 and including January 1, 2003, and December 31, 2003; 57 5. Eighteen dollars for sewer connections occurring between and including 58 January 1, 2004, and December 31, 2004; 59 6. Thirty-four dollars and five cents for sewer connections occurring between 60 and including January 1, 2005, and December 31, 2006; 61 7. Forty-two dollars for sewer connections occurring between and including

8. Forty-six dollars and twenty-five cents for sewer connections occurring

65	9. Forty-seven dollars and sixty-four cents for sewer connections occurring
66	between and including January 1, 2009, and December 31, 2009;
67	10. Forty-nine dollars and seven cents for sewer connections occurring between
68	and including January 1, 2010, and December 31, 2010;
69	11. Fifty dollars and forty-five cents for sewer connections occurring between
70	and including January 1, 2011, and December 31, 2011;
71	12. Fifty-one dollars and ninety-five cents for sewer connections occurring
72	between and including January 1, 2012, and December 31, 2012;
73	13. Fifty-three dollars and fifty cents for sewer connections occurring between
74	and including January 1, 2013, and December 31, 2013;
75	14. Fifty-five dollars and thirty-five cents for sewer connections occurring
76	between and including January 1, 2014, and December 31, 2014;
77	15. Fifty-seven dollars for sewer connections occurring between and including
78	January 1, 2015, and December 31, 2015;
79	16. Fifty-eight dollars and seventy cents for sewer connections occurring
80	between and including January 1, 2016, and December 31, 2016;
81	17. Sixty dollars and eighty cents for sewer connections occurring between and
82	including January 1, 2017, and December 31, 2017;
83	18. Sixty-two dollars and sixty cents for sewer connections occurring between
84	and including January 1, 2018, and December 31, 2018;
85	19. Sixty-four dollars and fifty cents for sewer connections occurring between
86	and including January 1, 2019, and December 31, 2019;

87	20. Sixty-six dollars and thirty-five cents for sewer connections occurring
88	between and including January 1, 2020, and December 31, 2020;
89	21. Sixty-eight dollars and thirty-four cents for sewer connections occurring
90	between and including January 1, 2021, and December 31, 2021;
91	22. Seventy dollars and thirty-nine cents for sewer connections occurring
92	between and including January 1, 2022, and December 31, 2022; ((and))
93	23. Seventy-two dollars and fifty cents for sewer connections occurring between
94	and including January 1, 2023, and December 31, 2023; and
95	24. Seventy-four dollars and twenty-three cents for sewer connections occurring
96	between and including January 1, 2024, and December 31, 2024.
97	B.1. In accordance with adopted policy FP-15.3.d. in the Regional Wastewater
98	Services Plan, K.C.C. 28.86.160.C., it is the council's intent to base the capacity charge
99	upon the costs, customer growth and related financial assumptions used in the Regional
100	Wastewater Services Plan.
101	2. In accordance with adopted policy FP- 6 in the Regional Wastewater Services
102	Plan, K.C.C. 28.86.160.C., the council hereby approves the cash balance and reserves as
103	contained in the attached financial plan for $((2023))$ 2024, which is Attachment A to
104	((Ordinance 19447)) this ordinance.
105	3. In accordance with adopted policy FP-15.3.c., King County shall pursue
106	changes in state legislation to enable the county to require payment of the capacity charge

Ord	inance	19623

- in a single payment, while preserving the option for new ratepayers to finance the
- 108 capacity charge.

Ordinance 19623 was introduced on 5/2/2023 and passed by the Metropolitan King County Council on 6/6/2023, by the following vote:

Yes: 8 - Balducci, Dembowski, Kohl-Welles, Perry, McDermott, Upthegrove, von Reichbauer and Zahilay No: 1 - Dunn

KING COUNTY COUNCIL KING COUNTY, WASHINGTON

Docusigned by:

Daud Upper

E76CE01F07B14EF...

Dave Upthegrove, Chair

ATTEST:

Docusigned by:

Melani Pedroga

8DE1BB375AD3422...

Melani Pedroza, Clerk of the Council

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_\_.

Dow Contact

Dow Constantine, County Executive

Attachments: A. Wastewater Treatment Division Financial Forecast

Wastewater Treatment Division		Actual		Budget
Attachment A - Financial Forecast		2022		2023
Operating Financial Forecast - 4611 (\$ '000)				
Monthly Sewer Rate		\$49.27		\$52.11
Rate Increase		4.01%		5.76%
Residential Customer Equivalents (RCEs)		748,808		764,063
Revenue		10.4%		
Sewer Rate	\$	442,908	\$	477,784
Capacity Charge		98,208		94,799
Industrial Waste		10,485		10,539
Resource Recovery		11,743		8,639
Other Income		5,659		4,509
Investment Income		6,542		14,015
Use (Transfer to) Rate Stabilization Reserve		-		-
Total - Revenue	\$	575,545	\$	610,285
Expenditures & Transfers				
O&M Expenses	\$	(174,128)	¢	(193,913)
Existing Debt Service	Ą	(248,013)	۲	(258,355)
New Debt Service		(248,013)		(8,798)
Debt Retirement/ Defeasance Use of Cash		_		(8,738)
Minimum Operating Reserve Contribution		(1,841)		(1,755)
Total - Expenditures & Transfers	\$	(423,982)	¢	(462,822)
Total - Expericitures & Transfers	Ą	(423,362)	Ą	(402,822)
Net Cash Flow	\$	151,563	\$	147,463
Beginning Balance	\$	73,154	\$	42,431
Net Cash Flow		151,563		147,463
Policy Cash-Funded Capital (Transfer to Capital Fund) <sup>1</sup>		(166,800)		(189,893)
Ending Balance	\$	57,917	\$	-
Ending Reserve Balances				
Water Quality Operating Liquidity Reserve	\$	17,413	\$	19,391
Rate Stabilization Reserve Account	\$	46,250		46,250
Debt Service Coverage - Parity Bonds (Senior Lien)		2.84x		2.90x
Debt Service Coverage - All-In Debt Service		1.62x		1.56x
$^{1}$ Includes target original cost depreciation capital funding f	rom r	ates, plus exce	ss tr	ansfer from the

Capital Funding Forecast - 3611 & 3612 (\$ '000)		
Beginning Balance	\$ 233,909 \$	201,482
WIFIA Proceeds	-	44,600
State Loan Proceeds	44,872	155,148
Variable Rate Debt Proceeds	-	-
Commercial Paper / Interim Financing	31,400	53,313
Retirement of Interim Financing	(38,500)	(81,615)
Net Bond Proceeds	-	-
Debt Reserve Contribution/(Requirement)	460	459
Grants, Settlements, and Other	2,612	-

Capital Expenditures	 (258,618)	(315,949)
Ending Balance Before Transfers	\$ 16,135	\$ 57,438
Year-end Transfers from Operating Fund	166,800	189,893
Ending Balance	\$ 182,935	\$ 247,331
Ending Reserve Balances		
Capital Liquidity Reserve	5,000	5,000
Emergency Capital Reserve	15,000	15,000
Revenue Bonds Reserve Account	128,764	126,412
State Revolving Fund Reserve Account	981	981

Note: Bond covenants are written to allow that in any given year, use of the Rates Stabilization Re basis for calculating bond coverage. This allows WTD to use reserves to smooth rate increases and

Rate	e Proposal 2024		Projected 2025		Projected 2026		Projected 2027		Projected 2028
	\$55.11 5.75% 775,796		\$58.28 5.75% 784,843		\$61.64 5.75% 789,766		\$65.65 6.50% 794,697		\$69.92 6.50% 799,637
\$	513,049 97,643 10,594 8,689 4,520 15,843	\$	548,888 102,525 10,649 2,769 4,531 15,412	\$	584,174 107,651 10,704 2,852 4,543 15,937	\$	626,062 113,034 10,759 2,938 4,556 16,172	\$	670,928 118,686 10,815 3,026 4,568 17,063
\$	650,337	\$	684,774	\$	725,862	\$	773,521	\$	825,086
\$	(198,208) (250,513) (11,093)	\$	(210,585) (247,854) (26,442)	\$	(220,869) (258,357) (44,855)	\$	(231,399) (254,791) (67,493)	\$	(242,439) (255,483) (97,099)
	(429)		(1,238)		(1,028)		(1,053)		(1,104)
\$	(460,243)	\$	(486,120)	\$	(525,110)	\$	(554,736)	\$	(596,125)
\$	190,094	\$	198,654	\$	200,752	\$	218,785	\$	228,961
\$	190,094 (190,094)	\$	198,654 (198,654)	\$	200,752 (200,752)	\$	218,785 (218,785)	\$	228,961 (228,961)
Ş	-	Þ	-	Þ	-	Þ	-	Ş	-
\$ \$	19,821 46,250	\$ \$	21,059 46,250	\$ \$	22,087 46,250	\$ \$	23,140 46,250	\$ \$	24,244 46,250
	3.07x 1.73x		3.16x 1.73x		2.84x 1.67x		2.75x 1.68x		2.55x 1.65x
opera:	ating reserve	in 2	2022						
\$	247,331 -	\$	190,094	\$	198,654 96,845	\$	200,752	\$	218,785
	34,747 - 27,162 (8,747)		15,974 19,122		- 25,690 12,595 (93,931)		37,495 -		51,594 -
	24,827 2,352		181,158 - -		(93,931) 229,124 - -		295,683 - -		385,666 - -

 (327,672)	(406,350)	(468,977)	(533,930)	(656,046)
\$ - \$	- \$	- \$	- \$	-
 190,094	198,654	200,752	218,785	228,961
\$ 190,094 \$	198,654 \$	200,752 \$	218,785 \$	228,961
5,000 15,000	5,000 15,000	5,000 15,000	5,000 15,000	5,000 15,000
128,043 219	140,004 219	159,995 176	180,735 133	207,437 133

serve can be recognized as revenue eligible for inclusion in the bond coverage calculation. In year otherwise manage rate levels without compromising the ability to meet annual bond coverage

	Projected		Projected		Projected		Projected		Projected
	2029		2030		2031		2032		2033
	\$74.47		\$79.69		\$85.27		\$91.24		\$97.63
	6.50%		7.00%		7.00%		7.00%		7.00%
	804,586		809,543		814,509		819,485		824,468
	•		•		•		•		
\$	719,010	\$	774,150	\$	833,439	\$	897,237	\$	4.8% 965,914
٦	124,620	Ą	130,851	Ą	137,393	Ą	144,263	Ą	151,476
	10,871		10,928		10,984		11,042		11,099
	3,117		3,210		3,307		3,406		3,508
	4,581		4,595		4,609		4,623		4,638
	18,007		19,157		20,190		21,596		22,914
	-		-		-		-		-
\$	880,206	\$	942,891	\$	1,009,922	\$	1,082,166	\$	1,159,550
*	000,200	*	3 12,032	*	_,000,0	*	_,00_,_00	*	_,,
\$	(254,016)	\$	(266,155)	\$	(278,885)	\$	(292,234)	\$	(306,330)
·	(252,286)	•	(260,636)		(259,775)	•	(266,450)	•	(255,740)
	(136,574)		(182,436)		(228,691)		(269,904)		(308,639)
	-		-		-		-		-
	(1,158)		(1,214)		(1,273)		(1,335)		(1,410)
\$	(644,033)	\$	(710,442)	\$	(768,625)	\$	(829,922)	\$	(872,119)
\$	236,173	\$	232,449	\$	241,297	\$	252,244	\$	287,430
\$	-	\$	-	\$	-	\$	-	\$	-
	236,173		232,449		241,297		252,244		287,430
_	(236,173)		(232,449)		(241,297)		(252,244)		(287,430)
\$	-	\$	-	\$	-	\$	-	\$	-
\$	25,402	\$	26,616	\$	27,889	\$	29,223	\$	30,633
\$ \$	46,250	\$	46,250	\$	46,250	\$	46,250	\$	46,250
	2.62x		2.29x		2.12x		2.03x		2.01x
	1.61x		1.53x		1.50x		1.47x		1.51x
	1.01%		1.55%		1.50%		1.477		1.517
\$	228,961	\$	236,173	\$	232,449	\$	241,297	\$	252,244
	-		-		-		-		-
	-		-		-		-		-
	67,370		90,548		106,231		110,163		106,730
	-		-		-		-		-
	-		-		-		-		-
	508,943		584,996		585,100		502,747		496,941
	-		-		-		-		-
	-		-		-		-		-

(805,273)	(911,717)	(923,780)	(854,208)	(855,914)
\$ - \$	- \$	- \$	- \$	-
 236,173	232,449	241,297	252,244	287,430
\$ 236,173 \$	232,449 \$	241,297 \$	252,244 \$	287,430
5,000	5,000	5,000	5,000	5,000
15,000	15,000	15,000	15,000	15,000
242,633	283,385	324,504	360,237	395,238
133	68	-	-	-

ars that WTD contributes to this reserve, that portion of revenue is deducted from the revenue targets.

**Certificate Of Completion** 

Envelope Id: 6317F55E0125481CBD78D8D87AD1B3DA

Subject: Complete with DocuSign: Ordinance 19623 Attachment A.xlsx, Ordinance 19623.docx

Source Envelope:

Document Pages: 6 Supplemental Document Pages: 6

Certificate Pages: 5 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

**Envelope Originator:** 

Angel Foss

401 5TH AVE

SEATTLE, WA 98104 Angel.Foss@kingcounty.gov IP Address: 198.49.222.20

**Record Tracking** 

Status: Original

6/7/2023 1:35:01 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Angel Foss

Angel.Foss@kingcounty.gov

Pool: FedRamp

Signatures: 3

Initials: 0

Pool: King County-Council

Location: DocuSign

Location: DocuSign

**Signer Events** 

Dave Upthegrove

dave.upthegrove@kingcounty.gov

Security Level: Email, Account Authentication

(None)

**Signature** 

) and Une E76CE01F07B14EF

Signature Adoption: Uploaded Signature Image

Using IP Address: 67.160.80.216

**Timestamp** 

Sent: 6/7/2023 1:36:54 PM Viewed: 6/7/2023 2:42:27 PM Signed: 6/7/2023 2:42:46 PM

**Electronic Record and Signature Disclosure:** 

Accepted: 6/7/2023 2:42:27 PM

ID: 2310e1d8-4c07-4583-8fb2-9d3f64bbfb61

Melani Pedroza

melani.pedroza@kingcounty.gov

Clerk of the Council King County Council

Security Level: Email, Account Authentication

(None)

Melani Kedraza

Signature Adoption: Uploaded Signature Image

Using IP Address: 198.49.222.20

Sent: 6/7/2023 2:42:47 PM Viewed: 6/7/2023 2:43:09 PM Signed: 6/7/2023 2:43:14 PM

**Electronic Record and Signature Disclosure:** 

Accepted: 9/30/2022 11:27:12 AM ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

**Dow Constantine** 

Dow.Constantine@kingcounty.gov

King County Executive

Security Level: Email, Account Authentication

(None)

Dow Contati

Signature Adoption: Uploaded Signature Image

Using IP Address: 174.61.167.141

Sent: 6/7/2023 2:43:16 PM Viewed: 6/14/2023 9:42:38 AM Signed: 6/14/2023 9:42:47 AM

**Electronic Record and Signature Disclosure:** 

Accepted: 6/14/2023 9:42:38 AM

ID: a913e087-7c7d-4489-98a7-72cf07e61eda

**In Person Signer Events** Signature **Timestamp Editor Delivery Events Status Timestamp Agent Delivery Events Status Timestamp** 

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Kaitlyn Wiggins kwiggins@kingcounty.gov Executive Legislative Coordinator King County Executive Office Security Level: Email, Account Authentication (None)  Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/7/2023 2:43:16 PM Viewed: 6/7/2023 2:46:14 PM
cherie camp cherie.camp@kingcounty.gov Legislative Clerk - Ccl	COPIED	Sent: 6/14/2023 9:42:48 AM

King County Council

Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure** 

Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
F	Otativa	T:
Envelope Summary Events	Status	Timestamps
Envelope Summary Events  Envelope Sent	Hashed/Encrypted	6/7/2023 1:36:54 PM
•		•
Envelope Sent	Hashed/Encrypted	6/7/2023 1:36:54 PM
Envelope Sent Certified Delivered	Hashed/Encrypted Security Checked	6/7/2023 1:36:54 PM 6/14/2023 9:42:38 AM

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, King County-Department of 02 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

# **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

#### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

## All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

## **How to contact King County-Department of 02:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cipriano.dacanay@kingcounty.gov

## To advise King County-Department of 02 of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cipriano.dacanay@kingcounty.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

## To request paper copies from King County-Department of 02

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### To withdraw your consent with King County-Department of 02

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

## Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <a href="https://support.docusign.com/guides/signer-guide-signing-system-requirements">https://support.docusign.com/guides/signer-guide-signing-system-requirements</a>.

# Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.